

MINUTES
Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday ~ September 3, 2014 ~
Kellogg Reading Room 5400 ~ 12-1 pm

Voters Present: Laurie Stowell, Chair; Deborah Kristan, Vice Chair; Vivienne Bennett, Secretary; Melanie Chu, Library; Chetan Kumar, APC; Suzanne Moineau, UCC; Carmen Nava, FAC; Richelle Swan, NEAC; Barry Saferstein, SAC; Jill Weigt, PAC; Marshall Whittlesey, GEC

Ex Officio Present: Graham Oberem, Provost; Kamel Haddad, Vice Provost; Darel Engen, CFA

Parliamentarian: Marshall Whittlesey

Not Represented: ASCSU, LATAc

Guests: No guests present

Staff: Adrienne Durso

(The meeting was called to order at 12:05 PM)

I. APPROVAL OF AGENDA

Motion #1 M/S/P*
To approve the agenda as amended.

II. APPROVAL OF 8/27/13 MINUTES

To be approved at 9/10/14 meeting.

III. CHAIR'S REPORT – Laurie Stowell

Budget memos were received 9/2/14. When the officers have determined course releases, EC will be notified.

Referrals to Committees:

SAC – Student Grade Appeals Policy.

IV. VICE CHAIR'S REPORT – Debbie Kristan

No report.

V. PROVOST'S REPORT – Graham Oberem

Portfolio, a new software product, was released this week (<https://alumniweb.csusm.edu/portfolio.php>); an e-portfolio specifically designed to help students in transition from campus to career. Faculty should receive email about this student/alumni-centered product soon, including information on faculty workshop opportunities. This product does not duplicate LinkedIn.

Open Scholar is designed toward faculty profiles, allowing faculty to showcase research and for it to be more searchable on the internet, assisting networking, and facilitating researchers to talk, engage, and collaborate. Currently Open Scholar is in its early phases of rollout. Updates to follow.

VI. VICE PROVOST'S REPORT – Kamel Haddad

Student Access Initiative – Haddad and Stowell planned next steps, including presentations to Department Chairs and Directors. The ASI presentation is scheduled for 9/19/14. • Student Affairs has expressed concerns and opposition to moving U-hour. Haddad assured them that everyone's voice will be heard. The initiative will not move forward without AS endorsement.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn

Roadmaps – Interest has been expressed in having roadmaps for all majors centrally located on csusm.edu, possibly via Academic Programs, linked with Undergraduate Studies. Students could access roadmaps in one place, aiding them in choosing their courses each semester with the goal of decreasing time to graduation. IITS is working on a communication plan. Concerns expressed included impact on workload for department chairs and for Undergraduate Advisors, and, the relationship to UCC and the *new course* and *course change* process. Haddad will include information about Roadmaps in the meeting with Chairs and Directors to solicit feedback.

Faculty Handbook – Haddad has asked Stowell and Michelle Hunt, Interim AVP of Academic Affairs, to create/gather existing documents into a faculty handbook. Nava pointed out that the Faculty Center has a faculty handbook and suggested starting there.

VII. CONSENT CALENDAR

NEAC Recommendations – A list of recommendations was made available.

Motion #2 M/S/P*

To forward the recommendations as presented to the September Senate Consent calendar.

UCC Recommendations – A list of courses was made available.

Motion #3 M/S/P*

To forward the recommendations as presented to the September Senate Consent Calendar.

VIII. DISCUSSION ITEMS

Directors and Chairs Group on Campus – EC members provided feedback to Haddad on his idea to create a group of all chairs/directors on campus that would meet together to discuss campus-wide topics. Issues discussed included the name of the group (“Council of Chairs” should be avoided, due to historical use of that name), purpose, how often they would meet, Chairs’ existing workload, and information flow. This group would not replace Dean/Department Chairs meetings in the colleges. Haddad suggested he and Interim AVP Hunt would co-chair, as they both have need for this group. Haddad and Stowell will set up two meetings with current Chairs and Directors to solicit input and report back to EC.

Remaining discussion items were postponed to the next EC meeting due to lack of time.


IX. EC MEMBERS’ CONCERNS & ANNOUNCEMENTS

Nava expressed concern about the budget side of CSUSM’s NCAA certification and would like senators to gain insight into budget implications; what planning has gone into how the university will pay for NCAA membership and related expenses. Nava suggested a presentation with relevant information rather than promotional. • Oberem clarified NCAA falls within the Athletics budget, and the transition is saving the campus money in terms of post-season travel. • Bennett attended a presentation on NCAA last year and suggested it would be good information for EC.

The meeting was adjourned at 12:54 PM.

Respectfully submitted by Adrienne Durso, Senate Coordinator

Approved by the Executive Committee:


Vivienne Bennett, Secretary

9-15-14
Date

Next meeting of the Academic Senate Executive Committee: Wednesday, September 10, 2014, 12:00 to 2:00 PM, Provost’s Conference Room.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn