

MINUTES

Meeting of the Academic Senate California State University San Marcos December 2, 2015, 1 – 2:50 p.m. Reading Room, Kellogg 5400

X = Present (no notation = not present) Bold = Senate Officer * = reason for absence reported to Senate office

X	Ahlers, Jocelyn	X	Daoud, Annette	X	Kreisler, Fritz	X	Stall, Patricia
	Aitken, Wayne		Dominguez, Gerardo	X	Kristan, Deborah	X	Stowell, Laurie
X	Andera, Susan	X	Drewe, John	X	Lush, Rebecca	X	Sun, Qi
	Bade, Bonnie		Duran, Erica	X	McDuffie, Michael	*	Tsui, Stephen (*SABBATICAL FALL 15)
X	Barsky, David	X	Elsbree, Anne Rene		Meilich, Ofer		Weigt, Jill
X	Basu, Ranjeeta	X	Escobar, Matthew	X	Mekenye, Reuben	X	Williams, Carrick
X	Bateman, Nicoleta		Fang, Fang	X	Merrick, Allison	X	Woodard, Nina
X	Beecher, Blake	X	Fiegen, Ann	X	Meulemans, Yvonne		Yamashita, Robert
X	Bennett, Vivienne		Fogle, Ashley	X	Moineau, Suzanne		Yoshii, Rika
X	Bigham, Elizabeth	X	Geiger, Marion	X	Nava, Carmen	X	Zhang, Xiaoyu
X	Brodowsky, Glen	*	Goldberg, Merryl (*SABBATICAL FALL 15)	X	Ng, Karno		
X	Carr, Allison	X	Greenwood, Scott	X	Ochanji, Moses		
	Chan, Ian	X	Guthey, Greig	X	Romero, Devan		
X	Chu, Melanie	X	Heisler, Lori		Rosilez, Anthony		
X	Craig, William	X	Johnson, Jamaela		Sharif, Shahed		
X	D'Anna-Hernandez, Kimberly		Kang, Eun "John"	X	Shaw, Linda		

Parliamentarian: Jacqueline Trischman

Ex Officio Present: Regina Eisenbach, Dean, Academic Programs; Darel Engen, CFA; Jennifer Fabbi, Dean of Library; Kamel Haddad, Vice Provost; Karen Haynes, President; Michelle Hunt, AVP-FA; Katherine Kantardjieff, Dean, CSM; Graham Oberem, Provost & VPAA; Janet Powell, Dean, CEHHS

Guests: Staci Beavers, Assoc. Dean, CHABSS; Rick Fierro, Associate Dean of CSM; Denise Garcia, Assoc. Dean, CEHSS; Aaron Guy, Interim Assoc. Dean EL; Kevin Morningstar, Dean, IITS; Deborah Morton, Researcher; Joely Proudfit, Dept. Chair/Assoc. Professor; Arturo Ocampo, AVP, DEE & I, Ombuds; Janet Powell, Dean CEHHS; Patricia Prado-Olmos, VP Community Engagement; Martha Stoddard-Holmes, Assoc. Dean, CHABSS; Cynthia Chavez Metoyer, Office of Internships; Sarah Villareal, AVP, Community Engagement

Staff: Adrienne Durso, Senate Coordinator; Karen Arvin, Senate Administrative Assistant

The meeting was called to order at 1: 04 PM.

I. APPROVAL OF AGENDA

- BLP requested a new section titled 'Information Items' and to move Discussion Items XIII D., E. and F. to XIV Information Items. Items G. and H. became Items D. and E. in Discussion Items, respectively.
- Items XIII I. and J. removed from Senate agenda due to not being addressed at the Executive Committee meeting (due to time constraints).

Motion #1 M/S/P*

To approve the Agenda of 12/2/15, as amended.

