

MINUTES
Academic Senate
EXECUTIVE COMMITTEE

Wednesday, May 6, 2015
12:00 PM – 12:50 PM, Commons 206

Voters Present: Laurie Stowell, Chair; Deborah Kristan, Vice Chair; Vivienne Bennett, Secretary; David Barsky (APC, ASCSU); Glen Brodowsky (ASCSU); Melanie Chu (Library); Suzanne Moineau (UCC); Carmen Nava (FAC); Karno Ng (TPAC); Barry Saferstein, (SAC); Linda Shaw, (PAC); Pat Stall (BLP); Richelle Swan (NEAC); Marshall Whittlesey, GEC

Ex Officio Present: Daren Engen (CFA); Graham Oberem (Provost); Kamel Haddad, Vice Provost

Parliamentarian: Marshall Whittlesey

Staff: Adrienne Durso

(The meeting was called to order at 12:02 PM.)

I. APPROVAL OF AGENDA

Motion #1 M/S/P*

To approve the Agenda of 5/6/15 as presented.

II. APPROVAL OF MINUTES (4/29/15)

- EC Members reviewed suggested changes and approved.

Motion #2 M/S/P*

To approve the EC Minutes of 4/29/15, as amended.

III. CHAIR'S REPORT, [Laurie Stowell](#)

- Stowell participated in the statewide Academic Senate chairs conference call on 5/5/15. Discussion included the short turnaround given for an opportunity for CSU campuses to respond to the newly proposed Biomanufacturing baccalaureate pilot proposal from Solano Community College. A new letter of concern has been written on behalf of the chairs to Chancellors White (CSU) and Harris (CCC) regarding the, "hurried and limited nature of the consultative process" provided to faculty regarding this additional pilot program.
- After the ASCSU Plenary sessions (week of 5/11) the CSU chairs will write a blanket memo supporting a resolution to be brought forth by ASCSU in regard to basic principles of consultation. This memo will be circulated among Senate Chairs and signed on behalf of each campus, unless any EC members raise a concern.
- Eighty signatures from state legislators have been obtained supporting budget augmentation for the CSU. Senate chairs will urge more members of the legislature to push for augmentation as well, via a memo. Stowell asked that any EC members with objections to CSUSM signing on to the memos mentioned here and in previous bullet should contact her as soon as possible.
- An ASI Board meeting will take place 5/8/15. Stowell asked for a volunteer to attend. (No one was available.)

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

- The Great Colleges to Work For website offers an opportunity for feedback (through the summer and until all Town Halls are complete) prioritizing work for all units about campus climate; the link to provide feedback is: <http://www.csusm.edu/greatcollege/>
- Stowell thanked all who stepped up to chair Senate committees and attend EC this academic year. She stated this has been an extremely productive EC season and that the faculty and campus have been well-served. Stowell awarded each EC member a Cougar Service Star and invited them to attend a recognition get-together at Sublime in San Marcos later in the day. She expressed thanks to all EC members for a great year.

IV. VICE CHAIR'S REPORT, [Debbie Kristan](#)

- Kristan thanked EC members for the opportunity to serve this year and looks forward to another successful year in 15/16.

V. SECRETARY'S REPORT, [Vivienne Bennett](#) (None given.)

VI. PROVOST'S REPORT, [Graham Oberem](#)

- Oberem thanked EC members and leadership for their work this year, stating their hard work does not go unnoticed in the Provost's office.
- **Native Studies:** The Provost reported that in Fall 2014 he had seated a Task Force charged with recommending to him how Native Studies could move forward in a way that best serves the campus in terms of enhancing campus curriculum, the nature of the discipline, and how best to position it organizationally.
 - Because of where we are located geographically and demographically, Native Studies meets a regional need. The Provost grouped the feedback from the Task Force Report into four recommendations:
 - The first recommendation of the Task Force was to transition from the title of Native Studies to American Indian Studies (AIS). The Provost suggested that the campus use the term 'indigenous peoples' when talking more generally about native peoples everywhere (worldwide), and emphasized that the term "indigenous peoples" includes American Indian people. The term, 'American Indian Studies' will specifically reference a study of the American Indian people in our region, and elsewhere in North America.
 - The second recommendation that came from the Task Force was that we should form a department of American Indian Studies on campus. This is also connected to one of the recommendations in the Diversity Mapping Report, in which it was recommended that the campus should "fortify" Native Studies. The Provost is moving forward with establishing a Department of American Indian Studies.
 - Additionally, the Task Force recommended that consideration should be given to where a department of AIS would be located within the campus organizational structure. Their research indicated that most AIS departments are located in colleges that are very much like our College of Humanities, Arts, Behavioral and social Sciences. The Provost has decided that the new department of AIS will be located in CHABSS.
 - The fourth recommendation of the Task Force was that the AIS should develop a bachelor's degree. There is a minor in native Studies and a P-2 form is currently under review that will transition that program from a Native Studies minor to a minor in American Indian Studies.
 - Based on these recommendations of the Task Force, the Provost made the following decisions: A Department of American Indian Studies will follow the normal process by which departments grown and become established. The current program director of NATV will be the inaugural chair of the AIS

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

department. Resources will be provided initially by the Provost's Office for Chair course releases and operating costs. The funding will not be taken out of the existing CHABSS budget.

