

MINUTES
Academic Senate
EXECUTIVE COMMITTEE
Wednesday, February 18, 2015
12:00 PM – 1:50 PM, Kellogg 5207

Voters Present: Laurie Stowell, Chair; Deborah Kristan (Vice Chair); David Barsky (ASCSU, APC); Suzanne Moineau (UCC); Carmen Nava, FAC; Karno Ng (TPAC); Toni Olivas (Library); Barry Saferstein, SAC; Linda Shaw (PAC); Pat Stall (BLP); Richelle Swan (NEAC); Glen Brodowsky, (ASCSU); Jill Weigt (PAC); Marshall Whittlesey, GEC

Ex Officio Present: Kamel Haddad, Vice Provost; Graham Oberem, Provost;

Not Present: Vivienne Bennett, Secretary

Guests: Matt Escobar (UCC Grad Sub-Committee); Anne Lombard (for Darel Engen, CFA);

Parliamentarian: Marshall Whittlesey

Staff: Adrienne Durso

(The meeting was called to order at 12:04 PM.)

I. APPROVAL OF AGENDA

- Item 8E (Moving Self-Support Academic Programs to State Support) moved to 2/25 Agenda.

Motion #1 M/S/P*

To approve the Agenda of 2/18/15 as amended.

II. APPROVAL OF MINUTES – 2/11/15

Motion #2 M/S/P*

To approve the EC meeting minutes of 2/11/15.

III. CHAIR'S REPORT, [Laurie Stowell](#)

- Feedback about the Senate vote of 2/4/15 *against* supporting an all-online student course evaluation process has been forwarded to FAC. FAC Chair Carmen Nava has responded to some of the emailed feedback. Anonymous and emailed feedback and responses will be maintained in FAC's Moodle folders for future committee work, if requested.
- CSU Trustee Steven Stepanek visits campus on 2/25/15 and will meet at 10:15 a.m. with Chair Stowell and several other EC members for conversation and Q&A. A more detailed itinerary of his visit will be shared when finalized.
- The Diversity Mapping Forums were being held 2/18 and 2/19. The Chair encouraged EC members to attend. Findings from Halualani & Associates are found at this link:
<https://www.youtube.com/watch?v=mWPaAZTume4&feature=youtu.be>
- The Full Professors Luncheon will be held 3/26/15. Stowell asked that those attending RSVP so event planners may plan ahead.
- A substitute for Glen Brodowsky is needed to attend the ASCSU meetings on 3/19 and 3/20. If available, contact [Stowell](#).

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

Referrals to Committee:

- **FAC:** Application for Salary Increases for Market or Equity Purposes

IV. VICE CHAIR'S REPORT, [Debbie Kristan](#) (No report given.)

V. SECRETARY'S REPORT (Not present.)

VI. PROVOST'S REPORT, [Graham Oberem](#)

- The Provost remarked the Diversity Mapping forums were taking place on campus 2/18 and 2/19 and encouraged everyone to attend at least one session. He stated the focus is on planning for next steps and moving forward. Units have been tasked with addressing specific items on the Diversity Mapping Action Matrix, which show how the Halualani & Associates recommendations will be assigned to specific responsible people/Units. The Academic Senate will be tasked with several areas requiring planning and action. Recommendations, the Diversity Mapping Action Matrix and the Slide Cast Video are found at the following link: <http://www.csusm.edu/equity/diversitymapping/findings.html>.

VII. VICE PROVOST'S REPORT, [Kamel Haddad](#)

- The Long-range Academic Master Plan (LAMP) task force met prior to the EC meeting. Christina Vincent, Economic Development Manager, City of Carlsbad was the invited guest. Vincent shared information on regional economic needs and data collected from local businesses. A San Diego Association of Government (SANDAG) official will attend the next LAMP meeting. LAMP continues to meet every two weeks and is on track to finish its charge of ranking CSUSM prospective programs.
 - Trends in the County show employment needs in life sciences (especially bio- and marine-science), software engineering systems and systems management. Additionally, action sports is an area of need at the graduate level, i.e., aerospace engineers are being hired for employment related to the golfing industry; and, kinesiology experts are being hired to engineer the manufacturing of wet suits.
 - The City of Carlsbad has put out a request for proposals from institutions from across the country that have graduate programs in order to address graduate level engineering needs in the region.
 - LAMP will continue to meet with local government entities to assess and rank needs.
- The University Budget Committee (UBC) is awaiting word on the amount of funds available to the university this coming fiscal year. A subcommittee of AALC and BLP has met to discuss anticipated AA requests.

VIII. DISCUSSION ITEMS

A. Masters in Public Health (MPH) (CEHHS-SoN)

- UCC Graduate Sub-committee Chair Matt Escobar shared an update to the committee report on the Masters in Public Health, including answers to EC questions from the program proposer. Included also was an appendix with a suggested roll out plan for the program. EC members thanked Escobar for including the roll out plan, as it was extremely helpful in understanding faculty hiring for the MPH program.
- Concern was raised about stretching current Tenure Track Faculty thin when they commit to teaching in new programs that are reviewed by Senate one at a time. This creates the need for hiring more lecturers in existing programs.

Motion #3 M/S/P*

To place **Masters in Public Health (CEHHS-SoN)** on the 3/4/15 Senate Agenda as a discussion item for a first reading.

