

**MINUTES**  
**Academic Senate**  
**Executive Committee**  
Wednesday, January 21, 2015  
12:00 PM – 2:00 PM, Kellogg 5207

**Voters Present:** Laurie Stowell, Chair; Deborah Kristan, Vice Chair; Vivienne Bennett, Secretary; Suzanne Moineau (UCC); Carmen Nava, FAC; Toni Olivas (Library); Barry Saferstein, SAC; Pat Stall (BLP); Richelle Swan (NEAC); Jill Weigt (PAC); Marshall Whittlesey, GEC

**Ex Officio Present:** Kamel Haddad, Vice Provost; Darel Engen, CFA

**Not Represented:** David Barsky (APC, ASCSU); Karno Ng (TPAC);

**Parliamentarian:** Marshall Whittlesey

**Staff:** Adrienne Durso

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(The meeting was called to order at 12:02 PM.)

**I. APPROVAL OF AGENDA**

**Motion #1 M/S/P\***

To approve the Agenda, as presented.

**II. APPROVAL OF MINUTES – 12/3/14**

- Changes were suggested and shared by FAC Chair and by EC Parliamentarian.

**Motion #2 M/S/P\***

To approve the EC Minutes of 12/3/14, as amended.

**III. CHAIR'S REPORT, Laurie Stowell**

**Referrals to Committee:**

- APC: Academic Program Discontinuance Policy
- NEAC: Clarification on Second Readings: Roberts's Rules vs. Senate Standing Rules
- BLP: Moving Self Support Academic Programs to State Support (revision of last year's draft)
- FAC: Exploratory: Visiting Professor Procedures or Policy? (See CBA 12.32)

**A. Diversity Mapping**

- Halualani & Associates (H&A) has completed its Diversity Mapping project for our campus. Stowell encouraged all to attend upcoming forums during which H&A will share its recommendations. Campus will have opportunity to provide feedback on priorities and next steps. Stowell hopes EC and Senate will consider a resolution declaring their priorities.
- At Upcoming Diversity Mapping Forums, presented by H&A, topics will include: Data Narrative of All Mapping Findings (Diversity Efforts, Under Graduate and Graduate Curricula); Recommendations & Next Steps; Connections to Resources; and, Questions and Insights. **Diversity Mapping Forums are scheduled as follows:**

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**February 18**

- 11:00 AM – 11:50 AM Open forum presentations (USU Ballroom B)  
12:00 N – 1:00 PM Open forum presentations (USU Ballroom B)  
3:30 PM – 5:00 PM Faculty/curriculum focused presentation (USU Ballroom D)

**February 19**

- 12:00 N – 1:00 PM Faculty/curriculum focused presentation (USU Ballroom B)

- A summary featuring key highlights of H&A's findings is found at: <http://youtu.be/mWPaAZTume4>. For a full presentation on these findings, all are urged to attend one of the forums listed above.

**B. Campus Climate: Great Colleges Survey**

- A Task force has met; their charge is to review survey data through a lens of Culture of Leadership. Each division is reviewing survey data and making recommendations. Academic Affairs will set three goals, based on data; Town Hall meetings will be scheduled to share data and information on achieving these goals.

**C. Community College Offering B.A.s**

- The Chancellor's Office has shared a list of proposed BA programs approved for Community Colleges to build and offer. CSU Presidents have been asked to provide feedback. In CSUSM's service area, Mira Costa Community College District will build a BA program in Biomanufacturing.
- Concerns about the proposed pilot programs have sparked discussion across the CSU. Chancellor White has sent a memo to Community College Chancellor Harris about the proposed programs.

**D. Statewide Senate Meeting – Substitute Needed**

- With Glen Brodowsky not available, a substitute ASCSU representative is needed to attend the state-wide meetings on 3/19 and 3/20, as a voting member. Please contact the Senate Chair, if interested.

**E. EC Representative Needed for ASI Meeting**

- An EC member is needed to attend the next ASI Board Meeting, and report back to EC. This meeting will be held 1/30, 1-3PM. Contact Senate Chair, if interested.