- The new chair has been asked to develop the strategic plan for the new AIS department that would include such things as the mission and vision, a plan for how the department would grow in the next couple of years. Members of CHABSS, as well as others in the University community and the local community will participate in the strategic planning process.
- As far as ongoing resources are concerned, the Vice Provost has developed a quantitative model for FTES allocation that is connected to the number of students that are expected in a department at any given time. Resources will be allocated to the college and to the department, through the college, based on the same quantitative model that is used for all other programs. The new department will need to show that the number of students is growing and ultimately it will reach the point that, as with any other department, where the college will be able to justify adding tenure track faculty.
- An EC member asked if there were an estimated number of students that would be interested in an American Indian Studies program if it were to become a major. Oberem answered that this would be part of their planning process. If they want to propose a major they need to provide the same data as any other department proposing a new major. There is a strong AIS program at Palomar College and, so, especially in regard to SB 1440 which is the transfer program legislation, the Task Force believes that there is a large group of students who potentially could provide a lot of majors for the program but, at this point, we need to see the data for that.
- Another EC member remarked that programs at community colleges are threatened with elimination if they don't have a pipeline for their students to proceed to a 4-year institution.
- Another EC member stated that there is a committee within CHABSS that is designing criteria for becoming a department. The member expressed concern that it could be an issue if AIS is granted department status but does not meet the CHABSS criteria.
- Brodowsky noted funding may be attainable via University Advancement in their relationship with local gaming tribes.
- (At the end of the Provost's Report, Engen expressed thanks to the Provost's office for its support in the equity program. He wanted EC to know that Oberem worked along with CFA and that CSUSM received a better outcome than most of the other CSUs, relative to our campus' size. Oberem noted that consultation with CFA had been very collegial and that a model suggest by the CFA had been useful in his work on the equity program.)

VII. VICE PROVOST'S REPORT, [Kamel Haddad](#)

- Haddad noted he marks his one-year anniversary as Vice Provost at CSUSM. He has enjoyed his work and feels engaged and welcome in an environment of support and collaboration.
- Haddad reminded EC members that a call is out from Undergraduate Studies about faculty participation in the Predictors Project, pursuant to the Action Research grant received from the Chancellor's Office. Action Research is one of two grants received from the CO; the other is Data Readiness (\$125,000 each). The data portion of the grant allowed CSUSM to spend money bringing in "Tableau" and other data-analytic work which will help in determining predictors of student struggle and success. In the Predictors Project, parameters will be analyzed to determine three separate identifiers of academic struggle, and teams will be formed to design intervention plans for each student group. These teams will be working in the summer and next academic year. IITS and IPA are also involved.
- The Long-range Academic Master Plan (LAMP) committee has one more meeting scheduled to finish its report, which will then be forwarded to the Provost and Senate Chair. Stall and Haddad will

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

present the report at the first Senate meeting in the Fall. LAMP will include ranked recommendations of those areas of study that may be most beneficial to campus, in response to regional needs. Majors that align with the regional needs will be suggested but it will be up to colleges to determine programs to prioritize. There will be separate recommendations for programs the campus should look at in the category of foundational majors, independent of regional needs. Areas of study consistent with the campus mission and meeting regional needs will be prioritized.

- There will not be a need to put a call out for service on LAMP each year, as it is likely this task force will meet every three years, as goals are long-term.
- Oberem stated he is considering making a recommendation that LAMP not meet in the coming academic year. He agreed with Stowell that there should be a meeting of the BLP Chair, the Senate Vice Chair, Haddad and Oberem each Fall to determine if there is a need to convene LAMP in the Spring semester. Items will be updated on the LAMP website, including the charge, a flow chart, and reports in case there is a need for a committee to be formed in the Spring semester.
- Haddad stated PSAG is needed each year as it acts upon requests that come in at all times during the year.

VII. Consent Calendar (attached to Agenda)

- NEAC Recommendations
- UCC Course/Program Change Proposals

Motion #3 M/S/P*

To place the Consent Calendar on the 5/6/15 Academic Senate Agenda.

IX. Standing Committee Year-End Reports

- Reports presented as written, with no comments or feedback.

VIII. DISCUSSION ITEMS

A. Senate Chair: EC Election of Parliamentarian

Motion #4 M/S/P*

To elect Jackie Trischman as Academic Senate Parliamentarian for Academic Year 15/16.

B. APC: All University Writing Requirement

- Barsky noted APC will continue investigating clarification of the All University Writing Requirement and confirm if it does, or does not pertain to Graduate programs. The Syllabus Policy will work with current wording in this regard, but may have to be updated when the investigation into the writing requirement for graduate programs is complete.

C. FAC: Issue for Future Discussion – Issue of “a university” in Various RTP Documents

- Nava stated that while working through FACs referrals this year, it was noted that wording in various RTP documents, specifically as pertains to, “a university,” will have to be re-examined for clarity and consistency of language across departmental RTP documents. This is especially the case in regard to service credit awarded prior to tenure, and to references of what, “a university,” means as opposed to, “this university”. FACs findings and discussion have been provided to EC for next year’s FAC members.
- It was determined that Nava will be invited to the first EC in the Fall semester to provide background for future consultation between FAC, the Senate Chair, EC, Oberem and/or the college deans to work out the details of needed language changes in RTP documents.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

(I. Information Items

A. Senate Chair: Diversity Mapping – Response to President’s Memo/Action Matrix

- President Haynes’ Memo regarding the tasks and timelines for next steps in Diversity Mapping, and the Academic Senate’s response (memo) to the Diversity Mapping Action Matrix were attached to the Agenda as information items. Due to lack of time, no comments or questions were solicited by Stowell.

The meeting was adjourned at 1:01 PM

Submitted by Adrienne Durso, Senate Coordinator.

Approved by the Executive Committee:


Vivienne Bennett, Secretary

5-21-15
Date

*All motions were passed unanimously unless stated otherwise.

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn