



California State University SAN MARCOS

Committee for Undergraduate Research (CUGR)

MINUTES

January 30, 2025: Administration Building 2302 · <https://csusm.zoom.us/j/82869404191>

Attendees:

Jane Kim (Chair), Brandon Moore, Charles De Leone, Deanna Schmidt, Erika Díaz, Ezequil Vidal, Jesus Cordova, Jimmy Kezos, Kaitlyn Woltz, Kang Du, Kimmie Vanderbilt, Leila Abrous, Michael McDuffie, Osmar Pinto Neto, Robert lafe, Sergio Nigenda Morales, Sheila Van Metre, Yu Zhang,

1. **Welcome!** *Chair Jane Kim called the meeting to order at 12:03 pm*
2. **Approval of the Agenda**
 - a. Kim reviewed the agenda with the committee. *Agenda reviewed by committee and approved as distributed.*
3. **Approval of the Minutes**
 - a. Kim asked if everyone had a chance to review the November 14, 2025, CUGR minutes. *Minutes were approved as distributed.*
4. **Event Announcements**
 - [CSUSM Symposium on Student Research, Creative Activities, and Innovation](#)
 - Applications Due: January 31, 2025 | Event: February 28, 2025
 - Dates are determined by CSU Competition deadlines, on campus space availability, and logistics required for travel. The application deadline was extended to 1/31/20 per the recommendations of the CUGR committee
 - Judges and Moderators are still needed – [sign up link](#)
 - [Goldwater](#) lafe reported on the 3 nominees that the CUGR subcommittee is putting forward, CSUSM is permitted to put forward 5 students. This is open across campus and can be found on [Funding Opportunities | College of Science, Technology, Engineering & Mathematics | CSUSM](#).
 - [Newsletters | Research | CSUSM](#) OGSR provides important research-related in their monthly newsletters.
 - De Leone reported that OGSR and OSP are available to help with questions about awards and submissions.
 - Town Hall style meeting will be held on February 17, 2025
5. **Student Poster Showcase**
 - a. Areas for Improvement:
 - Enhance communications to students and faculty
 - Include notification deadlines on the website
 - Prioritize participation (Faculty-Mentored RSCA, Upper-Division CUREs, and GEL)
 - Extend the time between applications deadlines and the event (consider campus closures)
 - b. Logistics:
 - Discussed event size, improved management with subcommittee, board rental/purchase, and room capacity issues.

6. [CUGR Student Excellence Award](#) – Inaugural
 - a. CUGR Sub-Committee Members: Abrous, Kim, Moore, Schmidt, Zhang
 - b. Discussion on varied level of student experience (Senior vs. early career), time allowed for in-person evaluation, communication
 - c. CSUSM News Center Highlight [\[Link\]](#)
7. **Faculty Fellow** [\[Link\]](#)
 - a. Committee reviewed and approved moving forward with Call for CUGR 25-27 Faculty Fellow
 - b. Deadline for Applications: March 21, 2025
 - c. Subcommittee volunteers: lafe, Kim, Moore, Vanderbilt
8. **Sigma Xi**
 - a. lafe reminded the committee that Sigma Xi honors society recognizes students that have presented research in various capacities. The Society offers additional avenues of support for these students. The CSUSM Chapter was approved by the committee 10/25/24
 - b. Member of Sigma Xi will execute a full charter Initiation ceremony on our campus. This event will require the presence of the Provost, Vice-Provost, Deans, and founding CSUSM Chapter members. Ceremony is proposed for March or April 2025.
9. **CUGR Meetings**
 - a. February CUGR meeting has been cancelled to allow members to attend Dr. Erika Diaz-Almeyda's Research Seminar Series Presentation [\[Link\]](#)
 - b. March was rescheduled to March 6, 2025
10. **Adjournment**
 - a. *The meeting adjourned by acclamation at 12:53 pm.*

Next Meeting: March 6, 2025