

MINUTES

Meeting of the Academic Senate California State University San Marcos September 9, 2015 Reading Room, Kellogg 5400 1 – 2:50 p.m.,

X = Present (no notation = not present) **Bold = Senate Officer** * = reason for absence noted

X	Ahlers, Jocelyn	X	Daoud, Annette		Johnson, Jamaela	X	Rosilez, Anthony
X	Andera, Susan	X	Dominguez, Gerardo		Kang, Eun "John"	X	Sharif, Shahed
X	Aitken, Wayne	X	D'Anna-Hernandez, Kimberly	X	Kristan, Deborah	X	Shaw, Linda
X	Bade, Bonnie	X	Drewe, John	X	Kreisler, Fritz	X	Stall, Patricia
X	Barsky, David		Duran, Erica	X	Lush, Rebecca	X	Stowell, Laurie
X	Basu, Ranjeeta	X	Elsbree, Anne Rene	X	McDuffie, Michael	X	Sun, Qi
X	Bateman, Nicoleta	X	Escobar, Matthew	X	Meilich, Ofer		Tsui, Stephen
X	Bennett, Vivienne		Fang, Fang	X	Meulemans, Yvonne	*	Weigt, Jill (PAC co-chair)
X	Brodowsky, Glen	X	Fiegen, Ann	X	Moineau, Suzanne	*	Williams, Carrick
X	Carr, Allison		Fogle, Ashley	X	Nava, Carmen	X	Woodard, Nina
X	Chan, Ian	X	Geiger, Marion	X	Ng, Karno		Yamashita, Robert
	Chu, Melanie	*	Goldberg, Meryll (*SABBATICAL FALL 15)	X	Ochanji, Moses		Yoshii, Rika
X	Craig, William	X	Guthey, Greig		Pynn, Dan		Zhang, Xiaoyu
		X	Heisler, Lori	X	Romero, Devan		

Parliamentarian: Jacqueline Trischman

Ex Officio Present: Regina Eisenbach, Dean, Academic Programs; Jennifer Fabbi, Dean, Library; Dawn Formo, Dean Undergraduate Studies; Kamel Haddad, Vice Provost; James Hamerly, Interim Dean, CoBA; Katherine Kantardjieff, Dean, CSM; Kevin Morningstar, Dean, IITS; Janet Powell, Dean, CEHHS;

Guests: Staci Beavers, Assoc. Dean, CHABSS; Allison Merrick, Philosophy, CHABSS; Char Booth, Assoc. Dean Library; Darel Engen, CFA; Rick Fierro, Assoc. Dean, CSM; Denise Garcia, Assoc. Dean, CEHHS; Scott Gross, AVP-Community Engagement; Martha Stoddard-Holmes, Assoc. Dean, CHABSS; Sarah Villarreal, AVP, Community Engagement; Jill Litschewski, Office of Internships; Cynthia Chavez Metoyer, Office of Internships; Brooke Judkins, Director of EL Student Services; Arturo Ocampo, AVP Diversity, Educational Equity and Inclusion

Staff: Karen Arvin, Senate Administrative Assistant; Adrienne Durso, Senate Coordinator

(The meeting was called to order at 1:04 PM.)

I. **GROUP PHOTO OF SENATORS AND STAFF**

- A group photo of all those in attendance was taken.

II. **APPROVAL OF AGENDA**

Motion #1 M/S/P*

To approve the Agenda of 9/9/15 as written.

III. **CHAIR'S REPORT – [Deborah Kristan](#)**

- Kristan welcomed the new Senate for AY 15/16.
- There will be a focus series at the first three Senate meetings regarding Sustainability on campus.
- Over the summer the Chancellor's office approved the pilot program for a Master of Science in Cybersecurity, the Masters of Kinesiology degree, and the Bachelor of Arts in Music degree.
- President Haynes has charged Arturo Ocampo, Associate Vice President, Office of Diversity, Educational Equity and Inclusion, with developing a Diversity Strategic Plan prior to implementation of the recommendations in The Diversity Mapping Project from Halualani & Associates, AY14/15.

**All motions were passed unanimously unless stated otherwise.*

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- Kristan shared her referrals to standing committees, as written on Agenda.

