

**MINUTES**  
**Academic Senate**  
**EXECUTIVE COMMITTEE**  
Wednesday, March 4, 2015  
11:30 AM – 12:50 AM, Commons 206

**Voters Present:** Laurie Stowell, Chair; Deborah Kristan (Vice Chair); Vivienne Bennett (Secretary); David Barsky (ASCU, APC); Melanie Chu (Library); Suzanne Moineau (UCC); Carmen Nava, FAC; Karno Ng (TPAC); Barry Saferstein, SAC; Linda Shaw (PAC); Pat Stall (BLP); Richelle Swan (NEAC); Marshall Whittlesey, GEC

**Ex Officio Present:** Daren Engen (CFA); Kamel Haddad, Vice Provost; Graham Oberem, Provost;

**Parliamentarian:** Marshall Whittlesey

**Staff:** Adrienne Durso

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(The meeting was called to order at 11:35 am.)

**I. APPROVAL OF AGENDA**

**Motion #1 M/S/P\***

To approve the Agenda of 3/4/15 as presented.

**II. APPROVAL OF MINUTES – 2/25/15**

- Minor changes were suggested and approved by EC members.

**Motion #2 M/S/P\***

To approve the EC meeting minutes of 2/25/15, as amended.

**III. CHAIR'S REPORT, [Laurie Stowell](#)**

**Referrals to Committee:** *(none)*

- The Statewide Senate will meet in March. A potential discussion item will be the California Community Colleges' proposed four-year baccalaureate programs. EC Officers will be updated on the ASCSU meeting outcome, and will continue to read letters and/or resolutions put forth by other CSUs. EC will be updated.
- The start time for the remaining EC meetings which fall on Senate meeting days (SP 15) will begin at 11:30 am to provide time for expected full agendas.

**IV. VICE CHAIR'S REPORT, [Debbie Kristan](#) *(None given.)***

**V. SECRETARY'S REPORT *(None given.)***

**VI. PROVOST'S REPORT, [Graham Oberem](#)**

- A WASC Town Hall Meeting is scheduled for 3/17/15 (Final wrap up). Feedback is encouraged.
- The Celebration of Faculty Scholarship and Creative Activity has been moved to Fall 2015. Information will follow when available.
- An Internship Town Hall Meeting is scheduled for 3/5/15.
- The Provost announced that these and additional items would be addressed at the Senate meeting which followed EC (3/4/15).

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

VII. VICE PROVOST'S REPORT, Kamel Haddad (None given.)

VIII. NEAC Consent Calendar

**Motion #3 M/S/P\***

To place the NEAC Consent Calendar on the 3/4/15 Senate Agenda for approval.

IX. DISCUSSION ITEMS

**A. BLP: Moving Self-Support Academic Programs to State Support**

- This document has been updated to read as a policy.
- The Provost has stated he will review in careful detail and forward feedback before a possible second reading at Senate.

**Motion #4 M/S/P\***

To place **BLP: Moving Self-Support Academic Programs to State Support** on the 3/4/15 Senate Agenda as a Discussion item for a first reading.

**B. EC Member Concern: Motion/Resolution for EC to Endorse Student Access Initiative (SAI)**

- Parliamentarian Whittlesey suggested that EC consider making a motion about SAI before the 3/4/15 Senate meeting. Rules allow for a motion to bring items to senate in two ways: 1) From a Senate standing committee (moved and seconded) and, 2) by someone standing up at Senate and stating they would like to move that an item be placed on the agenda for discussion and as a possible action item. Whittlesey suggested that if EC did not take some action regarding SAI before the Senate meeting on 3/4/15, Senate members may see that as a sign that EC does not support or endorse the item. Discussion ensued with voices both in support and not in support of such a motion.
- It was decided that an anonymous paper ballot vote would be taken to determine if EC wanted to send a motion to Senate endorsing the Student Access Initiative (SAI). If the vote were Yes, EC would then have to draft a motion to bring to Senate.

**Motion #5 M/S/P Votes: Yes 5; No 8; Abstain 1 – Motion does not carry.**

To send a motion to Senate from EC, endorsing the Student Access Initiative (SAI).

- EC remains neutral on the SAI.

**C. FAC: Assigned Time for Exceptional Levels of Service to Students**

- FAC presented its Assigned Time for Exceptional Levels of Service to Students policy. This policy complies with a new CBA provision which provides approximately \$18,000 (approximately nine WTUs) in funds this year, and each of the next two years to fund assigned time for exceptional service performed by any faculty unit employee (this includes all Unit 3 employees – TT, lecturer, coach, librarians, SSPARs, etc.) This policy must be created, approved and implemented in a very condensed timeline.
- A timeline will have to be developed when this policy is approved.
- This policy may be revised in the Fall, even if it is not currently designated an interim policy.
- Suggestions for changes and discussion ensued. It was agreed that if approved by Senate at a second reading in April, the Senate Officers will work out some of the timeline details in consultation with the Provost's office and an expedited review by the President will be requested.
- It was determined that FAC would accept EC's feedback, amend the document and have it ready for the Senate Agenda (3/4/15).

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**Motion #6 M/S/P\***

To place an amended version of **FAC: Assigned Time for Exceptional Levels of Service to Students** on the 3/4/15 Senate Agenda as a Discussion item for a first reading.

**D. GEC: Proposed GE Assessment Plan**

- With the assistance of University Assessment Specialist Melissa Simnitt, GEC shared its plan to assess GE Program Learning Outcomes.
- Information will have to be shared with instructors on a short timeline; a schedule is forthcoming. The plan is to begin the first assessment in Fall 2015 with all GE courses assessed over a three year cycle. GEC will try to make assessment minimally intrusive for instructors. GEC will develop a common broad rubric or means of assessment and provide it to instructors being assessed.
- GEC will be tasked with determining how each learning outcome will be measured within each area. It's possible GE will have to break into sub groups to complete assessments as outlined in the plan.
- Associate deans have been asked to assist in determining which courses will be assessed within their colleges for each GE PSLO.
- Graduate Student Learning Outcomes will be developed next.
- The GE Assessment Plan is on the 3/4/15 Senate Agenda as an Information Item.

**E. APC: Academic Freedom Policy**

- APC shared its proposed Academic Freedom Policy, designed to meet the WASC review criteria which addresses integrity and transparency.
- This policy states a commitment to academic freedom. In writing this policy, a task force met with many people from across campus to make certain the policy reflects shared views.

**Motion #7 M/S/P\***

To place the **Academic Freedom Policy** on the 3/4/15 Senate Agenda as a Discussion item for a first reading.

**X. EC Members Concerns & Announcements**

- Melanie Chu shared that EC members should take the time to read through the WASC essays and provide feedback. These essays may be found at: <http://www.csusm.edu/wasc/responses/index.html> Feedback should be provided to [Regina Eisenbach](#).
- Marshall Whittlesey stated that the vote on the SAI that may take place at the Senate meeting 3/4/15 is one of the most important votes in terms of the administration/faculty relationship and he hoped all would take it very seriously.

**The meeting was adjourned at 12:52 PM**

Submitted by Adrienne Durso, Senate Coordinator.

Approved by the Executive Committee:

  
Vivienne Bennett, Secretary

3-23-2015  
Date

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