

## **Multicultural Greek Council Constitution & Bylaws California State University San Marcos**

### **Article I. Multicultural Greek Council**

#### **Section I. Name**

(a.) This organization shall officially be known as the Multicultural Greek Council (MGC) of California State University San Marcos (CSU San Marcos) located in the city of San Marcos, CA. From this point on, each fraternity and sorority shall be referred to as organizations.

(b.) The members of MGC at CSU San Marcos are as follows:

*The Epsilon Chapter of Alpha Pi Sigma Sorority Inc.*

*The Gamma Chapter of Alpha Psi Rho Fraternity Inc.*

*The Chi Chapter of Nu Alpha Kappa Fraternity Inc.*

*The Xi Gamma Gamma Chapter of Omega Psi Phi Fraternity Inc.*

*The Tau Lambda Chapter of Sigma Gamma Rho Sorority Inc.*

*The 50th Chapter of alpha Kappa Delta Phi Sorority Inc.*

(c.) The advisor of the Multicultural Greek Council will be the Coordinator for Fraternity & Sorority Life. Advisors are non-voting members.

(d.) The advisor for the MGC will be chosen by the organizations that make up the council and are approved by the Coordinator for Fraternity and Sorority Life.

#### **Section II. Purpose and Values**

(a.) The Multicultural Greek Council (MGC) is a governing body formed by members of different international and national sororities and fraternities at CSU San Marcos. We are a coalition of Greek organizations comprised of diverse ethnic and cultural backgrounds. Through these key aspects we unite to achieve common goals of bringing cultural and diversity awareness to our campus and to unite groups through cultural means, the promotion and celebration of academic excellence within diversity, and strive for leadership through service.

(b.) The CSU San Marcos MGC strives to provide support and advocate for the diverse populations on campus and the surrounding areas.

(c.) This organization is a recognized student organization at CSU San Marcos and adheres to all campus policies as well as adheres to the policies and rules set forth in the Fraternity and Sorority Life Handbook.

(d.) This organization shall reserve the power to prohibit all members and officers from engaging in hazing or committing any act that injures, degrades or disgraces any fellow student.

(e.) This organization will follow all the principles set forth by the pillars of the Greek Leadership Community. Any decisions made by the MGC shall not contradict any of the established rules or principles set forth by the Greek Leadership Council.

## **Article II. Membership**

### **Section I. Qualifications for Full Membership**

(a.) Membership in the organization shall be open to all those who are regularly enrolled at CSU San Marcos. Each member has equal rights and privileges.

(b.) Must be a recognized Greek-letter organization at CSU San Marcos.

(c.) Must be in full adherence to the constitution of the CSU San Marcos MGC.

(d.) Must participate in MGC sponsored community service projects.

(e.) Must facilitate at least one community service project per academic year.

(f.) Must be a chartered student organization on campus.

(g.) Any organization in process of being recognized will be entitled to have an opinion on matters affecting the MGC, but shall not be able to vote. They will receive a provisional status where they will be granted some privileges of the MGC, but not all. This provisional status will be changed once said organization is chartered and/or recognized.

(h.) At least one representative per organization must be present at all MGC meetings unless excused or be required to pay \$5 fine for every missed meeting. Fines will automatically be added to MGC dues.

(i.) Dues must be paid in full by November 30<sup>th</sup> and March 30<sup>th</sup> to maintain full voting privileges.

(j.) Only two excused absences at MGC meetings per organization is allowed. It is highly suggested that arrangements be made within the respective organizations to have a member present at the meetings. If the amount of absences exceeds more than two absences, this will result in the loss of voting privileges for the entire semester which will be enforced. All absences need to be reported to VP Communications.

## **Section II. Recruitment**

### **I. New Member Eligibility**

a. A potential new member (also known as a prospect, interest, rushee, PNM) can only be offered membership into a colony or chapter if the individual meets eligibility requirements as outlined in the Fraternity & Sorority Handbook.

b. Any student who intends on participating in the recruitment process of any fraternity or sorority must have a minimum 2.5 cumulative GPA. This requirement is verified by Student Life & Leadership. Any student who does not meet this minimum 2.5 GPA requirement is not permitted to go through recruitment and may not receive an invitation or bid from any fraternity or sorority with the exception of NPC sororities that determine their organization's minimum GPA.