IV. VICE CHAIR'S REPORT – [Michael McDuffie](#) (no report given)

V. SECRETARY'S REPORT – [Laurie Stowell](#) (no report given)

VI. PRESIDENT'S REPORT – (Not able to attend.)

VII. PROVOST'S REPORT – Graham Oberem (Not able to attend. Report provided by [Kamel Haddad](#))

- Haddad announced that two introductory meetings for the New Dean of IITS, Kevin Morningstar, have been scheduled: September 9th from 3-4 p.m. and September 15th from noon to 1 p.m.
- Our campus Full Time Equivalent Student (FTES) exceeds the Chancellor's target by 9%. Haddad assigned internal FTES target and faculty lines were awarded in proportion to FTES growth. Haddad acknowledged that the excess FTES was planned, but emphasized that we want to serve as many of our local students as possible. Senator concerns included hiring lecturers and deferred hiring of tenure track faculty, funds not received by CO for excess FTES, program quality (especially as associated with deferred TTF hiring). Haddad reported that this year's over enrollment is lower than the previous two years; CSUSM needs to reduce the 9% excess target by 1% per year as requested by the Chancellor's office.
- An advertisement is forthcoming to fill the position of Associate Dean, Undergraduate Studies. The position is currently funded by an external grant from the State Department of Finance.
- Details are forthcoming on the celebration for faculty scholarship set for November 10.
- A reminder that the Western Association of Schools and Colleges (WASC) visit is set for March 16-18, 2016, and the institutional report was submitted today. A countdown timeline will be set up in front of the library.

VIII. PRESENTATIONS

A. LAMP Charge and Report, [Kamel Haddad](#) and [Pat Stall](#) (BLP chair for AY 14-15)

- The Vice Provost directed Senate to the 2014/2015 Long-range Academic Master Plan (LAMP) Taskforce year-end report. The taskforce focused on the state and regional needs and information was collected from a wide range of sources including the San Diego Workforce Conference, Economic Roundtable and industry and employment projections. These data were used to identify broad disciplinary areas for potential future academic programs. Within these areas, sample majors were listed, but were presented unranked. Ranked separately and not connected to regional needs were four foundational majors that should be considered independent of regional needs.
- Stall added that budget was not taken into consideration and that the LAMP taskforce would not be reconvened in 2015/16. The Provost, Senate Chair, and LAMP Co-Chairs will meet at the end of each Fall Semester to revisit the status of LAMP.
- One issue that arose repeatedly among employers interviewed during LAMP meetings was the need for better communication and collaboration skills or "soft" skills and whether these soft skills could be infused into new programs. Dean Hamerly noted that CoBA is putting a plan in place for Fall Semester 2016 for undergraduate training in soft skills within their professional development program. The CHABSS Career Readiness initiative also includes a focus upon development of graduates' soft skills. Kristan requested other comments on the subject be directed to Haddad or Stall.

B. Safety Update, Including Shelter-in-Place Review – [Robert Williams](#), Emergency Manager

- Williams stated that the cell phone is the most important communication method of the safety system. All are urged to update their cell phone information in PeopleSoft.
- The statewide earthquake preparedness drill is set for October 15. Williams reminded attendees to drop, cover and hold on during the drill.

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- During any campus evacuation, Williams advised all to take valuables and personal belongings with them, since campus will likely be closed for some time, and not to use elevators or reenter buildings until an all clear is given.
- Evacuation zone maps are available on the Emergency Management website: <http://www.csusm.edu/em/>.
- Douglass Miller, Lieutenant with CSUSM Police discussed the Violence Prevention/Student Response Team.
- A new safety program “1037” will keep late night staff, students, and faculty safe.
- An emergency response training exercise will be conducted on January 6, 2016.
- Presentation can be found at <http://www.csusm.edu/senate/>.

C. Community Engagement/Internships – [Patricia Prado-Olmos](#), [Cynthia Chavez-Metoyer](#)

- Patricia Prado-Olmos, Vice President, Community Engagement, provided background on the division of Community Engagement.
- Community engagement is about a mutually beneficial exchange of knowledge and resources in a context of partnerships and reciprocity.
- Cynthia Chavez-Metoyer, Faculty Director, Office of Internships will support faculty with setting up, maintaining, and arranging the details of student internships.

