

## MINTUES

**Meeting of the Academic Senate  
California State University San Marcos  
Wednesday, February 4, 2015  
1 – 2:50 p.m., Commons 206**

- Voters Present:** Jocelyn Ahlers, Matthew Atherton, Bonnie Bade, David Barsky, Vivienne Bennett, Melanie Chu, Annette Daoud, Palash Deb, John Drewe, Gerardo Dominguez, Erica Duran, Anne René Elsbree, Merryl Goldberg, Rocio Guillen, Greg Guthey, Jeff Gutowski, Lori Heisler, Deborah Kristan, Andre Kündgen, Rebecca Lush, Laura Mackey, Jessica Mayock, Ofer Melich, Suzanne Moineau, Karno Ng, Carmen Nava, Karno Ng, Moses Ochanji, Toni Olivas, Vincent Pham, Anthony Rosilez, Barry Saferstein, Shahed Sharif, Linda Shaw, Patricia Stall, Laurie Stowell, Paul Stuhr, Teresa Suarez, Qi Sun, Richelle Swan, Jackie Trischman, Stephen Tsui, Rika Yoshi, Jill Watts, Marshall Whittlesey, Camilla Williams, Nina Woodard, Yuan Yuan
- Not Present:** Nicoleta Bateman, Jonathan Berman, Glen Brodowsky, Chetan Kumar, Michael McDuffie, Kenneth Mendoza, Domenica Pearl, Dan Pynn, Jill Weigt
- Parliamentarian:** Marshall Whittlesey
- Ex Officio Present:** Regina Eisenbach, AVP-AP; Jennifer Fabbi, Dean of Library; Dawn Formo, Dean, Undergraduate Studies; Kamel Haddad, Vice Provost; Karen Haynes, President; Michelle Hunt, AVP-FA; Katherine Kantardjieff, Dean CSM; Graham Oberem, Provost; Janet Powell, Dean CEHHS; Mike Schroder, Dean Extended Learning; Adam Shapiro, Dean CHABSS; Bill Ward, Interim Dean IITS
- Guests:** Jackie Borin, Assoc. Dean Library; Matthew Ceppi, Pres. Chief of Staff/Dir. IPA); Darel Engen, CFA; Rick Fierro; Marion Geiger, Assoc. Prof. Modern Language Studies; Assoc. Dean CSM; Scott Greenwood, Assoc. Dean CHABSS; Suzanne Lingold, Assoc. Dean, EL-Temecula; Leo Melena, College-wide SSP, CHABSS; Jeff Nessler, Dept. Chair, Kinesiology; Mohammad Oskoorouchi, Assoc. Dean CoBA; Haley Perko, ASI
- Staff:** Adrienne Durso, Senate Coordinator
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(The meeting was called to order at 1:08 PM.)

### I. APPROVAL OF AGENDA

**Motion #1** M/S/P\*  
To approve the Agenda as presented.

### II. APPROVAL OF THE MINUTES of 12/3/14

**Motion #2** M/S/P\*  
To approve the Minutes of 12/3/14 as presented.

### III. CHAIR'S REPORT – Laurie Stowell

- Stowell welcomed the Senate back to campus for the Spring semester and congratulated Alyssa Sepinwall as the new Harry E. Brakebill Distinguished Professor award recipient. Additionally, she congratulated the President's Awards recipients: Susie Lan Cassel, Scholarship; Marisol Clark-Ibáñez, Teaching; Marshall Whittlesey, Service; and, Terri Metzger Outstanding Lecturer. Announcement of the awards recipients was met with a round of applause.
- Stowell welcomed the Nursing faculty who are now located on campus in the renovated third floor of University Hall, and the new Lecturers who are now serving as senators, thanking all for their service.
- Stowell shared that the CSU system has walked away from the Wiley Publications subscription. Each campus is allowed to negotiate on its own. CSUSM negotiated a one-year extension.
- Stowell shared information about upcoming events:

