

MINUTES
Academic Senate
EXECUTIVE COMMITTEE
Wednesday, February 4, 2015
12:00 PM – 1:00 PM, Commons 206

Voters Present: **Laurie Stowell**, Chair; **Deborah Kristan**, Vice Chair; **Vivienne Bennett**, Secretary;
David Barsky (ASCU, APC); **Suzanne Moineau** (UCC); **Carmen Nava**, FAC; **Karno Ng** (TPAC);
Toni Olivas (Library); **Barry Saferstein**, SAC; **Pat Stall** (BLP); **Richelle Swan** (NEAC);
Jill Weigt (PAC); **Marshall Whittlesey**, GEC

Ex Officio Present: **Graham Oberem**, Provost; **Kamel Haddad**, Vice Provost; **Darel Engen**, CFA;

Parliamentarian: **Marshall Whittlesey**

Staff: **Adrienne Durso**

(The meeting was called to order at 12:04 PM.)

I. APPROVAL OF AGENDA

- Added: EC meeting minutes from 1/21/15.

Motion #1 M/S/P*

To approve the Agenda of 2/4/15, as amended.

II. APPROVAL OF MINUTES – 1/21/15 and 1/28/15

Motion #2 M/S/P*

To approve the EC meeting minutes from 1/21/15, as amended.

Motion #3 M/S/P*

To approve the EC meeting minutes from 1/28/15, as amended.

III. CHAIR’S REPORT, [Laurie Stowell](#)

- The Chair noted there are four Senate meetings left this academic year. Items which will require a first and second reading will need to be on the EC and Senate Agendas no later than 4/22/15.

Referrals to Committee:

- FAC: Assigned Time for Exceptional Levels of Service to Students (Per New CBA)

IV. VICE CHAIR’S REPORT, [Debbie Kristan](#)

- The Vice Chair met with Extended Learning (EL) Dean Mike Schroder and discussed the Community Colleges four year degree programs. EL is being included in campus discussions and will provide input which will be forwarded to the Chancellor’s Office.

V. SECRETARY’S REPORT

(None given.)

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

VI. PROVOST'S REPORT, [Graham Oberem](#)

- The Provost has received an RFP from the Chancellor's Office which focuses on sustainability. The \$12,000, "Campus as a Living Lab" RFP is due 3/6/15. Faculty are encouraged to forward this information to colleagues working in the area of sustainability.
- Applications for the **2015 Symposium on Student Research, Creative Activities & Innovation** were due 2/4/15. Oral presentations are scheduled for 2/27/15, 1:30-4PM, with a reception and awards ceremony to follow. If interested in participating as a judge, contact [Wesley Schultz](#), Graduate Studies & Research.
- WASC Town Halls are scheduled for 2/12/15, 2/24/15 and 3/17/15. All will be held during University Hour in MARK 125.
- Michelle Hunt is now responsible for many of the duties of former AVP Janet Powell. Other responsibilities of the AVP position (such as direct report of the Faculty Center) have been moved to the Vice Provost. Hunt will be made an AVP, and she will not be replaced in the Office of Faculty Affairs.

VII. VICE PROVOST'S REPORT, [Kamel Haddad](#)

- Three-Year Rolling Plan work continues. The Vice Provost met with BLP and AALC; a subcommittee has been formed to compile priorities and facilitate ranking, i.e., different levels of, "asks".
- LAMP (Long-range Academic Master Plan committee) meets 2/5/15. LAMP is compiling data and building a matrix to assist in determining priorities via a ranking system relative to majors and sub-sectors. This includes looking at economic climate, regional employer needs, gap analyses, relevant feeder community college programs, and preparation of high school students. Representatives (one each) from San Diego Association of Governments (SANDAG) and the City of Carlsbad will be invited to at least one future LAMP meeting.

VIII. Consent Calendar

Motion #4 M/S/P*

To place **NEAC Recommendations** on the Senate Agenda (2/4/15).

Motion #5 M/S/P*

To place **UCC Course/Program Change Proposals** on the Senate Agenda (2/4/15).

