



**AGENDA**

Executive Committee Meeting

CSUSM Academic Senate

Wednesday ~ September 16, 2015 ~ Provost's Conference Room-KEL 5207 ~ 12-2:00 pm

- I. Approval of Agenda
- II. Approval of Minutes – 9/2/15 and 9/9/15
- III. Chair's report, [Deborah Kristan](#)  
Item Included: Senate Ad Hoc Working Group (attached) *Page 2*  
Referrals
  - NEAC: Ex-officio Participants on Standing Committees and Use of, 'or Designee'
  - FAC: PSCI RTP Document
- IV. Vice Chair's Report, [Michael McDuffie](#)
- V. Provost's Report, [Graham Oberem](#)
- VI. Vice Provost's Report, [Kamel Haddad](#)
- VII. Consent Calendar
- VIII. Discussion Items
  - A. Senate Chair: University Assessment Council
- IX. EC Members' Concerns & Announcements

*Next meeting: September 23, 2015, 12:00-2:00 p.m., Provost's Conference Rm – KEL 5207*

---

**Members of the Executive Committee:**

Deborah Kristan, Chair  
Michael McDuffie, Vice Chair  
Laurie Stowell, Secretary  
David Barsky, APC and ASCSU  
Glen Brodowsky, ASCSU  
Bob Yamashita, BLP Co-chair  
Allison Carr, BLP Co-Chair  
Ann Fiegen, FAC (Fall '15)

Yvonne Meulemans, GEC  
Moses Ochanji, NEAC  
Linda Shaw, PAC Co-chair  
Jill Weigt, PAC Co-chair  
Marion Geiger, SAC  
Karno Ng, TPAC  
Suzanne Moineau, UCC

**Ex-Officio (non-voting)**

Karen Haynes, President  
Graham Oberem, Provost  
Kamel Haddad, Vice Provost  
Darel Engen, CFA

**Senate Ad Hoc Working Group:**  
**Language Clarification for Retention, Tenure and Promotion Documents**

**Background:**

In AY 14/15, the Faculty Affairs Committee (FAC) identified differences in Retention, Tenure and Promotion (RTP) documents across campus in the use of the term 'a university'. This presents difficulties for FAC to complete its work, which in large part ensures that documents are in compliance (e.g., department RTP documents must be consistent with college RTP documents which, in turn, must be consistent with the University RTP document and ultimately all must be compliant with the CBA). Much more detail was provided by FAC in their 14/15 year-end report and in language excerpted from this report as presented to the Executive Committee (EC) in Fall 2015; both documents will be provided to the working group. FAC decided that clarification of this language and its implications for RTP documents at all levels was beyond the scope of their committee charge; EC agreed and decided that formation of an ad hoc working group was in order.

**Charge:** To clarify the meaning of the term 'a university' in the University RTP document, with special regard to its use in early tenure and service credit language. The group will provide a written report to the Chair of the Academic Senate.

**Composition\*:**

1 continuing member of FAC from 14/15

2 CHABBS faculty:

1 CEHHS faculty:

1 COBA faculty:

1 CSM faculty:

1 Library faculty:

California Faculty Association Representative:

Ex Officio: Michelle Hunt

\*Faculty must be tenured and preference will be given to faculty who have experience serving on a PRC, or on the Promotion & Tenure Committee. The member of the FAC on the working group will count as the faculty seat for their college.

**Anticipated Timeline:**

<b>Completion Date</b>	<b>Activity</b>
October 2015	Seat the Ad Hoc Working Group
October 2015	Working group decides the meeting schedule and selects a chair of the group.
October 2015 through February 12, 2016	Working group reviews the issue and associated documents; decides if/where language should be changed in the University RTP Document; drafts proposed language changes in the University RTP Document.
February 15, 2016	Working group submits report to Senate Chair.
February 17, 2016	Senate Chair makes a referral to the FAC.