



## Installment Payment Plan Procedures 10/21/2022

### **Purpose**

In accordance with the [CSU Installment Payment Plan Policy](#), CSUSM has developed the following procedures.

### **Installment Payment Plans**

The payment schedule and fee for installment payment plans must be posted for each term, and included in any billing or statement of account for students.

Installment payment plans require a down payment of mandatory campus fees to be collected prior to the start of the term, followed by no more than three installments consisting of tuition and fees, with the final installment occurring prior to the next term's registration period.

### **Changes to Installment Payment Plans**

Any change of the repayment schedule or Installment Payment Plan Fee must be approved by the campus president with consultation with the Student Fee Advisory Committee.