

## MINUTES

### Meeting of the Academic Senate California State University San Marcos March 2, 2016, 1 – 2:50 p.m. Library Reading Room, Kellogg 5400

X = Present (no notation = not present)    **Bold** = Senate Officer    \* = reason for absence reported to Senate office

X	Ahlers, Jocelyn	X	Daoud, Annette	X	Kreisler, Fritz	X	Seleski, Patti
X	Aitken, Wayne	X	Dominguez, Gerardo	X	<b>Kristan, Deborah</b>	X	Sharif, Shahed
	Andera, Susan	X	Drewe, John	X	Lush, Rebecca	X	Shaw, Linda
X	Bade, Bonnie		Duran, Erica	X	<b>McDuffie, Michael</b>	X	Stall, Patricia
X	Barsky, David	X	Elsbree, Anne René	X	Meilich, Ofer	X	<b>Stowell, Laurie</b>
X	Basu, Ranjeeta	X	Escobar, Matthew	*	Mekenye, Reuben	X	Sun, Qi
X	Bateman, Nicoleta		Fang, Fang	X	Merrick, Allison	X	Thomas, Marie
X	Beecher, Blake	X	Fogle, Ashley	X	Merryweather, Emily	X	Tsui, Stephen
X	Bennett, Vivienne	X	Geiger, Marion	X	Meulemans, Yvonne		Weigt, Jill
X	Bigham, Elizabeth	X	Goldberg, Merryl	X	Moineau, Suzanne	X	Williams, Carrick
	Brodowsky, Glen	X	Gómez de García, Jule	X	Nava, Carmen	X	Woodard, Nina
X	Carr, Allison		Greenwood, Scott	X	Ng, Karno		Yamashita, Robert
	Chan, Ian		Guthey, Greig	X	Ochanji, Moses	X	Yoshii, Rika
X	Chu, Melanie	X	Heisler, Lori		Romero, Devan		Zhang, Xiaoyu
X	Craig, William	X	Johnson, Jamaela		Rosilez, Anthony		
X	D'Anna-Hernandez, Kimberly	X	Kang, Eun "John"	X	Santos, Xuan		

**Parliamentarian:** Jacqueline Trischman

**Ex Officio Present:** Regina Eisenbach, Dean, Academic Programs; Darel Engen, CFA; Dawn Formo, Dean, Undergraduate Studies; Kamel Haddad, Vice Provost; Michelle Hunt, AVP-FA; Katherine Kantardjieff, Dean, CSM; Graham Oberem, Provost & VPAA; Kevin Morningstar, Dean, IITS; Janet Powell, Dean, CEHHS; Robert Rider, Interim Dean, CHABSS

**Guests:** Kyle Button, University Advancement; Matthew Ceppi, President's Chief of Staff, Dir. IPA; Rick Fierro, Assoc. Dean CSM; Brooke Judkins, Director, Student Services, EL; Martha Stoddard Holmes, Assoc. Dean, CHABSS

**Staff:** Adrienne Durso, Senate Coordinator; Karen Arvin, Senate Administrative Assistant

The meeting was called to order at 1:04 pm.

#### I. APPROVAL OF AGENDA

- Discussion Item I removed from Agenda.

**Motion #1          M/S/P\***

To approve the Agenda of 03/02/16, as amended

#### II. APPROVAL OF MINUTES

**Motion #2          M/S/P\***

To approve the Minutes of 02/03/16, as written.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

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**III. CHAIR'S REPORT - Deborah Kristan**