D. CSUSM Sustainability Advisory Committee, Sustainability Master Plan, spring 2014 – [Regina Frasca](#), Director, Safety, Risk & Sustainability Services, and [Juliana Goodlaw-Morris](#), Sustainability Manager

- Regina Frasca said the campus has a long history of conserving resources such as water, energy and utilities. Now, under a directive from the Chancellor’s office, the campus has a new framework for a Sustainability Master Plan. This plan is in development and input is requested from all faculty and staff to discuss incorporating sustainability across the curriculum.
- Juliana Goodlaw-Morris explained that sustainability means meeting today’s needs without compromising future generations’ needs.
- An open invitation workshop is set for Nov 19 at the Faculty Center to explore how to fold sustainability into the curriculum. An Academic and Research Working Group is also being developed and interested faculty should contact Goodlaw-Morris.
- Part two of the sustainability discussion will be presented at the October 7 Senate meeting and will feature faculty already incorporating these themes in their courses.

IX. ASCSU REPORT: [David Barsky](#)

- The CSU Senate voted on several resolutions at their September meeting in Long Beach. The first was in support of Senate Bill 707 prohibiting persons with concealed weapons permits from carrying weapons on campus. Two other resolutions were related to the phase out of the California High School Exit Exam.
- The General Education Advisory Committee ruled that transfer students may bypass intermediate algebra prerequisites. Barsky said this may challenge Executive Orders governing general education and a taskforce has been formed to further examine the CSU GE B4 standards and the requisite content for quantitative reasoning and mathematical competency.
- Items on the docket for the next meeting include a call for CSU to suspend its background check policy for all new employees, a call for an additional faculty emeritus trustee position, and support for a budget enhancement for faculty.

X. CFA REPORT – Darel Engen

- Engen thanked the chapter’s Executive Board for their work on behalf of faculty rights issues.

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- This semester the CFA will continue to negotiate the second year of the salary contract and ask for a 5% general salary increase (GSI) and 2.65% Service Salary Increase (SSI). The Chancellor's offer of a 2% raise was rejected by the union and on August 31 a mediator was appointed. Engen said showing unity with strong active membership is key to forestalling a strike.
- The next event is a discussion of, "all things salary" set for September 15 from 11-2.

XI. **ASI REPORT** – As attached to the agenda; Tiffaney Boyd (not able to attend)

XII. **STANDING COMMITTEE CHAIR INTRODUCTIONS**

- Kristan asked the Standing Committee Chairs to stand and be recognized for their service this year.

XIII. **CONSENT CALENDAR**

- **NEAC Recommendations**
- **UCC Course and Program Change Proposals**

Motion #2 M/S/P*

To approve the Consent Calendar of 9/9/15, as written.

XIV. **ACTION ITEMS** (None)

XV. **DISCUSSION ITEMS**

A. **FAC: Assigned Time for Exceptional Levels of Service to Students**

- Fiegen presented issues related to the *Assigned Time for Exceptional Levels of Service to Students* document which was a carryover from the previous year. This policy is being created to comply with a new provision in the current Collective Bargaining Agreement, which provides a pool of additional compensation for faculty who demonstrate an exceptional level of service work in direct support of student success. This item is time-sensitive and must be implemented before the current faculty CBA expires (i.e., this academic year).
- Discussion ensued regarding formation of the committee that will evaluate applications, how assigned time could be reported on the faculty activity report (FAR), and timing for implementation of the policy.
- Kristan requested comments be directed to Fiegen over the next two weeks. A second reading of the document will be at the October 7 Senate meeting.

XVI. **STANDING COMMITTEE REPORTS** (none given)

XVII. **STUDENT GRADE APPEAL COMMITTEE (SGAC) REPORT**, Karno Ng


- Information item, presented as written.

XVIII. **SENATOR'S CONCERNS AND ANNOUNCEMENTS** (none)

The meeting was adjourned at 2:57 PM

Prepared by Karen Arvin, Senate Administrative Assistant

Approved by the Academic Senate:


Laurie Stowell, Secretary

10.26.15
Date

The next meeting of the Academic Senate will be held October 7, 2015, 1:00 - 2:50 pm, Reading Room, Kellogg 5400

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