- c. In order to be eligible for membership, a student must have 12 college units completed. Transferred college units and AP credit can meet this requirement. Students must be currently enrolled in at least 6 units at CSUSM, but cannot be enrolled through Extended Studies/Open University.
- d. Any student who intends on participating in the recruitment process of any fraternity or sorority must be in good standing with the Dean of Student's office (academic dishonesty, conduct, etc.).
- e. Each potential new member must submit a registration form to have eligibility verified. No bids may be issued by a chapter/colony without Student Life & Leadership eligibility verification prior.

## II. New Chapter Support

- a. In the event of a new organization joining the community, the following efforts will be agreed upon to support the growth and development of this group(s).
  - i. If interested, the Coordinator of Fraternity & Sorority Life will coordinate with chapters to have members from the colony's headquarters staff and/or volunteers attend recruitment events of the current chapter's for the purpose of gaining insight of the set-up and structure of these events for the following recruitment cycle. These individuals purpose is only to observe, as such, they shall not participate or disrupt the recruitment event in any way. Questions and/or concerns shall be addressed by the chapter to the Coordinator of Fraternity & Sorority Life immediately.
  - ii. Other methods of support may be discussed and/or voted upon as needed.

## III. Chapters

- a. All recruitment event information (dates, times, locations) will be due the first week of August (prior to Recruitment) and January (prior to Recruitment) to the respective Vice President of Recruitment. Any changes that are made must be communicated through Greek Leadership Council and Coordinator of Fraternity & Sorority Life. Chapters/Colonies who do not provide this information by the specified date will not be included in Greek Leadership Council recruitment advertisement/promotion.
- b. No chapter/colony shall promise a bid to any potential new member from the first day of school to the set bid day, established by recruitment committee.
- c. No chapter/colony may distribute bids prior to FSL checking aforementioned eligibility requirements.
- d. Alcohol will not be served at events open to potential new members during the recruitment period.
- e. FSL Coordinator may attend any scheduled recruitment event.

- f. First year students who are ineligible for Informal Recruitment may attend open non-recruitment events (no member/invitation-only events) hosted by the chapter/colony(s).
- g. Tabling
  - i. Each individual chapter/colony may table prior to the Recruitment Week to promote their organizations' events. The chapter/colony must follow the university procedure for reserving space in order to do so.

#### IV. Violations

- a. Violations of the Recruitment Rules should be reported to the respective Vice President of Recruitment.
- b. A first response will be to facilitate open communication between the involved chapter/colony presidents to resolve the conflict at the lowest level possible.
- c. Any violations of the Student Code of Conduct and/or behaviors that jeopardize student safety need to be reported to the Coordinator of Fraternity & Sorority Life immediately for review and inquiry.

### Section III. Good Standing

#### (a.) Organizations

- a. All qualifications for full membership to MGC must be adhered to.
- b. This organization shall adhere to Article IV. of the Greek Leadership Council Constitution when it comes to matters regarding Good Standing.  
[https://www.csusm.edu/sll/greek/GLC%20Const\\_Bylaws%202.24.161.pdf](https://www.csusm.edu/sll/greek/GLC%20Const_Bylaws%202.24.161.pdf)
- c. Student Life and Leadership actively maintains record of the organizations

which are and are not in good standing. If an organization within the MGC finds itself to be not in good standing, Student Life and Leadership will execute a support plan in order to help said chapter return to good standing.

### Article III. Expansion

#### Section I. The following procedures shall be followed in order to grant council membership to a new organization.

(a.) The MGC shall follow the procedures already established by Fraternity and Student Life at California State University San Marcos, with regards to the expansion process.

(b.) Specifically speaking, the MGC will adhere to Article VI. of the Fraternity and Student Life Handbook.

<https://www.csusm.edu/sll/greek/FSL%20Handbook%202.8.17.pdf>

## **Article IV. Voting Privileges**

(a.) Each organization shall have **one** delegate at the voting table and thusly shall only be granted one vote.

(b.) The MGC President will only vote in the event of a tie.

(c.) Provisional status members are not able to vote.