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- Halualani and Associates will be on campus 2/18 and 2/19 to hold open forums in the USU Ballroom to share results of the Diversity Mapping Project. These dates include faculty-only forums. (Taped sessions are linked on the Office of Diversity's website: <http://www.csusm.edu/equity/diversitymapping/>.) Additionally, Rona Halualani will meet with GEC. Feedback should be provided to the Diversity Mapping Advisory Committee.
- Two WASC Town Halls are scheduled for 2/12 and 2/24. Feedback is due mid-March.
- The Call for Community Engagement Incentive grants will go out on 2/25. Proposals will be due 4/6/14.
- The President called a Campus Climate Survey Task Force based on the Great colleges to Work For survey data. This committee, which meets every other week through the Spring semester, is comprised of representatives from all campus units and includes four faculty (including one lecturer and Stowell), and the Vice Provost. The committee will gather input and look at ways to improve campus as a whole and provide recommendations to the President. Town Halls will be scheduled this semester.
- The California Community Colleges (CCC) have proposed 15 Baccalaureate programs. There is concern that some programs may contain overlap with CSU programs. The CSU Chancellor is gathering feedback from the CSUs and will send a related memo to the CCC Chancellor.
- The Arts and Lectures Spring 2015 schedule has been distributed. Faculty, staff and community proposals are being taken for the Fall 2015 series. Information may be found on the Arts & Lectures website: <http://www.csusm.edu/al/>.

#### IV. CONSENT CALENDAR

The Consent Calendar with NEAC Recommendations and the UCC Course/Program Change Proposals were presented for approval.

**Motion #3** M/S/P\*

To approve the Consent Calendar as presented.

#### V. VICE CHAIR'S REPORT – [Debbie Kristan](#)

- The Vice Chair met with Extended Learning (EL) Dean Mike Schroder and discussed the California Community Colleges four year degree programs. EL is being included in campus discussions and will provide input which will be forwarded to the Chancellor's Office.
- International programs continue to bring students to campus, including Biology students from Brazil.

#### VI. SECRETARY'S REPORT – [Vivienne Bennett](#)

- Secretary Bennett shared that President Haynes and Provost Oberem have approved the *Expanding existing Stateside Programs to Self-Support Delivery* policy, as presented to and approved by Senate in Spring 2014.

#### VII. PRESIDENT'S REPORT – Karen Haynes

- President Haynes wished all in attendance a Happy New Year and a Happy 25<sup>th</sup> Anniversary to the campus. She echoed Stowell's congratulations to the faculty and staff who received the President's Awards on January 15<sup>th</sup>.
- The *Beyond the Stereotype* campaign was launched the evening of 2/3/14 as an exhibit on the 3<sup>rd</sup> floor of the Kellogg Library. Haynes called the display, "impactful" and thanked Arturo Ocampo, Melanie Chu, and Joely Proudfit for their extra work on this display. The President invited everyone to see the exhibit and sign the Diversity Pledge. More information on this campaign is found on the Office of Diversity website: <http://www.csusm.edu/equity/stereotypes/index.html>.
- The Governor's proposed CSU budget for the coming fiscal year is \$119.5-million. The Board of Trustees has asked the Governor for an additional \$97-million. There is more legislative leadership support for the higher budget than there was last year, but it is uncertain if the Governor will consider the additional funding request. With 50,000 more students, the system is still below its 2003-04 funding level.