II. APPROVAL OF MINUTES

Motion #2 M/S/P*

To approve the Minutes of 11/4/15, as written.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn

III. CHAIR'S REPORT - Deborah Kristan

- Two new Extended Learning programs, Master of Health Information Management and Master of Public Health, were accepted by the Chancellor's office.
- EC members had a productive meeting with CSU Executive Vice Chancellor Loren Blanchard. Blanchard is visiting all the campuses and gathering information.
- Kristan had a cordial meeting with UPD Chief of Police Robert McManus about campus security. They discussed possible options to provide information to faculty about campus safety measures.
- Save the date for the Academic Assembly, 1/21/15, 9-10:30 AM, ARTS 240 (continental breakfast served 8:30 – 9:00 AM)
- Referrals (as attached to Agenda)

IV. VICE CHAIR'S REPORT - Michael McDuffie (no report)

V. SECRETARY'S REPORT - Laurie Stowell (no report)

VI. PRESIDENT'S REPORT - Karen Haynes

- The President reported she would have a verbal debrief on 12/3/15 with CSU Vice Chancellor Loren Blanchard as a follow up to his recent visit to the campus. Feedback will be shared.
- The State Auditor is requesting a statewide CSU Compliance Review of Title IX activities. CSUSM was reviewed first and the accommodation rate was found to be thorough across all disciplines and divisions in regard to Title IX.
- The 2015 Employee Service Awards are scheduled for 12/7/15 in the USU Ballroom.
- The President's Faculty Forum, held last month, provided a good platform for discussion.
- The fourth Tribal Education Summit was held last month and provided a time for reflection on forward thinking best practices.
- The President's *Campus Note on Diversity* was distributed on 12/2/15.
- A workgroup is being seated to review the proposal for a new African American Student Center.
- A task force is working on a revision of the original diversity strategic plan to provide specific measurable action steps, assign divisional responsibilities for these actions, and time lines.
- The annual Campus Holiday Reception is set for 12/15/15 in the USU Ballroom.
- Faculty Staff Awards recipients will be announced next week.

VII. PROVOST'S REPORT - Graham Oberem

- The Western Association of Schools and Colleges (WASC) Offsite Review Committee meeting last month went well, with an overall favorable impression. More information about the WASC visit is found at <http://www.csusm.edu/wasc/index.html>.
- A search for an Associate Dean of Undergraduate Studies is in progress, and an announcement is expected before the end of semester. The position is being funded by the Innovation Award from the California Department of Finance which was received in Spring, 2015. Oberem said the term position might become permanent, after extensive analysis.
- There is a new edition of the Academic Affairs e-newsletter.
http://www.csusm.edu/aa/newsletters/aa_newsletter_nov_2015.pdf
- Oberem thanked faculty for their participation in the Celebration of Faculty Scholarship and Creative Activities.

VIII. ASCSU REPORT, David Barsky

- There were five resolutions passed at the 11/4/15 ASCSU meeting in Long Beach:
 - A call for suspension of the CSU background checks policy
 - Asking that there be an additional faculty member added to the Board of Trustees
 - Supporting the CSU 2016-17 Support Budget Preliminary Plan
 - Supporting the need for open presidential search processes at CSU
 - Acknowledging the Chancellor's office response to the GE requirements in Mathematics/Quantitative Reasoning credit
- Resolutions coming up in January, 2016 include:
 - An awareness campaign to promote California taxpayers as 'university donors'
 - Tenure track recruitment
 - Faculty orientation programs for lecturers
 - Role of CSU faculty in articulation of transfer courses
 - Reaffirming the role of shared governance

IX. CFA REPORT, Darel Engen

- The CFA bargaining team and CSU management are in the fact-finding process in an effort to break the impasse over a salary increase. A report with recommendations is due by mid-January.
- CFA met with CSUSM Associated Students, Inc. to share information about the bargaining process.
- CFA filed an Unfair Labor Practices lawsuit with California's Public Employer Employee Relations Board (PERB) which argues that the CSU has been bargaining in bad faith.
- More information about the negotiations is available at <http://www.calfac.org/>

X. ASI REPORT, Jamaela Johnson (no report)

XI. CONSENT CALENDAR

Motion #3 M/S/P*

To approve the Consent Calendar of 12/2/15, as written.

