

California State University San Marcos
Sanitation and Disinfection Overview - Fall 2020
v7 08/26/2020

Parameters for Consideration	Instructional Classrooms	Instructional Laboratories	Research	Housing	Offices	Common Areas
Disinfection Measures	<p>Main Disinfection will be done at night on 3rd shift. This includes electrostatic fogging.</p> <p>Cleaning/Disinfection of high touch areas before the space may be used again. This includes all desks and chairs, instructor lectern, white boards markers, light switches, door handles, etc.</p> <p>The approximate time necessary to clean would be a minimum of 10 minutes between classes per classroom. For example: Eight staff members can clean 48 classrooms with an hour break in-between classes. Request for 30 min buffer between classes.</p> <p>Floors are dust mopped daily and wet mopped once per week.</p>	<p>Main Disinfection will be done at night on 3rd shift. This includes electrostatic disinfection (fogging of 1 to 2 buildings per night on a rotating schedule).</p> <p>Cleaning/Disinfection will be done multiple times during the day and will focus on high touch areas. Sanitization of high touch areas upon entrance (door, seats, lights, etc.) at night and before the space can be used again. The approximate time necessary to clean would be a minimum of 10 minutes between classes per classroom.</p> <p>Request for 60 min buffer between classes due to assistance needed by Instructional Support Technician (IST).</p> <p>Floors are dust mopped daily and wet mopped once per week.</p>	<p>Disinfection of high touch areas upon entrance by custodial staff at night. Trash removal by custodial staff at night.</p> <p>Area responsible person (PI/Faculty) will ensure implementation of disinfection/wipe down of high touch areas within the lab. Lab personnel will provide necessary disinfection/wipe down of equipment and internal areas within the lab. This effort will be part of the PI/Faculty members' health and safety plan for reactivation of their lab space.</p> <p>Floors are dust mopped daily and wet mopped once per week.</p>	<p>Main Office: Twice daily disinfection of front office door handles and pushbars - frequency will increase based on traffic and occupancy.</p> <p>Daily disinfection of all "high touch" areas including door handles, desk surfaces, keyboards, etc. and wipe down of all furniture with disinfectant wipes. Daily sweeping, mopping, vacuuming, and bathroom cleaning including surfaces. Routine disinfection using electrostatic foggers.</p> <p>Common Areas (laundry, trash rooms, public bathrooms, lounge/meeting spaces, gates, elevators, stairwells): Daily sweeping, mopping, vacuuming, trash removal, door handles and surfaces, light switches, remote controls, washing machine and dryer interiors, machine buttons and sinks, accessible push buttons, emergency call boxes, elevator panel/buttons, surrounding walls and windows, stairwell railings and bars.</p> <p>Student Rooms: Fully cleaned and disinfected prior to move in and after move out.</p>	<p>Main Disinfection will be done at night on 3rd shift. High touch surfaces (door handles, barriers, light switches, etc.) are cleaned and disinfected daily based on occupancy density and patterns in the building.</p> <p>Personal space will be the responsibility of the occupant.</p> <p>Proposed plan for plexiglass dividers: Internal custodial staff will wipe down inside/outside of dividers in common areas. Plexi dividers in personal cubicles: Outside will be managed by custodial staff and the inside of plexi divider will be managed by personnel occupying the space.</p> <p>Carpets are vacuumed once per week. Hard surface floors are dust mopped daily and wet mopped once per week.</p>	<p>Main Disinfection will be done at night on 3rd shift. This includes electrostatic disinfection (fogging of 1 to 2 to buildings per night). Cleaning/disinfection of high touch areas and objects (door handles/push bars, water dispensers/fountains, seats, railings and light switches, etc.) at night, see frequency section.</p> <p>Cleaning/disinfection will be done multiple times during the day and will focus on high touch areas.</p> <p>Conference/Meeting rooms: Space cleaned/disinfected before the space can be used again. Trash/recycle removed daily by custodial.</p> <p>Approximately fifty hand sanitizer dispensing stations are located in high traffic areas throughout campus, and we are expecting 30 more.</p> <p>Floors are dust mopped daily and wet mopped once per week.</p>
Frequency	<p>Each classroom will be disinfected after it has been used. Adequate transition time for custodians to disinfect is critical.</p>	<p>Each classroom will be disinfected after it has been used. Nightly cleaning by internal custodial staff.</p>	<p>Nightly cleaning by internal custodial staff. PI & Research Students will be trained in infection control measures to be used daily and as needed, per their Health and Safety Plan</p>	<p>Full daily cleaning/disinfection and as needed; some areas will be cleaned several times per day. Housing will follow Public Health and CDC guidance at the time of occupancy, and make any adjustments as required.</p>	<p>Offices are thoroughly cleaned every night</p>	<p>Break rooms: night shift- cleaning/disinfection (Counters/surfaces, sinks/faucets, tables, chairs, microwaves exteriors, trash/recycling, soap/paper towel dispensers, etc.).</p> <p>Restrooms: night & day shifts - cleaning and disinfection (toilet stalls, panels, sinks/faucets, dispensers, urinals, door handles/push bars, etc.) frequently based on the occupancy density in the building. At this time, it is proposed for a minimum of 4 (night and day staff) times per day for high occupancy buildings and 2 times per day for low occupancy buildings.</p> <p>High touch surfaces are cleaned and disinfected daily based on occupancy density and patterns in the building.</p> <p>Common areas based on card access/traffic flow in workspaces are cleaned and disinfected at least daily based on occupancy patterns; electrostatic disinfection is done every night on a rotating basis. Each building has electrostatic disinfection performed approximately every two weeks (1-2 buildings/day).</p> <p>Elevators are thoroughly cleaned every night and buttons/high touch points will be cleaned two additional times during the day.</p>