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- CSUSM's enrollment growth over the next year is expected to be 3.2%; the largest percentage growth across the system.
- President Haynes stated that the campus must take the 15 proposed CCC Baccalaureate programs seriously and take a statewide approach to addressing concerns, being clear in its opposition if there are course/program overlaps.
- Dr. Loren Blanchard has been appointed executive vice chancellor for Academic and Student Affairs for the CSU (joining CSU on 7/1/15). Blanchard is from Xavier University, has a background in public administration, is experienced in academic and student affairs, and is focused on student success.
- Haynes acknowledged the ribbon cutting of the Student Health and Counseling Services facility. She noted that the week of 2/9/15 the Jan and Esther Stearns Center for ACE Scholars will have its ribbon cutting. The Center was funded in part by a \$1-million gift.
- The ground breaking for the CSUSM Sports Center takes place 3/23/15.
- The President's Report to the Community is scheduled for 2/5/15.

**VIII. PROVOST'S REPORT – Graham Oberem**

- The Provost welcomed faculty back for the Spring Semester and expressed his hopes that everyone's semester is off to a good start.
- A \$12,000 CSU sustainability grant is available to faculty as part of a collaborative proposal with Facility Services; the RFP focuses on, "Campus as a Living Lab". If interested, contact Karen Irwin. Proposals are due 3/6/15. Detailed information will be forward to college deans.
- University Professional Development Grant proposals are due 2/16/15.
- The Symposium on Student Research and Activity will be held 2/27/15.
- WASC Town Hall meetings are scheduled for 2/12, 2/24 and 3/17 and will be held during University Hour in MARK 125. Feedback on the essays should be provided via the WASC website after the meetings. More information is found at this link:  
<http://www.csusm.edu/news/articles/WASCSpringTownHalls.html>.
- Michelle Hunt is now responsible for many of the duties of former AVP Janet Powell. Other responsibilities of the AVP position (such as direct report of the Faculty Center) have been moved to the Vice Provost. Hunt will be appointed permanent AVP and she will not be replaced in the Office of Faculty Affairs. (Robert Rider will serve as interim AVP during Michelle's upcoming temporary leave.)
- The Provost mentioned items he announced at the Spring Assembly:
  - Thirty tenure-track faculty hires have been authorized this academic year, so far. Some are replacements (about 1/3) and another group includes re-authorized searches.
  - The Dean searches are going well. Candidate campus visits are expected mid to late April 2015.
  - The Provost and Linda Hawk will be co-hosting a "Planning Our Next Academic Building" Town Hall on 3/3/15, Noon to 12:50 pm in MARK 125. Discussion will focus on the factors that will guide the campus in planning and preparing a request for CSUSM's next academic building.

**IX. ASCSU REPORT – David Barsky**

- Highlights from the recent CSU Academic Senate Plenary Sessions were shared, as attached to the Agenda. A listing of Resolutions passed is included.
- Wiley Publications' model on unbundling packages of publications will be on the next ASCSU agenda. Library Dean Jennifer Fabbi stated that CSUSM needs to talk as a campus about what the CSUSM would be willing to do to force change in the Wiley business model. Currently CSUSM is paying 6% over last year's costs with Wiley and receiving less product. Faculty are welcome to send concerns and feedback to Barsky in preparation for the next Plenary meeting.
- The California Community Colleges (CCC) is on a fast track in moving forward with its 15 proposed baccalaureate programs. If a duplication of CSU coursework that is awaiting approval exists, nothing can

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be done to stop the CCC from implementing their programs and coursework. There are at least three items at CSUSM identified as having overlap with CCC proposed programs.

- After Commencement ceremonies this Spring, there will be 3-million living CSU alumni; one-in-20 university graduates nationwide will have graduated from the CSU system.

**X. CFA Report – Darel Engen**

- The CSU timeline for negotiated faculty raises from the first year of the new contract show retroactive amounts coming in two paychecks (March and April). The 4/1 checks will reflect the system wide equity increase.
- Engen thanked President Haynes for authorizing the campus equity program. (Half of the CSU campuses have this authorization in place.) General principles are being discussed. This round of talks will include negotiations for all faculty, so no one is left behind if budgets change next year. More details will be available after all first year raises have gone into effect. A faculty committee is in place to look at budget numbers independently to aid in reaching an agreement before the end of the Spring semester. In May, CFA plans to address the 2<sup>nd</sup> year of the contract.
- March 9<sup>th</sup> and 10<sup>th</sup> will be lobbying days regarding bills and budget. If interested in joining, contact the CFA office.

