California State University
SAN MARCOS

UNIT 11 EMPLOYMENT APPLICATION

PLEASE TYPE IN THE shaded areas

Last Name:	First Name:	Middle Initial:	Student ID No.:	
Street Address:	City:		State:	Zip:
Phone: ( ) Alternate Phone: ( )	CSUSM Email:			
Student Status as of the start of the semester you are applying for? ☐ Fr ☐ So ☐ Jr ☐ Sr ☐ Grad ☐ Post Bac/Credential				
Major:	Minor:		GPA:	
Are you **registered** as a CSUSM student for the semester you are applying for? ☐ Yes ☐ No No. of units?				
Are you **employed elsewhere at CSUSM** for the semester you are applying for? ☐ Yes ☐ No Hrs per week?				
Are you eligible for Work-Study funding? ☐ Yes ☐ No				
If hired, you will be required to furnish proof that you are legally authorized to work in the United States. Can you furnish such proof? ☐ Yes ☐ No				
Are you an F-1 International Student at CSUSM? ☐ Yes ☐ No				
Position you are applying for: ☐ Instructional Student Assistant (Tutor or Grader) ☐ Graduate Assistant ☐ Teaching Associate				
Highest Degree Earned: ☐ BA/BS ☐ MA/MS ☐ PhD Major: Year Earned: Institution: Name as it appears on degree:				

MOST RECENT WORK HISTORY (If you have a resume, it is very helpful to submit that as well)

NAME OF EMPLOYER	START & END DATES	BRIEF DESCTIPTION OF DUTIES

REFERENCES (It is preferred that they be faculty members from a relevant department)

NAME & TITLE	EMPLOYED BY	PHONE & EMAIL

AVAILABILITY (List all times you could work between 7am – 6pm; be as specific as possible)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Time Available							
Time Available							
Time Available							

I CERTIFY THAT THE ANSWERS I HAVE GIVEN IN THE MATERIALS I HAVE SUBMITTED IN APPLICATION FOR THIS POSITION ARE TRUE AND CORRECT AND THAT I HAVE NOT KNOWINGLY WITHHELD ANY FACTS OR CIRCUMSTANCES. I UNDERSTAND THAT ALL ANSWERS GIVEN IN MY APPLICATION FOR EMPLOYMENT ARE SUBJECT TO VERIFICATION AND THAT SHOULD I BE EMPLOYED AT THE CAMPUS, ANY MISREPRESENTATION OR OMISSION OF FACTS IN THIS APPLICATION MAY BE SUFFICIENT REASON FOR DISMISSAL. THE APPLICATION MATERIALS INCLUDE THIS DOCUMENT AND ANY OTHER MATERIALS SUBMITTED. THE APPLICATION MATERIALS WILL BE ADDED TO YOUR UNIT 11 PERSONNEL FILE IF YOU ARE EMPLOYED.

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STUDENT SIGNATURE DATE

Original will be placed in Employee's Personnel Action File