

**EC: Resolution Regarding the Long-range Academic Master Plan (LAMP)**

RESOLVED, That the Academic Senate of California State University San Marcos (Senate) acknowledge the hard work of the Long-range Academic Master Plan (LAMP) task force of Academic Year 2012-2013, as evidenced by the report submitted by that task force (appended hereto); and be it further

RESOLVED, That the Senate approve the continuation of the Long-range Academic Master Planning process, according to the attached proposal, which builds on the AY 2012-13 task force's work; and be it further

RESOLVED, That, to achieve the goals set forth in the proposal, the Senate endorse compensation in the form of a 3 unit release each year for the task force's co-chair; and be it further

RESOLVED, That the Senate endorse the LAMP task force's AY 2012-2013 report,<sup>1</sup> including the criteria for vetting and prioritizing curriculum proposals for majors, minors, graduate-level degrees, and certificate programs to guide the work of the task force in AY 2013-14; and be it further

RESOLVED, That, in the spirit of shared governance, the Senate invite the administration to adopt the principles set forth in the proposal to ensure the successful collaboration needed to achieve the goals of the long-range planning efforts.

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<sup>1</sup> EC's review revealed that some programs were listed twice in Appendix A. These duplicate listings should be deleted.

**PROPOSAL re: Process for Developing CSUSM's Long-range Academic Master Plan (LAMP):**

**Part 1: Membership of Task Force to Develop CSUSM'S LONG-RANGE ACADEMIC MASTER PLAN:**

BLP Chair or Designee	Co-Chair <sup>2</sup>
Provost's Designee	Co-Chair
AVP for Academic Programs	
One faculty member from each College & Library (nominated by NEAC; confirmed by Academic Senate) <sup>3</sup>	
One representative from IITS	
One representative from Student Affairs	
Chair of Academic Senate or Designee	
Dean of Graduate Studies or Designee	
Dean of Extended Learning or Designee	
ASI President or Designee	

Staff support to the task force has been assured by the Provost's Office and is critical to the success of the task force's work. We also anticipate resource support from will be needed from Institutional Planning & Analysis (IPA), Instructional & Information Technology Services (IITS), Enrollment Management Services (EMS), Office of Community Engagement, and Extended Learning.

**Part 2: PROPOSED CHARGE OF TASK FORCE:** This body will be responsible for drafting a Long-range Academic Master Plan (LAMP) to guide CSUSM's curricular development both into the near future (i.e., the next 3-5 years) as well as over the long term (potentially as far as 10 years out). This group will vet and prioritize proposals for new degree programs as put forward by faculty within and across all of CSUSM's Colleges. In vetting and prioritizing proposals, this task force will also make recommendations regarding future funding priorities as well as recommendations about the timeline for implementing such programs. However, the LAMP must be understood as a flexible plan that can be adjusted over time as unforeseen circumstances arise.

**UPCOMING TASKS & PROPOSED TIMELINE:**

**Fall 2013:** The Senate is asked to endorse the LAMP AY 2012-2013 report, including its criteria for evaluating and prioritizing proposals. We anticipate that the Colleges will spend Fall 2013 reviewing, updating, and prioritizing their own curricular priorities. These priorities will be developed collaboratively among current faculty and administrators and in conjunction with community partners. In preparing a proposal to submit for the

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<sup>2</sup> While it would be preferable if the LAMP Co-Chair were always a BLP member, this may not always be possible. If the Co-Chair is not a BLP member, a BLP member shall serve either as one of the College's representatives or as a non-voting liaison from BLP to the task force.

<sup>3</sup> These faculty members should be experienced with College-level long-range planning.

University-wide LAMP, each College will need to develop a coherent plan that address the Senate-approved LAMP criteria. This will most logically be carried out in conjunction with the development of the Colleges' "3-year rolling plans," which include outlines of anticipated funding needs during the planning period.

The proposals submitted by the Colleges to the University LAMP for review in Spring 2014 will be new programs (majors, minors, certificates, credentials, and graduate degrees). However, care should be taken that new program development does not come at the expense of existing programs.

**Spring 2014:** The LAMP task force will vet and prioritize proposals for new degree programs (including new majors, minors, certificates, credentials, and graduate degrees), which will result in a draft Long-Range Academic Master Plan. This draft LAMP shall be submitted for comment to the Academic Senate and AALC simultaneously. At the annual EC retreat in August, the LAMP will be discussed with the objective of sending it to the Senate as an agenda item at the first Academic Senate meeting of the new Academic Year, subject to approval, revision, or rejection by the Academic Senate.

**After Approval by the Academic Senate:**

- Pursuant to LAMP 2012-2013 task force's recommendations, the LAMP should be reviewed and updated each year by the LAMP task force, consistent with the submission of each college's prioritized proposals.

**TASK FORCE'S RELATIONSHIP TO EXISTING PLANNING MECHANISMS, INCLUDING BLP & ACADEMIC SENATE:**

- Once adopted, the Long-range Academic Master Plan (LAMP) will inform our traditional planning reviews, particularly those of BLP, into the next decade. However, this task force will not supplant traditional shared governance at CSUSM, including the roles played by BLP, UCC, and the Academic Senate.
- As it reviews proposals and data, the task force must stay in close and continuing contact with BLP, the Academic Senate, and AALC regarding their proposed procedures, schedules, and work products.