- The deadline for submitting Arts & Lectures series proposals for Fall 2016 has been extended to 03/18/16. Click on the website link <http://www.csusm.edu/al/submitaneventproposal/index.html> or direct questions to Gina Jones [gjones@csusm.edu](mailto:gjones@csusm.edu), CHABSS Arts and Lectures Coordinator.
- The call for faculty members to serve on the Open Education Resources/Assembly Bill 798 closes 03/04/16.
- The committee for Assigned Time for Exceptional Levels of Service to Students is in the process of reviewing applications for funding requests for the AY 16/17.
- CFA sponsored strike school was well attended. More information about the possible strike is available at <http://www.calfac.org>
- President Haynes responded to the Senate resolution on the Office of Diversity, Educational Equity & Inclusion, and Ombuds Services. The document is posted on the Senate website under the 'Quick Links' column. <http://www.csusm.edu/senate/images/Response%20to%20Senate.pdf>. Within the document the President has agreed to add another faculty member to the search committee for the AVP of the ODEEIO, for a total of two faculty on that committee. Kristan thanked President Haynes for responding to the request for greater faculty representation and for her thoughtful remarks throughout the document, as well as continued respectful conversations as the vetting process of the Diversity and Inclusion Strategic Plan moves forward.
- The Faculty Open Forum with President Haynes is scheduled for 04/05/16, from noon-1pm in MARK 104.
- Referrals: (as attached to Agenda).

**IV. VICE CHAIR'S REPORT - Michael McDuffie**

- McDuffie reported having collegial meetings with Mike Schroder, Dean of Extended Learning and Neal Hoss, Vice President for Advancement. Schroder discussed the long-range academic vision for operations on the CSUSM Temecula campus. Hoss shared information regarding fundraising priorities and goals during the silent phase of the *Forward Together: The Campaign for California State University San Marcos*. (<http://www.csusm.edu/giving/forward-together/index.html>) Hoss provided McDuffie with a report on donations gathered during the silent phase of the campaign, which McDuffie presented to the Senate.
- Kyle Button, Associate Vice President of Development for University Advancement answered questions clarifying donations made during the capital campaign's silent phase. Discussion ensued regarding the announcement of specific gifts and the differences in types of charitable giving. January 2012 was the start and includes all gifts since then, even those publically acknowledged during the silent phase. Regarding bequests, most are provisions of living trusts.

**V. SECRETARY'S REPORT - Laurie Stowell**

- The two recent Senate resolutions passed by large margins (online voting of Senators only):  
*Resolution Honoring the Contributions of Arturo Ocampo Associate Vice President for the Office of Diversity, Educational Equity & Inclusion, and Ombuds Services* (Yes-33, No-6, Abstain-6) and  
*Resolution in Response to Restructuring of the Office of Diversity, Educational Equity & Inclusion, and Ombuds Services into the Division of Community Engagement* (Yes-40, No-6, Abstain-4)  
<http://www.csusm.edu/senate/quicklinks/resolutions.html> (The total number of eligible voting Senators is 63.)

**VI. PRESIDENT'S REPORT - Karen Haynes (not able to attend)**

*\*All motions were passed unanimously unless stated otherwise.*

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**VII. PROVOST'S REPORT - Graham Oberem**

- The Office of Graduate Studies and Research is working on an online admission system. Early testing will begin with the Biology and Psychology Departments in Fall 2016 with anticipated implementation for all graduate programs by Fall 2017.
- OGS&R is housing the Pre-Award Office which offers support services for developing and submitting external grant proposals. Oberem credited the staff of the Pre-Award Office for the increase in grant funding.
- Five participants have been selected for the Grant Writing Bootcamp: Summer Edition which will provide faculty with time and support to write and submit a winning proposal for external funding.
- The Chancellor's office provided funding for the Research and Creative Activity Award Program (RSCA).
- A subcommittee of the Academic Affairs Leadership Council and the Senate's Budget and Long-Range Planning Committee has produced their final budget submission for University Budget Council.
- The President, as hiring officer, is seating a search committee for a new AVP for Diversity, Educational Equity & Inclusion, and Ombuds Services. The process follows the campus policy for non-academic Administrators. The search committee will be comprised of the Provost, a faculty member, a student member, the Dean of Students, one of the FSA presidents, a staff member and an EEO/D Representative.
- The President has identified a search firm with experience in recruiting Diversity Officers to assist in the search for the ODEEIO AVP. Koya Leadership Partners, a women owned and operated search firm, will conduct a scoping visit on the campus on 03/10/16. An announcement on the position will be posted soon.
- Super STEM Saturday, a science and technology event for families and the community at large, is set for 03/12/16.
- Nava asked about the transition period as the campus moves to a new schedule of classes for the Fall Semester. Oberem said Academic Affairs has been working closely with Student Affairs to inform and accommodate students regarding the new class times/days. Haddad said that the Enrollment Planning Administrative Group (EPAAG) is also working with Student Affairs on this issue. Discussion ensued regarding whether students will enroll in classes at the new times and, during the transition, classes with low enrollment will not be immediately cancelled to allow time for students to adjust to the new schedule. Haddad agreed that there can be a 'buffer' period to test out the new scheduling.

