

MINUTES
Academic Senate
EXECUTIVE COMMITTEE
Wednesday, April 15, 2015
12:00 N – 2:50 PM, KEL 5207

Voters Present: Laurie Stowell, Chair; Deborah Kristan, Vice Chair; Vivienne Bennett, Secretary;
David Barsky (APC, ASCSU); Suzanne Moineau (UCC); Carmen Nava, (FAC);
Karno Ng (TPAC); Toni Olivas (Library); Barry Saferstein, SAC; Pat Stall (BLP); Richelle Swan (NEAC);
Jill Weigt (PAC); Marshall Whittlesey, GEC

Ex Officio Present: Graham Oberem (Provost); Kamel Haddad (Vice Provost)

Not Represented: Darel Engen, (CFA)

Parliamentarian: Marshall Whittlesey

Guest: Carmen Mitchell (Library, TPAC)

Staff: Adrienne Durso

(The meeting was called to order at 12:04 p.m.)

I. APPROVAL OF AGENDA

- The agenda was amended: Added “**CBA Changes**” to end of title of VIII.A.; Added **Literature and Writing P-2 Review and Discontinuation** (Suzanne Moineau) as Item VIII. G. for discussion.

Motion #1 M/S/P*

To approve the Agenda of 4/15/15 as amended.

II. APPROVAL OF MINUTES

- The EC Minutes of 3/25/15 and 4/8/15 were amended by the Secretary, as suggested.

Motion #2 M/S/P*

To approve the Minutes of 3/25/15 as amended.

Motion #3 M/S/P*

To approve the Minutes of 4/8/15 as amended.

III. CHAIR’S REPORT, [Laurie Stowell](#)

Referrals to Committee

- Harry E. Brakebill Award Policy

- Stowell and other faculty attended the Faculty Open Forum with CSU Chair of the Board of Trustees Lou Monville on 4/9/15. Those in attendance participated in informative dialogue.
- Discover CSUSM Day will be held 4/18/15.
- The Statewide Senate Chairs Meeting is scheduled for 4/16/15. Chairs are expected to provide feedback to the Chancellor about the California Community Colleges’ proposed baccalaureate programs.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

IV. VICE CHAIR'S REPORT, [Debbie Kristan](#) (None given.)

V. SECRETARY'S REPORT, [Vivienne Bennett](#) (None given.)

VI. PROVOST'S REPORT, [Graham Oberem](#)

- The Provost confirmed that the Math Lab, the Writing Lab, and the Language Lab will be moved to the Office of Undergraduate Studies in Academic Affairs, effective 7/1/15. The STEM Center will be moving as well, and will also be in the Office of Undergraduate Studies. Faculty will be more directly involved in the Learning Centers than is the case now.
- CSUSM has received a \$2.5-million award for the Office of Undergraduate Studies from the California Department of Finance. A recognition ceremony for awardees will be held at the Governor's office on 4/27/15. Kamel Haddad and Dawn Formo will attend.

VII. VICE PROVOST'S REPORT, [Kamel Haddad](#)

- Carmen Nava asked for clarification about news of the enrollment target being reduced. Haddad clarified that there is a difference between the target the University receives from the Chancellor's Office and the internal target put forth by the Vice Provost, and approved by the Provost's office. The internal target is assigned as it relates to finances. The campus internal target is a 4.2% increase for the campus, but is not an equivalent number for each college.
- Haddad has given the 15/16 budget presentation to the University Budget Committee (UBC) with Stowell, Kristan and Stall in attendance. The President's decisions will be made once confirmation of funding from the Chancellor's Office is received.
- A call for an Associate Director for the Faculty Center has been posted. Haddad asked faculty to encourage colleagues who may be a good fit to apply for the position.

IX. DISCUSSION ITEMS

A. FAC: University RTP Document: University-wide Policy/Procedures/Guidelines for PRC's in the Evaluation of Tenure-line Faculty – CBA Changes

- FAC has three separate revisions of the current University RTP documents in process. One addresses mostly-clerical changes that have been provided to the Senate Officers. A second copy contains revision of the PRC article which has been changed substantially by FAC and, if approved by EC, will be placed on the 4/22/15 Senate agenda. Feedback is being incorporated and will be shared with EC. A third document incorporates updates and modifications to reflect the new CBA.
- Nava noted that the most recent Senate approved University RTP document is available on the Academic Senate and CFA websites.
- Discussion took place and feedback on the document was provided to FAC. Nava stated the changes would be incorporated into the document before bringing to Senate for a first reading.

