

MINUTES
Academic Senate
EXECUTIVE COMMITTEE
Wednesday, February 11, 2015
12:00 PM – 2:00 PM, Kellogg 5207

Voters Present: Laurie Stowell, Chair; Vivienne Bennett, Secretary; David Barsky (ASCU, APC); Suzanne Moineau (UCC); Carmen Nava, FAC; Karno Ng (TPAC); Toni Olivas (Library); Barry Saferstein, SAC; Linda Shaw (PAC); Pat Stall (BLP); Richelle Swan (NEAC); Marshall Whittlesey, GEC

Ex Officio Present: Kamel Haddad, Vice Provost; Darel Engen, CFA;

Not Present: Debbie Kristan, Vice Chair; Graham Oberem, Provost

Guests: Matt Escobar (UCC Grad Sub-Committee); Jennifer Fabbi (Library Dean)

Parliamentarian: Marshall Whittlesey

Staff: Adrienne Durso

(The meeting was called to order at 12:04 PM.)

I. APPROVAL OF AGENDA

Motion #1 M/S/P*

To approve the Agenda of 2/11/15.

II. APPROVAL OF MINUTES – 2/4/15

Motion #2 M/S/P*

To approve the EC meeting minutes from 2/4/15.

III. CHAIR'S REPORT, [Laurie Stowell](#)

- At future Senate meetings, committee reports and presentations will be limited to allow for more time to address discussion and action items.
- CSU Trustee visits are scheduled for CSUSM: Trustee Stepanek is scheduled for 2/25/15, with the Senate Chair leading a campus tour; Trustee Eisen visits 3/26/15; and, Trustee Monville visits 4/9/15. Itineraries are in planning stages with updated information to be shared when available.
- Extended Learning has its call out for summer classes.
- In response to the Chancellor's request for feedback on the California Community College (CCC) Baccalaureate proposals, Dean of Academic Programs, Regina Eisenbach and Stowell have compiled reports based on faculty input. CSUSM curriculum and CCC program overlaps include Health Information Technology (CoBA), Automotive Technology (CoBA), and Bio-manufacturing (CSM). Reports are to be forwarded to the Chancellor's Office.

Referrals to Committee:

NEAC: Senate Attendance Policy

FAC: New CBA: Section 15.12, University RTP Policy

FAC: New CBA: Section 27.8, Sabbatical Leave Policy

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

IV. VICE CHAIR'S REPORT, [Debbie Kristan](#) (Not present.)

V. SECRETARY'S REPORT

- It was noted that the Senate Attendance Policy may need to be updated to more formally address the issue of Senators who miss more than two meetings in a row per academic year. (This item was referred by the Chair to NEAC.)

VI. PROVOST'S REPORT, [Graham Oberem](#) (Not present.)

VII. VICE PROVOST'S REPORT, [Kamel Haddad](#)

- The Vice Provost has been studying the recently submitted Three-Year Rolling Plans and associated budgets, having met twice with the sub-committee. A spreadsheet of requests is in place and determining which requests may be met will be dependent upon available funding. Funding figures are expected on 2/13/15.

VIII. DISCUSSION ITEMS

A. Masters in Public Health (MPH)

- UCC Graduate Sub-Committee Chair Matt Escobar shared the history of the MPH proposal.
 - This proposal came to UCC two years ago, along with an MA in Social Work. It was withdrawn and came back again in December 2013 and was the first item on the UCC Grad Sub-Committee agenda this academic year.
 - The program will be offered through Extended Learning (EL) and includes 23 new courses. There will be two cohorts of 25, although the program will start next year with one cohort, and, initially, two degree options – Global Health, and Health Promotion & Education (with only the latter option being offered in year one). Beginning in year two, both options would be offered simultaneously (two cohorts of 25).
 - At maximum, this program would have 100 students, presuming all students graduate within two years, with courses offered Fall, Spring, and Summer sessions. A Thesis or Graduate Project would be the culminating experience (Capstone).
 - Two tenure track and two lecturer faculty already on campus will teach some program courses. This spring, a TT faculty program coordinator and one additional TT faculty member are scheduled to be hired. (There would be at least 5-6 faculty (including full and part time) associated with the MPH program at startup.)
 - UCC considers the MPH program ready to proceed.
- BLP shared its report on the MPH.
 - This program was placed on the UAMP in 2010 as a self-support program. The program cost was projected then to be approximately \$23,292.00 per student. Compared to a similar program offered stateside costs are only slightly more through EL.
 - 1.5% of the budget goes to IITS and the Library. \$10,000 additional funding is added to the budget to support subscription costs.
 - The MPH will be completely supported by EL, including accreditation fees (application and site visit).
 - Space requirements include a lab. As this program will be housed in the School of Nursing, there is a dedicated lab in UH 270 which will have program software available to MPH students.
- Discussion took place; EC shared concerns with Escobar regarding taking tenure track faculty away from their current coursework to teach in MPH courses.

