

MINUTES
Academic Senate
EXECUTIVE COMMITTEE
Wednesday, March 11, 2015
12:00 – 2:50 AM, Kellogg 5207

Voters Present: Laurie Stowell, Chair; Deborah Kristan (Vice Chair); Vivienne Bennett (Secretary); David Barsky (ASCU, APC); Karno Ng (TPAC); Toni Olivas (Library); Barry Saferstein, SAC; Linda Shaw (PAC); Pat Stall (BLP); Richelle Swan (NEAC); Marshall Whittlesey, GEC

Ex Officio Present: Daren Engen (CFA); Kamel Haddad, Vice Provost;

By Phone: Carmen Nava (FAC) (present for item VIII.A.)

Not Represented: Suzanne Moineau (UCC)

Not Present: Graham Oberem (Vice Provost)

Parliamentarian: Marshall Whittlesey

Staff: Adrienne Durso

(The meeting was called to order at 12:07pm.)

I. APPROVAL OF AGENDA

- Due to availability of FAC chair by phone, Discussion item A. *FAC: Emeritus Policy* was discussed before item III. *Chair's Report*.
Motion #1 M/S/P*
To approve the Agenda of 3/11/15 as amended.

II. APPROVAL OF MINUTES (*Approval of 3/4/15 minutes scheduled for 3/18/15.*)

III. CHAIR'S REPORT, [Laurie Stowell](#)

Referrals to Committee:

- FAC: Liberal Studies RTP
- GEC: Consider the Implementation of the Two GE Diversity Areas: Domestic and International/Global Diversity Issues and Multiculturalism
- The Senate Officers have received the FAC/NEAC task force recommendations on lecturer inclusion and will forward the officers' recommendations to the Provost, based on those of the task force.
- ASCSU Senate meets 3/18-3/19, 2015 in Long Beach and will include any updated information on the California Community Colleges (CCC) plan to implement four 4-year Baccalaureate programs. An update from ASCSU campus representative David Barsky will be provided to EC on 3/25/15. It is hoped that future CCC planned programs will allow for more time for CSUs to review and provide feedback regarding program overlaps.
- With ASCSU representative Glen Brodowsky not able to attend the ASCSU meeting, a volunteer is needed. A campus substitute will be allowed to vote in Brodowsky's place. If interested, contact [Laurie Stowell](#).
- Other CSU campus resolutions on a statewide Academic Freedom policy will be shared at EC on 3/18/15.
- The Office of Internships Town Hall meeting was well attended. Feedback should be forwarded to the [Provost](#).

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

IV. VICE CHAIR'S REPORT, [Debbie Kristan](#) (None given.)

V. SECRETARY'S REPORT, [Vivienne Bennett](#) (None given.)

VI. PROVOST'S REPORT, [Graham Oberem](#) (Not present.)

VII. VICE PROVOST'S REPORT, [Kamel Haddad](#)

- The Academic Senate will be meeting in the Kellogg Library Reading Room beginning Fall 2016. Academic Affairs will pick up any cost differential for 2015-16 for room reservation and setup due to the move from Commons 206 which was necessitated by the conversion of COM 206 into a computer lab.
- Extended Learning (EL) will take over use of the Quad classrooms in exchange for rooms on campus previously designated for EL's use. This should alleviate some of the need for additional classroom space on campus in the Fall.
- By the end of Summer, Commons 206 will be a computer lab with 36 depressible PC computers. Math and computer science will have priority in this room to offset the loss of computer labs in SCI II-306 and 308. The SCI II labs will eventually be converted to space for incoming faculty.
 - Concern was expressed that the loss of the two computer labs in SCI-II may cause problems for Biostats and other computer based courses. Other departments/colleges/programs may also be affected. One option for computer use is to request that IITS provide a cart with laptops for lab-type classroom needs.
- More time is needed for the university bookstore move which delays the Math department move as well. These moves are now scheduled for January 2016.
- The San Diego Association of Governments (SANDAG) provided a presentation to the Long-range Academic Master Plan committee (LAMP). Additionally, LAMP members attended a regional economic summit presentation. Information gathered from both presentations will assist LAMP's ranking of campus program priorities geared towards meeting future regional employment needs.
- Enrollment census numbers show a total of 9,414 FTES stateside for Fall and Spring; This is .6% over the internal target established by the Provost's Office. For next year, estimates show a 2.5-3.5% increase over this year's achievement.
- BLP chair Pat Stall shared that the budget spreadsheets provided to program proposers are being revised to account for minors or graduate programs. An updated BLP Kinesiology report inclusive of these revisions will be shared with EC on 3/18/15.

VIII. DISCUSSION ITEMS

A. FAC: Emeritus Policy

- EC discussed a second draft of the Emeritus Policy revision, which included detailed feedback and responses to the EC discussion on 2/25/15.
- The Senate Chair summarized the extensive EC discussion by delineating three areas for FAC to consider: 1) Allowing Associate Professors to apply for emeritus status by deleting the requirement for "full" rank from eligibility rules, 2) Providing more direction on how the faculty review committees are formed, and 3) Providing more specific criteria for each eligible category of Unit 3 faculty.
- Nava reiterated that FAC already considered the request for more specific criteria from EC during an earlier discussion and declined to make this change based on the conviction that the faculty review committee is the most qualified entity to assess an application for emeritus.
- FAC chair Carmen Nava will share EC's feedback with FAC, including notes from EC members to be sent separately. Nava envisions one more discussion at a FAC meeting and then hopes that EC will agree to send the policy to Senate.

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B. SAC: Draft Internship Policy – Request for Feedback

- SAC chair Barry Saferstein requested comments, suggestions and feedback on the draft Internship Policy which was shared with edits based on previous EC feedback. He stated this is a policy that is flexible and permits departments to have control over academic aspects of internships to the extent that they wish. Its focus addresses risk management and compliance issues. This draft does not include discussion of Service Learning. EC members provided extensive feedback on revising the draft.
- Chair Stowell suggested a sub group be formed to meet with the soon-to-be-appointed Director of the Office of Internships. The Director could also meet with SAC and both should work together to clarify who will oversee different aspects of student internships before an updated Internship Policy goes before Senate.
- Feedback should be forwarded to [Saferstein](#).

C. NEAC/Senate Officers: Possible Amendment Regarding Officer Positions – Article 5.3; Article 5.3.1

- NEAC chair Richelle Swan provided a possible amendment to the Senate constitution, making the Chair a two year term with re-election possible, and uncoupling the Chair and vice Chair positions. If EC agrees to the amendment proposal, the amendment would go out to the faculty for a vote; to pass, half the faculty would have to vote and the amendment would need to be approved by two-thirds of those who voted.
- NEAC received feedback and will bring a revised proposed amendment to EC on 3/18/15. EC will also consider proposed changes to procedures for election of senate officers. If approved at EC on 3/18/15, the amendment vote process will begin the same day.

D. Senate Officers: Possible Roles for Immediate Past Chair – on EC and as a Senate Officer *(This item to be placed on the 3/18/15 EC Agenda.)*

IX. EC Members Concerns & Announcements

The meeting was adjourned at 2:05 PM

Submitted by Adrienne Durso, Senate Coordinator.

Approved by the Executive Committee:


Vivienne Bennett, Secretary

3-23-2015
Date

**All motions were passed unanimously unless stated otherwise.*

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