Motion #4 M/S/P*

To place the item **FAC: University RTP Document: University-wide Policy/Procedures/Guidelines for PRC's in the Evaluation of Tenure-line Faculty – CBA Changes** on the 4/22/15 Academic Senate Agenda for a first reading.

B. SAC: Engaged Education Definitions – DRAFT

**All motions were passed unanimously unless stated otherwise.*

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- Saferstein shared the latest draft of Engaged Education Definitions. This item is intended to align definitions across campus facilitating proper guidance to students and faculty. Discussion ensued and feedback was shared. It was noted that, at times, the terms, “Clinical Practice” and “Internships” are interchanged. Saferstein requested feedback be sent to his attention.

C. FAC: Retention, Tenure, and Promotion Standards for the Department of Social Work

- Social Work submitted this document one year ago and it has been waiting in FAC’s queue. Nava stated that FAC did its best to evaluate and check the document for consistency with the CBA and the University RTP Policy. There was no substantive feedback.

Motion #5 M/S/P*

To place the item **FAC: Retention, Tenure, and Promotion Standards for the Department of Social Work** on the 4/22/15 Academic Senate Agenda for a first reading.

D. BLP/UCC: Cybersecurity Master of Science

- The Cybersecurity Master of Science is proposed by CSM in collaboration with CoBA. It includes a technology piece, business piece and a capstone. All revisions to the program have been reviewed and approved by UCC for this 38 unit program which will be supported by Extended Learning.
- This program is designed to meet the rapidly growing need for cybersecurity and is designed for working adults. It is designed to be completed in five consecutive semesters.
- The Catalog copy will need some changes/additions, including, possibly, a stated requirement that all students pass a Defense Security Service background check before acceptance to the program. Currently the copy states the background check be required of students from, “sensitive countries.”
- Stall noted there are limited negative budget implications for this EL program. There is a student fee involved that will help fund ongoing accreditation costs. Feedback was shared.
- Concern was expressed about pulling Tenure Track faculty to teach courses in new programs and replacing them with lecturers to teach the courses in existing programs, thus, increasing the proportion of classes taught by lecturers within existing programs. It is noted that by creating a program that is incentivized, it is natural for Tenure Track faculty to gravitate toward it. Some EC members would like to know when this practice will be addressed.
- Additionally, lack-of-space concerns were raised.

Motion #6 M/S/P*

To place the item **BLP/UCC: Cybersecurity Master of Science** on the 4/22/15 Academic Senate Agenda for a first reading, pending revisions based on EC feedback.

E. UCC: Advice Regarding Convergent Journalism Minor

- Moineau asked for advice on reviewing this proposed minor as there are no faculty teaching a related major, i.e. Journalism, and she provided some history. The first P-form was signed off in 2012. It had come to UCC with 5 or more proposers listed. UCC reviewed this proposal and sent requested edits to all listed proposers. Faculty originally listed on the proposal were no longer affiliated with the proposal, but it was eventually edited and submitted by Rebecca Lush, in LTWR. This stand-alone minor which will link students who work on the Cougar Chronicle to a course, currently doesn’t belong to any one department and includes courses in Communication, Film Studies, School of Fine Arts, and Literature and Writing.

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- It was determined the proposal would be sent back to the CHABSS Curriculum and Academic Policy Committee (CAPC).

F. Senate Officers: Flow of Business – If BLP or UCC Do Not Recommend a Program
(Item not addressed due to lack of time.)

G. UCC: Literature and Writing P-2 Review and Discontinuation
(Item not addressed due to lack of time.)

XI. EC Members Concerns & Announcements

The meeting was adjourned at 2:03 PM

Submitted by Adrienne Durso, Senate Coordinator.

Approved by the Executive Committee:  5-4-15
Vivienne Bennett, Secretary Date

**All motions were passed unanimously unless stated otherwise.*

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