IX. DISCUSSION ITEMS

A. Certificate of Specialized Study in Military Science (MILS)

- BLP and UCC presented their reports on the Certificate of Specialized Study in Military Science (MILS). UCC included the MILS P-form along with the MILS course syllabi.
- It was recommended that UCC suggest to the Certificate proposer that the 402 syllabus should change wording of, "course objectives" to, "Student Learning Objectives".

Motion #6 M/S/P (passed, with one abstention)

To place ***Certificate of Specialized Study in Military Science (MILS)*** on the Senate Agenda, 2/4/15 for a first reading.

B. Assigned Time for Exceptional Levels of Service to Students

- There are 18 units of WTUs available per year over a three year period, beginning with AY 14-15. Faculty may apply in the fall for service work currently underway and/or for upcoming service work in AY 14-15.
- Darel Engen noted that some CFA presidents are asking for consideration of placing a CFA board member or other CFA representative on committees reviewing these Wtu requests.
- The Chair referred this item to FAC.

**All motions were passed unanimously unless stated otherwise.*

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D. C-Form Suggestion, [Suzanne Moineau](#)

- The UCC Chair suggested that, in light of the recent referendum clarifying who may initiate curriculum proposals, the C-form should include spaces for *Proposer Title/Position* and *Proposer Department* next to the proposer's name.

E. FAC: History Department RTP Standards

- FAC has approved the History Department RTP Standards, finding consistency with the CBA and compliance with guideline terms of clarity and coherence. FAC asked for approval to place this item on the 2/4/15 Senate Agenda.
- EC members expressed kudos to the History department for providing succinct, clear, and well thought-out standards, and kudos to Carmen Nava and FAC for their work on this document.

Motion #7 M/S/P*

To place **FAC: History Department RTP Standards** on the Senate Agenda, 2/4/15 for a first reading.

F. Master in Public Health (MPH) (CEHHS-SoN)

- This item was not presented due to a schedule conflict and is moved to the 2/11/15 EC Agenda.
Comments and suggestions from EC:
 - Is it practical and feasible to offer this many courses in such a tight formation; an EC member would like to know how it will be executed, i.e., the cohort model, and sequence of two years, including summers.
 - Can five faculty deliver this program within the time period, as outlined?
 - Stowell to suggest to the Graduate Curriculum Subcommittee chair that he invite the MPH program proposer to Senate on 3/4/15.

G. NEAC: Feedback on Current Senate Leadership Structure and Terms

- NEAC presented its feedback on the current Senate leadership structure after seeking input from former Senate chairs. This report reflects the majority opinion that the Chair and Vice Chair positions should be uncoupled – a model currently in use at most CSU campuses. Uncoupling provides opportunity for gaining experience as Vice Chair, taking a break, and coming back in the future as Chair.
- It is recommended that chair terms be limited to two years, instead of one, to allow for building upon relationships developed in year one. A faculty member who has been Senate chair could run again, but *consecutive* terms would not be allowed.
- The new language would state that the Chair must be tenured, and must have served on EC. There were differences of opinion as to how many years of experience faculty must have on EC (e.g., 2 years, 5 years) prior to running for the Senate Chair position.
- NEAC suggests the Vice Chair and Secretary positions be open to all tenured faculty.
- The chair stated that some CSUs have a Chair Emeritus who is the immediate past Senate Chair and who remains in an advisory role to the Senate officers for one year after vacating the Chair position. Another EC member supports making the immediate past chair an automatic member of EC and one of the Senate Officers.
- There was a suggestion from EC to consider having the Senate Chair be a two-year term, but Vice Chair and Secretary terms be for one year.
- This item to be placed on EC Agenda for 2/11/15 for discussion of each suggested change.

**All motions were passed unanimously unless stated otherwise.*

The meeting was adjourned at 12:58 PM

Submitted by Adrienne Durso, Senate Coordinator.

Approved by the Executive Committee: *Vivienne Bennett* 2-16-15
Vivienne Bennett, Secretary Date

Next meeting: February 11, 2015 ~ 12:00 Noon– 2:00 PM ~ Provost's Conference Room – Kellogg 5207

**All motions were passed unanimously unless stated otherwise.*

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