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B. Professional Certificate in Specialized Study in Cultural Competency in Healthcare

- BLP shared its report on the Professional Certificate in Specialized Study in Cultural Competency in Healthcare, as written.
- The UCC Graduate Subcommittee Chair informed EC that this certificate is designed to increase cultural and linguistic competency for health service professionals. The primary target will be nurses, but it will also be open to junior or senior level graduates, or anyone with an interest in this field. The certificate program was designed for healthcare professionals to meet federal and state regulated mandates for demonstrated competency.
- This certificate program is all online, includes six courses (2-units each), and will be self support. It is expected that instructors will come from Anthropology (CHABSS).
- Some EC members raised concern that, again, tenure track faculty will teach EL courses, leaving lecturers to teach their stateside courses.

Motion #4 M/S/P*

To place *Professional Certificate in Specialized Study in Cultural Competency in Healthcare* on the 3/4/15 Senate Agenda as a discussion item for a first reading.

C. GEC: General Education Course Certification Request

- GEC Chair Marshall Whittlesey updated EC on its charge of periodic review of curriculum. Currently GEC is near completion in reviewing all lower division courses. Eighteen months ago newly approved certification forms for each area approved in spring 2013 were completed. Upper division course review will involve over 300 courses and the collection of data will need to be streamlined.
- Whittlesey shared a draft of a new form, which uses Anthropology as a model. This form asks for a list of upper GE requirements and asks if departments want these courses recertified. Additionally, there is space to outline how each course satisfies recently approved area content criteria for upper division. Feedback was requested.
 - It was suggested that syllabi be included with submission of the form.
 - It was suggested that there should be an example of what type of answer is being requested, i.e., state how many sentences are needed (two to three), and specifics as to what type of information is being requested.

D. FAC/NEAC: Lecturer Task Force – Proposal for Lecturer Compensation for Senate Service

- This Lecturer Task Force was charged with determining if it is feasible for Senate representation to include part time lecturers. Their second task was to look into the issue of recognition of part-time Lecturers who serve on Senate and one who serves on. The task force's official recommendation regarding recognition for part-time lecturer Senate service is being drafted
- When the FAC/NEAC task force recommendation is in its final form, the Senate officers will make *their* recommendations to EC, taking budget into account, and forward recommendations to the Provost and Vice Provost.
- Discussion ensued about what impact compensation of Senate service could have on entitlements if compensation is given as a course release. Would the FAC lecturer be released from a current assignment or given another course? FAC is consulting with AVP Hunt on these matters.

E. Senate Officers: Resolution Regarding the California Community Colleges (CCC) Plan to Offer Four-Year Baccalaureate Degrees

**All motions were passed unanimously unless stated otherwise.*

- EC members discussed the possibility of drafting a resolution or letter expressing its collective opinion on the legislative action which allows the CCC to offer four-year Baccalaureate degrees. The statewide chairs are seeking input as to how other CSUs are responding.
- Discussion ensued. Key points:
 - The CCC system is already financially overburdened. Currently, it can't meet the needs of its *two*-year degree programs.
 - A letter/resolution could go to the legislators to make a statement, as opposed to going to the Chancellor.
 - If another CSU campus has a resolution, our campus could vote to support it, unless we want to take the lead.
 - The legislature may be looking at this as a cost saving measure, as it is less expensive to run such programs through community colleges.
 - There is concern that once these programs begin, others could follow. Once they are implemented, the CSUs will have no control over them duplication of programs and courses.
 - It was suggested that we need a well written Op-ed piece in local news outlets, describing what is taking place, in laymen's terms.
- Stowell will share relevant information from the Statewide Senate Chairs meeting and EC will discuss at the 2/25 meeting what the best forum for expressing concern will be.

IX. Members Concerns & Announcements

A. Room Arrangement Pictures on Classroom Doors

- There was concern expressed about pictures for proper classroom arrangement being placed on each classroom door, depicting desks and/or tables being set up in rows. It was emphasized that this may send a message that we value the delivery of knowledge via lecture.
- The Vice Provost noted that the pictures are there to aid the custodians in leaving rooms set up properly. The pictures are also available online so anyone can view room set up. Faculty may rearrange the rooms however it best suits their needs.
- It was suggested the pictures be taken off the doors.

B. Role of EC Members

- A committee chair asked for clarification as to what the roles of EC members are when it comes to voting; i.e., are EC members/chairs supposed to vote their own mind, or vote the consensus of their committee constituency? One example: if a proposal impacts something within the scope of the member's committee work, do they vote based on their committee consensus/charge, or vote based upon their own personal view; what lens should they use? Discussion ensued.
 - There was consensus that EC members are held to a higher degree of preparation and participation. Each committee Chair does more than just represent their committees.
 - Historically, EC members are more informed and engaged on the current issues.
 - As a voting member of Senate, one can speak as a Senator and should not have to speak as a representative of their committee.
 - As elected chairs, faculty have placed confidence in them; they believe they are represented by strong leaders.
 - EC does not stop items from coming to Senate, but rather makes sure items are ready for Senate. Any Senator may ask to place an item on the Agenda for discussion, even if not placed on the Agenda by EC.

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- More sharing with Senators about what their responsibility is to their constituency is needed; that they need to be prepared and should make informed votes and choices at Senate; and, that they are representatives of their constituents.
- Further comments may be sent to the Senate Chair.

The meeting was adjourned at 1:49 PM

Submitted by Adrienne Durso, Senate Coordinator.

Approved by the Executive Committee:



Vivienne Bennett, Secretary



Date

Next meeting: February 25, 2015 ~ 12:00 Noon– 2:00 PM ~ Provost's Conference Room – Kellogg 5207

**All motions were passed unanimously unless stated otherwise.*

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