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- UCC will address EC questions on the role of current CSUSM TT faculty in an addendum to the UCC Report, after discussion with proposer Denise Boren, and will bring additional P-forms to share with EC on 2/18/15.

B. NEAC: Feedback on Current Senate Leadership Structure and Terms

- NEAC shared its committee report on suggested changes for CSUSM Academic Senate leadership structure and terms. A constitutional amendment is required to implement these changes to the Constitution. The report urges uncoupling of the Chair and Vice Chair positions, and staggering their terms. Discussion took place.
- Senate Officers are in favor of re-election being possible for the Chair; some campuses have re-election possible for one year, and others allow another two-year term.
- Senate Officers also suggest that the immediate past chair should serve in an advisory role for one year after his/her term ends, with one course release for the year, attending officers meetings, EC and Senate.
- EC members discussed the NEAC report and Senate Officer suggestions. EC and NEAC will continue to discuss these topics at the next EC meeting on 2/18/15.

C. SAC: Discussion of Draft University Internship Policy

- SAC shared its most recent draft of the University Internship Policy, which was presented primarily as a basis for conversation with EC and not as a proposed policy at this time. SAC Chair Barry Saferstein discussed the challenge of maximizing the use of the forthcoming CSUSM Office of Internships so that the aspects of risk management in the original Executive Order (1064) can be handled by that office instead of by departments. Oversight of the academic side of internships would remain with departments. Discussion ensued and suggestions were provided.
- One EC member suggested that via this policy, faculty need to maintain oversight over curriculum in internships, setting boundaries and advocating. Saferstein noted the Internship Office director would be faculty. It was also suggested that faculty should maintain oversight over non-credit internships, as they may provide potential valuable partnerships for the university.
- The Internship Policy will be shared with EC again before the April Senate meeting.

D. Wiley Subscription Discussion

- Library Dean Jennifer Fabbi discussed the recent decision to continue subscription with Wiley Publications for one year. Wiley's recent pricing and bundling changes have fueled the first such marketing model challenge in higher education publishing that the CSUs have faced, with similar changes expected to follow from other publishers. CSUSM has currently purchased a bundled package from Wiley and is considering options for the next academic year. This gives CSUSM a year to discuss and take a stance in terms of being an early rejecter of, "the big deal." Nine CSUs have decided to not make any changes this academic year. Ten have chosen to purchase title by title.
- Fabbi believes that with small changes in purchasing and requesting to hold on to author rights, a big impact will be made, over time. She stated that if more authors ask to retain their rights it may force publishers to change their business models and offer more flexibility. Fabbi recommends faculty hold on to their individual scholarly content when possible.
- Link to information about retaining faculty author rights, including an addendum form for publisher copyright agreements: <http://biblio.csusm.edu/guides/subject-guide/195-Scholarly-Communication/?tab=2611>
- Feedback is welcome: email [Jennifer Fabbi](mailto:Jennifer.Fabbi@csusm.edu).

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E. FAC: Online Course Evaluations

- The officers shared their concern about the 'No' vote on moving course evaluations to all online without objections raised at the 2/4/15 Senate meeting. An anonymous opportunity for Senate feedback has been made available, in order to gather information that may be useful if EC decides to build on FAC's work on this topic at a later date.
- It was suggested that a task force be formed to study the course evaluation instrument and perhaps build on FACs work, assessing various ways evaluations are conducted across campus.
- Currently colleges and departments may use online evaluations if they so choose, as there is no policy in place on the format of evaluations (hard copy vs. online).
- Feedback will be gathered by Senate Officers and shared at EC on 2/18/14.

The meeting was adjourned at 12:58 PM

Submitted by Adrienne Durso, Senate Coordinator.

Approved by the Executive Committee:


Vivienne Bennett, Secretary

2-23-15

Date

Next meeting: February 18, 2015 ~ 12:00 Noon– 2:00 PM ~ Provost's Conference Room – Kellogg 5207

**All motions were passed unanimously unless stated otherwise.*

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