**VIII. ASCSU REPORT, David Barsky**

- ASCSU Plenary Meeting is scheduled for 03/03/16 in Long Beach. Barsky said the statewide Senate is advocating for continued funding of RSCA funds under Senate Resolution **AS-3247-16/FA Restoring Research, Scholarship, and Creative Activities (RSCA) Funds as a Line Item in the CSU Operations Budget**. <http://www.csusm.edu/senate/images/ASCSU%20Plenary%20Rpt%201%2016.docx>

**IX. CFA REPORT, Darel Engen**

- Preparations for a faculty strike are underway for 04/13-15, and 04/18-19 as the CFA awaits the fact-finding report. Engen said faculty have the right to discuss strike information in their classrooms and said a strike is legal and authorized.
- San Diego/Imperial Counties Labor Council and other labor councils are supporting the CFA.
- ASI passed a resolution in support of the CFA and a 5% faculty pay raise and a similar resolution is proposed from the Senate.

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- Discussion ensued regarding rules of striking, who the strike covers and protocol regarding picket lines. More information about the CFA's call for a strike is at <http://www.calfac.org/item/faq-cfa-bargaining-possible-strike#Factfinding>

**X. ASI REPORT, Jamaela Johnson**

- ASI Board of Director's met on 02/19/16. Resolutions passed included:
  - Support of the establishment of a Black/African American Student Center.
  - Support of CFA's actions for fair wage.
  - Support of a Green Fee.
- ASI met with the VP of Student Affairs, President's Chief of Staff and Associate VP for Student Engagement & Equity and reinforced a list of student demands that was first presented at the President's student diversity Open Forum on 02/10/16. The document expresses students' views that CSUSM has created a culture of fear and asks questions about the future of diversity. In addition, there is a call for the establishment of ethnic or cultural specific departments.
- ASI is reviewing statistics on food insecurity within the CSU and studying the possibility of opening a food pantry and developing other support systems.
- The International Women's Day Lunch is scheduled for 03/08/16 in GEC from noon to 1 p.m.
- ASI Election events include a "Get Candid with the Candidates" on 03/10/16, USU roof top from noon to 1:00 p.m. and a Portable Polling Place 03/16/16 during Uhour in USU Arcade. Faculty are asked to encourage their students to vote 03/14-16, 2016. More information is available at ([www.csusm.edu/vote](http://www.csusm.edu/vote))
- Johnson will host a "Meet the Provost" event on 03/29/16 from noon to 1:00 p.m. in USU 3700.
- The next ASI Board Meeting is scheduled for 03/18/16 from 1:00 to 3:00 p.m. in the ASI Conference Room.

**XI. WASC UPDATE, Regina Eisenbach, Dean, Academic Programs**

- The Western Association of Schools and Colleges (WASC) accreditation visit is scheduled for 03/16-18, 2016, with Open Forums for students, faculty and staff on 03/17/16. Updated information and an overview of the lines of inquiry are available at [WASC](http://www.wasc.org).
- Initial training sessions for Curriculumlog will begin in April. More information about the curriculum software management system is expected before the end of the academic year with implementation expected by the Fall Semester.