**XI. ASI REPORT – JJ Gutowski**

- A special election is underway due to ASI changing its bylaws and restructuring its internal organization. ASI will have a President, Executive Vice President, and Vice President of Student & University Affairs.
- ASI now has a student Veteran Affairs Officer position filled (will assist with GI Bill related student issues), and a Sustainability Officer in place.
- ASI hosted a recent visit to campus by the California State Student Association (CSSA). Many commented on how beautiful our campus is. President Haynes hosted the group at her home, as well.
- A SIRF (Student Involvement and Representation Fee) has been approved. Each semester, a \$2.00 fee will be assessed to students on a voluntary basis. This will help support the CSSA, which lobbies on behalf of CSU student issues.
- Students are concerned about parking issues. There are times when parking is not available.
- ASI will participate in lobbying for higher education student rights. Eight CSUSM students will participate.
- Gutowski thanked the Deans for being accessible to the ASI Board members and allowing them to share their concerns and issues.

**XII. STANDING COMMITTEE REPORTS**

- Reports presented as written with one exception: the GEC report was removed (not the correct report).

**XIII. ACTION ITEMS**

**A. BLP/UCC: Global Business Management Option (GBM)**

- BLP and UCC shared their reports as written.

**Motion #4** M/S/P (38 approve, 2 abstain)  
To approve the Global Business Management Option (GBM)

**B. BLP: Criminology & Justice Studies: Expansion to Temecula (Self-Support)**

- BLP shared its report on the Criminology & Justice Studies program's expansion to Temecula as a self-support program.

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**Motion #5** M/S/P (34 Approved, 2 Oppose, 5 Abstain)

To approve the expansion of the Criminology & Justice Studies program to Temecula as a self-support program.

**C. FAC: Changing from Paper to All-Online Student Evaluations of Instruction**

- FAC shared its responses to faculty questions raised at the first reading of this item.

**Motion #6** M/S/P (14 Yes, 23 No, 5 Abstain)

Motion did not pass – to Change from Paper to All-Online Student Evaluation of Instruction.

**XIV. DISCUSSION ITEMS**

**A. Student Access Initiative (SAI): Consideration of the *Approved Meeting Times Proposal*' – Main Campus (updated 1/17/15) provided by the Provost's Office, for endorsement by Senators. (First reading.)**

- Vice Provost Kamel Haddad shared the proposal and details, as attached to the Agenda, stating that SAI is an important measure necessary for the campus. Updates included detailed schedule availability for two and four unit courses. Haddad noted that nearly all questions and concerns have been addressed via forums, charts, and the FAQs link. Discussion ensued. Key points:
  - Questions were raised about how much pedagogy would need to be revised when three unit courses which currently meet two days per week would meet for one hour, three days per week with the proposed schedule; this is a substantial change in the way classes are currently conducted. Haddad stated 81% would not require a day change at all, but, rather a 30- or 60-minute shift from the time currently offered. Haddad stressed that the proposed schedule carries a lot of choice and decisions would be made within programs as to what would best serve their needs.
  - Concern was expressed that some lecturers may lose their jobs if this schedule is implemented, as some teach at other campuses on Fridays. Haddad responded that this schedule is a call to action and that it is difficult to present a proposal that is fair to every sub group for every parameter.
  - Haddad stated that there is flexibility with the proposed schedule and that changes will be made as we move forward.
  - The proposed schedule allows for more prime time classes being available to students.
  - With 19% of courses being impacted by the new schedule, 15 of those are currently M/W classes held before 2:30 PM.
  - It was acknowledged that departments/programs that teach mostly 3 unit lecture courses will be impacted more than departments/programs that teach 2 and 4 unit courses.
  - It was suggested that faculty who are forced to make this change and, thus, have to change their pedagogy should be compensated or recognized for the time and effort it will take.
  - University Hour Is being preserved to protect the student voice. It may have to be readdressed in a few years.
  - SAI will be an Action item on the 3/4/15 Senate agenda.

