

## MINUTES

### Executive Committee of the Academic Senate CALIFORNIA STATE UNIVERSITY SAN MARCOS

Wednesday ~ September 10, 2014 ~  
Kellogg 5207 ~ 12-2 pm

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<b>Voters Present:</b>	<b>Laurie Stowell</b> , Chair; <b>Deborah Kristan</b> , Vice Chair; <b>Vivienne Bennett</b> , Secretary; <b>David Barsky</b> (APC, ASCSU); <b>Chetan Kumar</b> , APC; <b>Suzanne Moineau</b> , UCC; <b>Carmen Nava</b> , FAC; <b>Toni Olivas</b> , Library; <b>Barry Saferstein</b> , SAC <b>Richelle Swan</b> , NEAC; <b>Pat Stall</b> , BLP; <b>Jill Weigt</b> , PAC; <b>Marshall Whittlesey</b> , GEC
<b>Ex Officio Present:</b>	<b>Graham Oberem</b> , Provost; <b>Kamel Haddad</b> , Vice Provost; <b>Glen Brodowsky</b> ASCSU; <b>Darel Engen</b> , CFA
<b>Parliamentarian:</b>	<b>Marshall Whittlesey</b>
<b>Not Represented:</b>	LATAC
<b>Guests:</b>	<b>Pamela Bell</b> (IT Project & Business Intelligence Office), <b>Aparajita Saha</b> (Common Management System [CMS])
<b>Staff:</b>	<b>Adrienne Durso</b>

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(The meeting was called to order at 12:05 PM)

**I. APPROVAL OF AGENDA**

- Added: Discussion Item – All University Writing Requirement
- Added: Discussion Item – ASCSU Interim Replacement

**Motion #1** M/S/P\*

To approve the Agenda as amended.

**II. APPROVAL OF MINUTES –8/28/14 and 9/3/14**

**Motion #2** M/S/P\*

To approve the Minutes of 8/28/14 as presented

**Motion #3** M/S/P\*

To approve the Minutes of 9/3/14 as presented

**III. CHAIR’S REPORT – Laurie Stowell**

**Referral to Committee:** GEC – BIOL 210 for non-majors – Appeal for GE Credit.

Senate budget increased. Funding will support more time for committee chairs and in some cases members of committees. EL also increased their support. Thanks expressed to Oberem and Haddad for shepherding through the process and to Bennett for laying groundwork. PAC member stipends and committee chair buy out are based on year-to-year workload. Updated Budget to follow. • Undergraduate Studies Dean Formo is applying for a high impact practices grant including from the Chancellor’s Office that addresses learning community/high impact practices, retaining students, and, guiding them through graduation. • Currently,

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

there is no LATA Chair and we are attempting to recruit tenured faculty. • Stowell asked EC for a Chair's designee, as a CSUSM team member attending a CSU meeting October 15, 2014 that determines campus-based targets for graduate rates; and, facilitate launch of CSU Student Success dashboard. The goal of the overall Graduation Initiative 2025 is to increase graduation rate to 60% by 2025.

- IV. **VICE CHAIR'S REPORT** – Debbie Kristan  
No report.

- V. **PROVOST'S REPORT** – Graham Oberem  
Undergraduate Studies Dean Dawn Formo will be taking over leadership of the Graduate Initiative Committee for CSUSM. The committee includes one faculty rep at large from the Senate, with a two-year rotation. Will keep EC informed. • Wang Award has been reinstated with info from the Chancellor's Office available 9/22. Due date for first round nominations is 11/3. Oberem to consult with Senate to facilitate nomination process. • Oberem is consulting with CoBA faculty about the Interim Dean of CoBA position. Open forum to be held 9/12 with electronic feedback solicited afterwards. Oberem and Brodowsky to facilitate faculty discussion after presentation/Q &A. • A task force to consider establishing a Department of American Indian Studies is in the process of being seated. This change will impact people and entities that extend well beyond the boundaries of CHABSS, for example, CICSC, Community Engagement, and the tribal communities. The goal is to complete the process within the Fall semester with a group will consist of approximately 10 people, that will make recommendations about the process and the timeline and will include administrators, and faculty from CEHHS, CHABSS, and CSM. Library representation will be considered. • Concerns were raised about this unusual process and the Provost acknowledged this.

- VI. **VICE PROVOST'S REPORT**– Kamel Haddad  
Budget letters went out and the deadline for BBR is Thursday, September 11. An information session to clarify the new IDC rate has been scheduled for September 24 at 9:00 AM, led by Schultz and Haddad. • Two meetings are scheduled with Department Chairs to discuss the Student Access Initiative – 9/18, 11:30; and, 9/19, 12:30. An open forum will be held 9/25, 12:00 Noon, led by Oberem, assisted by Patti Seleski and Haddad. • Student Affairs is providing feedback about U-hour. The taskforce will be reconvened and updated info shared with Student Affairs.

VII. **DISCUSSION ITEMS**

- A. **Smart Planner/Roadmaps** – Pam Bell and Aparajita Saha  
Smart Planner software interfaces with department roadmaps and student advisement reports, streamlining the process to plan for graduation in four years. The system recognizes ELM scores for placement, including language requirements, English milestones, and helps plan remediation. It will show students when needed courses are typically offered, assisting in planning ahead, for student and department. Currently, information is taken from the Catalog. Updated Roadmaps need to come from each department. Advisors will be able to message students via this program. By Fall 2015, primary majors will be included.

**B. NEAC Referendum – Richelle Swan**

Items were added to the amendments approved by EC in Spring 2014 (attached). In Amendment 5, Article 6.5, the words “or designee” to be added; “s” to be added to last word before period (Programs).

**Motion #4:** M/S/P\*

To approve placing updated Amendment 5 on Referendum

**Motion #5** M/S/P\*

To approve placing updated Amendment 6 on Referendum

**Motion: #6** M/S/P\*

To approve placing updated Amendment 7 on Referendum

**Motion #7** M/S/P\*

To approve placing updated Amendment 8 on Referendum

**Motion: #8** M/S/P\*

To approve placing updated Amendment 9 on Referendum

Referendum to be held as soon as possible with voting by the whole faculty.

**C. ASCSU Interim Replacement – There is a need to find an interim replacement for ASCSU while Browdowsky is on sabbatical Spring 2015.**

**D. All University Writing Requirement – Suzanne Moineau**

UCC began review of Music major and determined some performance courses do not contain the All University Writing Requirement. UCC consulted with GEC and also wondered if there should there be some consideration for such courses. Currently, there are no exceptions in the policy:

<http://www.csusm.edu/policies/active/documents/all%20university%20writing%20requirement.html>.

EC officers will decide how to consider this issue.

**The meeting was adjourned at 1:53 PM**

Respectfully submitted by Adrienne Durso, Senate Coordinator.

**Approved by the Executive Committee:** \_\_\_\_\_  
Vivienne Bennett, Secretary Date

Next meeting of the Academic Senate Executive Committee: Wednesday, September 17, 2014, 12:00 to 2:00 PM,

*\*All motions were passed unanimously unless stated otherwise.*

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Provost's Conference Room – Kellogg 5207.

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