**XII. PRESENTATIONS**

**A. Open Access Presentation, Karno Ng, Chair TPAC — Presentation can be found at <http://www.csusm.edu/senate/meetings/acad2015.html>**

- Kristan read a statement from the Library Dean about Open Access.
- Ng explained that Open Access literature is digital, online, free of charge and free of most copyright and licensing restrictions. An OA policy helps faculty to negotiate with publishers and increases the visibility of and access to scholarship and research. CSUSM currently uses an opt-in option with ScholarWorks software.
- Ng discussed the pros and cons of the two main systems of opt-out or opt-in. Ng said opt-out is considered "good practice" for an Open Access policy.  
[http://cyber.law.harvard.edu/hoap/Good\\_practices\\_for\\_university\\_open-access\\_policies](http://cyber.law.harvard.edu/hoap/Good_practices_for_university_open-access_policies)
- Nava thanked Ng for the ongoing discussions on campus which have generated many questions about the Open Access concept. Discussion ensued on the opt-out and opt-in options as well as other aspects of the policy, including whether an OA policy would limit the places where faculty can publish, whether open access is desirable for some disciplines, and what types of open access policies are in place for institutions similar to CSUSM. Ng presented an Open Access flow chart showing how a scholarly work is tracked through the Open Access process.

*\*All motions were passed unanimously unless stated otherwise.*

- Additional feedback should be directed to Ng.

**XIII. STANDING COMMITTEE REPORTS** (written, as attached).

**XIV. CONSENT CALENDAR**

UCC Course and Program Change Proposals

**Motion #3 M/S/P\***

To approve the Consent Calendar of 03/02/16, as written.

**XV. Action Items** (none)

**XVI. Discussion Items**

**A. CFA: DRAFT – CSUSM Resolution in Support of CFA’s Call for a Strike**

- CFA shared a proposed Senate resolution supporting the CFA’s call for faculty strike.

**Motion #4 M/S/P (Yes-41, No-2, Abstain-1)**

To suspend the rules and make **CSUSM Resolution in Support of CFA’s Call for a Strike** a second read item.

**Motion #5 M/S/P (Yes-41, No-1, Abstain-Zero)**

To endorse **CSUSM Resolution in Support of CFA’s Call for a Strike**.

**B. FAC: Harry E. Brakebill Distinguished Professor Award Procedure Document**

- FAC made substantive changes to the document, clarifying who is eligible for the Brakebill award as well as updating the award’s criteria, process and timeline. FAC noted that the description of expectations for nominees makes it clear that only teaching faculty are the appropriate recipients of this award, since they are the only Unit 3 employees who engage in all three areas that are considered.
  - The dossier submission format is now in electronic form and the number of letters of support that can be submitted has been clarified.
  - The award criteria have been clarified to focus on the “most well-rounded” of outstanding nominees. The current policy requires that research/scholarship/creative activity and service be evaluated in terms of how they contribute to teaching effectiveness. Since there is now a President’s award for teaching, FAC would like the Brakebill to become an award that honors faculty who excel in all areas.
  - FAC changed the due date for Faculty Awards Selection Committee to forward its nominee’s name and supporting documents from the second to the third week of October, to prevent a conflict with the evaluation of the Wang award.
- Comments and feedback should be directed to FAC.

**C. APC: Revised Academic Calendars for 2016-17 and 2017-18**

- Barsky introduced the revised academic calendars.
- The rules were waived due to time sensitivity and the item was put to a vote.

**Motion #6 M/S/P\***

To approve the **Revised Academic Calendars for 2016-17 and 2017-18**.

*\*All motions were passed unanimously unless stated otherwise.*

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**D. APC: Academic Calendar for 2018-19 through 2020-21**

- Barsky introduced the academic calendars.
- Feedback should be directed to APC.

**XVIII. Senators' Concerns and Announcements (none)**

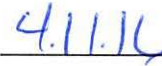
The meeting was adjourned at 2: 56 pm.

Prepared by Karen Arvin, Senate Administrative Assistant.

Approved by the Academic Senate:



Laurie Stowell, Secretary



Date

*The next meeting of the Academic Senate will be held April 6, 2016, 1:00 - 2:50 pm, Reading Room, Kellogg 5400*

*\*All motions were passed unanimously unless stated otherwise.*

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