



June 28, 2020

Dear Faculty colleagues,

Following a helpful suggestion from the Senate Officers and FAC Chair, we wanted to reach out to those of you who may be working on tenure or promotion files. Our goal is to ensure faculty are not harmed by potential impacts of COVID-19 on research and creative activity and to provide context for Peer Review Committees, Promotion & Tenure Committees, Deans and the Provost in their review of files in 2020-2021. For this reason, we respectfully suggest you consider including in your reflective statement information on how Covid-19 impacted your research/creative activity (if applicable). Please also note the impact of the Chancellor's Office directive, eliminating all non-essential travel till June 30, 2021, on your research/creative activity. For example, you may consider including information regarding: (a) projects on hold due to feasibility, (b) alternative projects you are working on, (c) publication issues you are facing, and/or (d) personal and/or other challenges that impacted your research or creative activity.

We respectfully request Departments consider adding a statement in their RTP standards regarding the impact of COVID-19 on research and creative service, but we wanted to ensure that those of you who might work on files over the summer have guidance now. Additional steps to address the impacts of Covid-19 on the tenure process will be considered by Academic Senate and FAC in the fall. If you have questions and/or suggestions about this issue please send them to Senate chair, Sharon Hamill.

If you have any questions, or if there is anything I can do to help, please let me know. I am happy to talk at any time. I hope that you are safe and well.

Sincerely,

Ranjeeta Basu

Ranjeeta Basu
Interim Provost and Vice President for Academic Affairs

cc: Sharon B. Hamill, Chair, CSUSM Academic Senate