**IV. VICE CHAIR'S REPORT, Debbie Kristan**

(none given)

**V. SECRETARY'S REPORT**

- *Expanding Existing Stateside Programs to Self-Support Delivery Policy* approved by President Haynes and Provost Oberem, effective 1/12/15

**VI. PROVOST'S REPORT, Graham Oberem**

(not able to attend)

**VII. VICE PROVOST'S REPORT, Kamel Haddad**

- The campus has submitted two Innovations Grant applications, totaling \$2.5 million each. Fifty-million dollars in grant funding is available. Undergraduate Studies, and Community Engagement (in partnership with local school districts), each submitted a grant. Turnaround is expected to be quick and, if funded, budgets will be submitted.

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- The Provost has asked for feedback on a February schedule conflict; the WASC Town Hall and President's Lunch with Full Professors are scheduled for the same date/time. EC Consensus was that the WASC Town Hall should be rescheduled.
- Three-year rolling plans have been submitted in Academic Affairs, and will be compiled, then shared with BLP. The three-year rolling plans inform budget priorities. When the University Budget Committee (UBC) meets, Academic Affairs hopes for strong support of its budgetary priorities, which facilitate both student success and the accreditation processes.
  - It was suggested that incoming BLP chairs should meet with the Senate Chair and the Vice Provost for orientation regarding UBC meeting protocol and norms.
- At least one Data Analyst is needed in the Vice Provost's office to accomplish the goals of Academic Affairs, and will be requested in the Three-year rolling plan. This data analyst would be housed in IITS, but be dedicated to PAR and assisting with the needs of Academic Affairs.

#### VIII. DISCUSSION ITEMS

##### A. Program Suspension of P.E. Option

- Pat Stall clarified that this report is regarding a *suspension*; not a *discontinuation* of the option. (A suspended option could be brought back if enrollment can support it.)
- The CEHHS Dean and Provost had no comments or additional feedback on this report.
- The Senate Officers memo will be changed as follows: All references of, "discontinuation" will be changed to, "suspension", and, "discontinue" to, "suspend."

##### Motion #3 M/S/P\*

To place *EC Motion to Suspend P.E. Option (Via Memo)* on the Senate Agenda as a First Reading (2/4/15).

##### B. Senate Officers: Student Access Initiative (SAI)

- The updated version of SAI Time Blocks and a Draft EC Resolution were shared. The next ASI Open Forum is scheduled for 1/27/15. The Vice Provost stated that ASI discussed and unanimously endorsed the proposal, and a discussion session with CEHHS is scheduled for 1/22/15. The shared schedule contains adjustments which resulted from student and faculty feedback. It brings U-hour back to its original time and provides more clarity on where two- and four-unit classes may be scheduled.
- The Vice Provost stated the proportion of courses that would have to move by at least one day with this schedule change is now at 18%; most courses that move will do so by 30 to 90 minutes only, and not change days. If this schedule is endorsed, it could be implemented in Spring 2016, in which case the majority of undergraduate courses would not have to change days of the week.
- At an EC voting member's request, the Executive Committee moved to Executive Session for discussion of the Draft Resolution at 1:38 PM.

##### Motion #4 M/S/P\*

To place the following item on the 2/4/15 Academic Senate Agenda:

#### DISCUSSION ITEMS

- ##### A. Consideration of the "Approved Meeting Times Proposal – Main Campus (updated 01/17/15) provided by the Provost's Office, for endorsement by Senators. First reading.

\*All motions were passed unanimously unless stated otherwise.

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*EC has put this attached 'Approved Meeting Times Proposal' on the Agenda for discussion and potential vote by Senators after reaching consensus that this discussion belongs at Senate. Therefore, EC is not taking a position.*


Attachments

- The Approved Meeting Times Proposal – main Campus (updated 01/17/15)
- Background material to be provided by the Vice Provost to contextualize the 'Proposal'

The meeting was adjourned at 2:18 PM

Submitted by Adrienne Durso, Senate Coordinator.

Approved by the Executive Committee:

 2-9-15  
Vivienne Bennett, Secretary Date

*Next meeting: January 28, 2015 ~ 12:00 Noon– 2:00 PM ~ Provost's Conference Room – Kellogg 5207*

*Please note: Academic Senate will meet in Commons 206 during the Spring Semester, unless otherwise noted.  
On Senate meeting dates, EC will be held in Commons 206, as well.*

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