(d.) The MGC Executive board, fraternity and sorority members at large, MGC/Student Life and Leadership advisor and chapter advisors may have a voice but are not allowed to vote.

## **Article V. Officers**

### **Section I. Elected Officers**

(a.)The Executive Board of the Multicultural Greek Council shall be comprised of the following officers (Feel free to make any adjustments in this section

- a. President
- b. Vice President-Internal
- c. Vice President-External
- d. Vice President -Multicultural Recruitment
- e. Vice President-Finance
- f. Vice President-Communication

(b.)The Executive Board of the Multicultural Greek Council shall have such powers and duties as described in the bylaws of the MGC at California State University San Marcos.

### **Section II. Qualifications for MGC Executive Board Members**

(a.) Potential executive board members must be in good standing with California State University San Marcos and their respective colony/chapter.

(b.) Must be enrolled as a full time undergraduate student with no less than 6 units.

(c.) In order to be eligible, applicant must have a minimum cumulative GPA of 2.5 prior to nomination. If cumulative GPA falls below a 2.5 on a 4.0 scale forfeiture is not eminent, however, the officer in question shall be evaluated and the Multicultural Greek Council Executive Board will decide a course of action.

(d.) The Multicultural Greek Council will determine the date for selection of new officers.

(e.) The Executive Board positions of MGC can be held by members who may also be holding the same or other executive board positions within their chapter. (i.e. the vice president internal of their chapter can hold the executive position in MGC as vice president finance).

(f.) MGC President must have one active year within their chapter as a member.

### **Section III. Election Process**

(a.) Applicant presentation and selection of new officers shall take place with all current chapter and colony presidents, delegates, and Multicultural Greek Council advisor. The outgoing Executive Board Council is welcome to attend, but can only speak to their role, not individuals running, and does not have a vote.

a. Only chapters /colonies in good standing with the MGC will be allowed to be at the presentation/selection meetings.

(b.) The Multicultural Greek Council President shall only chair the meeting and will not vote except in the event of a tie.

(c.) Prospective Applicants shall present their qualifications and goals for the position for which they are contending.

(d.) After all applicants for the MGC have presented and left the room, the MGC President shall open the floor to discussion by the chapter/colony presidents and delegates.

(e.) Following the speeches, the MGC chapter presidents will vote by casting confidential ballots.

a. Voting members must remain unbiased when casting his or her vote.

b. Ballots will be collected by the MGC advisor and counted by the Greek Life Advisor and the Vice President Internal. A candidate must receive a simple majority vote of the MGC in order to be awarded the office.

(h.) It is also the intention of the MGC to have in place an effective transition process which will help the incoming executive board execute their tasks.

(i.) In the spirit of fairness and equal representation, there should, at any given time, be no more than three members from the same Greek organization sitting on the executive board. This is done to ensure that all organizations in the MGC will have equal representation

(j.) However, if an organization that is part of the MGC is unable to fulfill or forfeits their position on the executive board, it will be the duty of the entire existing executive board to decide which organization shall step in and fulfill said position.

(k.) A notice of forfeiture must be given to the executive board of the MGC prior to giving up a position on the executive board.

### **Section V. Vacancy of Office**

(a.) Delegate vacancies shall be handled by the representative fraternity and/or sorority. It will be tasked to them to select a replacement within two weeks and to notify the MGC Vice President-Communication of the name, email address and telephone number.

### **Section VI. Removal of Officers**

(a.) Any officer of the MGC who is not fulfilling their duties, may be removed by a  $\frac{2}{3}$  majority vote of the MGC Executive Council officers..

(b.) Any officer in the process of being removed shall be granted the opportunity to defend themselves in order to keep their position.