XII. ACTION ITEMS

A. FAC: Professional Leave Policy

- In the second reading of the Professional Leave Policy, FAC answered questions from Senators regarding requiring documentation from previous sabbaticals. Discussion ensued about the usefulness of the additional documentation. After discussion, FAC clarified that the additional documentation referred only to the written report of the most recent sabbatical. Wording was changed in the document to amend the policy before approval.

Motion #4 M/S/P (Yes-26; No-11; Abstain-1)

To amend the policy (lines 95-97 on presented document, as amended by Secretary):

Motion #5 M/S/P (Yes-31; No-4; Abstain-3)

To approve the FAC Professional Leave Policy, as amended.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

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XIII. DISCUSSION ITEMS

A. FAC: Evaluation for Athletic Coaches Policy

- In this first reading of the Evaluation for Athletic Coaches Policy, FAC reviewed the procedure and forms for the annual periodic evaluation of Athletic Coaches. FAC asked Head Coach Laurie Nevarez for her clarifications on the evaluation practices of the Department of Athletics. Policy changes include a timeline for student evaluations and the addition of a peer input form.
- Senators are asked to provide feedback to Fiegen for FAC consideration.

B. UCC: American Indian Studies (ASI) Minor

- UCC highlighted three significant changes in this first reading of the ASI Minor:
 - A change in the name from Minor in Native Studies to Minor in American Indian Studies
 - A redesign of the focus of the minor to reflect tribal perspectives
 - A change from a broadly interdisciplinary minor to one that focuses on issues specific to American Indian populations
- Senators are asked to provide feedback to Moineau for UCC consideration.

C. SAC: Internship Policy

- SAC presented the first reading of the Internship Policy which is being created to comply with a Chancellor's Office Executive Order. CSUSM developed an Office of Internships in Summer, 2015 and one of the goals is to clarify responsibilities in the internship process. The Internship Policy deals primarily with placing interns.
- Cynthia Chavez Motoyer, Internships Faculty Director, gave a brief presentation, sharing the Office of Internship Web Page and described the functionality of the database for faculty, students and community partners.
- Senators are asked to provide feedback to Geiger for SAC consideration.

D. FAC: University RTP Document

- This was the first reading of new revisions to the University RTP Document, last revised and approved by the President in Summer, 2015. At that time, the Provost had requested that the Senate address two items: service credit from another university, specifically addressing use of the term, 'a university'; and, refereeing of a book, journal article, monograph or conference paper being recognized as evidence of research (as opposed to service). Discussion ensued about the interpretation of service credit equivalency and the relationship between service credit and early tenure.
- Senators are asked to provide feedback to Fiegen for FAC consideration.

E. APC: Curriculum Proposers Policy

- APC presented a revised Curriculum Proposers Policy. This policy had been revised and approved by Senate on 11/5/14. However, the Provost provided feedback requesting further revision.
- Revised language for this first reading indicates lecturers should have a 3-year appointment to propose curriculum independently. They would still work with more senior colleagues who would serve as the official proposer-of-record.
- Feedback should be sent to Barsky.

XIV. INFORMATION ITEMS (Changed from Discussion Items) on BLP A-Forms

A. BLP: A-Form Report Undergraduate Degree in Wildfire Science

- BLP reviewed the program and recommended it to the University Academic Master Plan, which will be forwarded to the Chancellor's office. Discussion ensued regarding the degree's academic foundation and the language used to describe the program.

B. BLP: A-Form Report – Proposal for Undergraduate Degree in Chicano Studies

- BLP reviewed the program and placed it on the UAMP to be forwarded to the Chancellor's office.

C. BLP: A-Form Report – Undergraduate Degree in American Indian Studies (AIS)

- BLP reviewed the program and placed it on the UAMP, to be forwarded to the Chancellor's office.

XV. PRESENTATIONS (none)

XVII. COMMITTEE REPORTS (as written; attached to agenda)

XVIII. SENATOR'S CONCERNS AND ANNOUNCEMENTS (none)

The meeting was adjourned at 2:43 PM.

Prepared by Karen Arvin, Senate Administrative Assistant

Approved by the Academic Senate:


Laurie Stowell, Secretary


Date

The next meeting of the Academic Senate will be held February 3, 2016, 1:00 - 2:50 pm, Reading Room, Kellogg 5400