

## MINUTES

Executive Committee of the Academic Senate  
California State University San Marcos  
Wednesday ~ August 27, 2014 ~  
Kellogg 5207 ~ 12-2 pm

### Voters Present:

Laurie Stowell, Chair	Debbie Kristan, Vice chair	Vivienne Bennett, Secretary
Chetan Kumar, APC	Pat Stall, BLP	Carmen Nava, FAC
Marshall Whittlesey, GEC	Toni Olivas, Library	Richelle Swan, NEAC
Linda Shaw, PAC	Barry Saferstein, SAC	Sue Moineau, UCC
Glen Brodowsky, ASCSU	David Barsky, APC, ASCSU	LATAC, absent

Ex Officio Present: Ann Fiegen, CFA  
Not Present: Staff

### I. Approval of agenda

#### Motion #1 M/S/P\*

To approve the agenda as presented.

- II. **Chair's report, Laurie Stowell** • Stowell introduced the new Senate Coordinator, Adrienne Durso who starts on Tuesday, Sept. 2. • She asked committee chairs to send priorities for the year's work when they have them. • EC members signed up to attend ASI board meetings.
- III. **Vice Chair's Report, Debbie Kristan** • No report
- IV. **Provost Graham Oberem** • Currently scheduling luncheons for Assistant (spring) and Associate Professors (fall). Dr. Wes Schultz is interim Grad Dean/AVP of research for one year. Working toward a spring search. No new MPP positions were created because the Dean of Undergraduate Studies took the line that was previously the AVP for Faculty Affairs. Suggestion was made that the Provost follow up with Directors to see if those positions work as faculty (rather than MPPs). The Provost is looking for a good balance in terms of student/faculty ratios and the size of administration.
- V. **Vice Provost Report, Kamel Haddad** • Enrollment targets have gone out largely consistent with previous models in colleges. • Budget: The President is still waiting for the campus allocation from the Chancellor's Officer. • Quad classrooms: The numbering in the Quad classrooms is different than on the schedule because the city determined the numbers and the campus put in place holders until we learned what they were. Parking spaces have been added for

disabled and faculty. Jacks can not be added to the floor because it's too late in construction. White boards will be added. • The Vice Provost is chairing two committees this year: PSAG and LAMP and is awaiting the Senate to make faculty appointments so they can get started.

## VI. Discussion Items

- A. NEAC • EC members provided feedback to NEAC regarding appropriate ex-officios on Senate committees.
- B. Vice Provost Kamel Haddad: Report from the Scheduling and Space Task Force: • Haddad presented a powerpoint on the Student Access Initiative with 2 primary goals: to increase student access to classes and increase space utilization and 2 secondary goals: to simplify the process for resolving schedule conflicts and simplify and standardize the creation of the final exam schedule. He shared data about current space use on campus and anticipated growth. We are at 85% space utilization. We have to be at 95-96% space utilization to be considered for a new building. Studies have shown that the better classes are scheduled, the easier it is for students to complete their degrees on time. Haddad provided a handout on a proposed class meeting schedule. This proposal increases space utilization on campus to 94%. The proposal includes a move of University Hour and M/W/F classes. EC members provided input on the proposal and suggested more than one open forum. A timeline was discussed regarding college visits. Haddad assured EC the task force was open to faculty revision.

Remaining discussion items were postponed to the next EC meeting due to lack of time.

Meeting adjourned at 2 p.m.

Minutes taken by: Laurie Stowell, Senate Chair

Approved by the Executive Committee  9-15-14  
Vivienne Bennett, Secretary Date