**B. Program Suspension of P.E. Option (CEHHS)** *(Due to lack of time, Item not addressed; will move to 3/4/15 Senate agenda.)*

**C. Certificate in Applied Geographic Information Systems (GIS) Option** *(Due to lack of time, item not addressed; will move to 3/4/15 Senate agenda.)*

**D. Certificate of Specialized Study in Military Science (MILS) Option** *(Due to lack of time, item not addressed; will move to 3/4/15 Senate agenda.)*

**E. FAC: History Department RTP Standards** *(Due to lack of time, item not addressed; will move to 3/4/15 Senate agenda.)*

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**XV. PRESENTATIONS**

**A. NCAA Division II Update** – [Jennifer Milo](#), Director of Athletics; [Todd Snedden](#), Associate Director, Athletics; and [Bennett Cherry](#), Faculty Athletics Representative

- Milo, Snedden and Cherry shared a PowerPoint presentation, that updated Senate on CSUSM's NCAA Division II path. The recent designation puts CSUSM on a 3-year path toward NCAA division classification.
- This designation sets goals of success in the classroom and on the fields for CSUSM athletes. There are GPA standards that every athlete must meet. The core philosophy of NCAA Division II is that a student athlete's life must be in balance. This serves the coaches, as well.
- As a Division II participant, CSUSM will be reimbursed for team travel.
- The groundbreaking for the new sports center will be in March 2015.
- Students approved extra fees, beginning in 2006, to grow athletics at CSUSM, which included NCAA membership.

**B. Shelter In Place Concerns and Safety Issues** – [Robert Williams](#), Emergency Manager

- Williams answered Senators' concerns that were raised after last year's Shelter in Place notifications. He shared a PowerPoint presentation that is available on the Senate's website: <http://www.csusm.edu/senate/> (under Quick Links on right, 8<sup>th</sup> bullet down). Some tips include the following:
  - Use common sense. If you hear gun fire and a lot of commotion in your direct area and you fear for your life, find a way out of your location if you can. Use something for cover and try to crawl out of the area. If you cannot get out safely, find a place to lock down.
  - Stay away from windows; silence cellphones and turn off lights.
  - If you are outdoors, seek cover as quickly as you can. Many classroom exterior doors will be locked so you won't be able to enter a building or classroom; move to the exterior of campus and get off campus, if possible.
  - Know that officers are trained to deploy rapidly, to locate the subject and stop the threat. Remain calm and keep your hands visible and empty if you see officers. Know that the first officers on scene are not there to help the injured; they are there to stop the threat.
  - Think about having food and water in your work area, including a portable camping style toilet. Some incidents could take a long time to resolve.
  - Every situation calls for a different response.
  - If you have areas where you work or teach that don't have a campus phone or good cell coverage, consider having a phone installed (contact IITS).
- Williams is available for classroom presentations on Sheltering in Place. A schedule of Safety trainings, including Shelter in Place trainings is found at: <http://www.csusm.edu/em/CommunityOutReachTraining.html>

**C. Quality Online Teaching** – [Veronica Añover](#) (Modern Language Studies) (Due to lack of time, Item not addressed.)

**XVI. SENATORS' CONCERNS & ANNOUNCEMENTS** (None shared, due to lack of time.)

The meeting was adjourned at 3:05 PM

Prepared by Adrienne Durso, Senate Coordinator

Approved by the Academic Senate:  3-16-15  
Vivienne Bennett, Secretary Date

The next meeting of the Academic Senate will be held Wednesday, March 4, 2015, 1:00 p.m. to 2:50 p.m., Commons 206

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