## Section VII. Duties of Executive Board

### (a.) The **President** shall:

- a. Serve as the chair of the Executive Board
- b. Be responsible for all aspects of the MGC and the fair representation of all organizations.
- c. Shall vote only in the event of a tied vote.
- d. Serve as the representative of the Multicultural Greek fraternity and sorority community to the University, Associated Students, Inc. of California State University San Marcos, and the larger San Marcos community.
- e. Chair the meetings of the MGC in accordance to *Robert's Rules of Order*.
- f. Maintain regular contact and communication with MGC Executive Board, delegates, and all fraternity and sorority chapter/colony presidents.
- g. Reserve the right to call emergency meetings within 48 hour notification.
- h. Maintain a complete and up to date President's file, which will include a copy of the current California State University San Marcos Multicultural Greek Council Constitution, Bylaws and Standing Rules, the current budget, current correspondence and materials received from AFLV, NALFO, NPC, NIC and other pertinent materials.
- i. The president of the Multicultural Greek Council will also serve as a liaison to the Greek Leadership Council. The president shall be required to attend the meetings of the Greek Leadership Council when it is deemed necessary.
- j. Compile a report by the end of the term to pass on to new officers to be included in a document which will be given to new President when he/she assumes role.
- k. Work hand in hand with the Vice President Internal to determine and adjudicate probationary status.

### (b.) The **Vice President Internal** shall:

- a. Serve as a member of the MGC Executive Board
- b. Serve in the role of MGC President, should the current President be absent or no longer able to serve in this capacity.
- c. Compile a report by the end of the term to pass on to new officers to be included in a document which will be given to the new Vice President when he/she assumes role.
- d. Respond to the needs of the Multicultural Fraternity and Sorority Community through programs and outreach.
- e. Meet with MGC Advisor as required.
- f. Perform all other duties pertaining to the office.
- g. Work hand in hand with the President to determine and adjudicate probationary status.
- h. Overlook the academic standing of all the organizations that make up MGC.

i. Coordinate a committee with GLC delegates to form a philanthropic “greek week” event.

j. The Vice President Internal shall also be a member of the MGC Judicial Board.

(c.) The **Vice President External** shall:

a. Serve as a member of the Executive Board.

b. Oversee the implementation of involvement in programs which are related to philanthropy, service and community engagement.

c. Coordinate and organize at least one event within the year for the Multicultural Greek Council around philanthropy and community service.

d. Research and present opportunities for collaboration between the Greek Leadership councils and the respective councils.

e. Meet with the MGC Advisor as needed.

f. Perform all other duties pertaining to the office.

g. Compile a report by the end of the term to pass on to new officers to be included in a document which will be given to the new Vice President when he/she assumes role.

(d.) The **Vice President-Multicultural Recruitment** shall:

a. Serve as a member of the Executive Board.

b. Establish and work with a Men’s Recruitment committee and Women’s recruitment committee during period of formal recruitment.

c. In consultation with the Vice President of Communication, be responsible for all aspects of Multicultural recruitment promotion and publicity.

d. Plan and execute multicultural greek events during formal period of recruitment.

e. Meet with the Student Life and Leadership Advisor to set and regulate the recruitment calendar, procedures, evaluation of recruitment and rules.

f. Disaffiliate from their respective chapters during periods of formal MGC recruitment.

g. Perform all other duties pertaining to the office of MGC VP-Multicultural Recruitment.

h. Work to establish a conjoined Multicultural Kickoff/Showcase event whose purpose shall be to showcase the best that the organizations that comprise the MGC have to offer to potential new members.

i. Compile a report by the end of the term to pass on to new officers to be included in a document which will be given to the new Vice President when he/she assumes role.

(e.) The **Vice President-Finance** shall:

a. Serve as a member of the Executive Board.

b. Supervise the issuance of all checks and monetary disbursements by MGC through ASI.



- c. Assess and collect dues each semester.
- d. Prepare an annual budget for the approval by the delegates for the next fiscal year. Said budget will be reviewed at the end of the Fall semester to re-appropriate funds as needed.
- e. Issue a financial report at every MGC meeting.
- f. Compile and maintain budgets for all MGC activities.
- g. Keep accurate records of all transactions and accounts.
- h. Meet with MGC Advisor as needed.
- i. Perform all other duties pertaining to the office.
- j. Establish fundraisers to build up a reserve of money for recruitment events and/or sponsorships, etc.
- k. Compile a report by the end of the term to pass on to new officers to be included in a document which will be given to the new Vice President- Finance when he/she assumes role.
- l. Ensure that the council will follow the proper cash handling policies.

(f.)The **Vice President-Communication** shall:

- a. Serve as a member of the Executive Board.
- b. Record the minutes of the MGC meetings and maintain files.
- c. Provide each chapter/colony with a copy of the minutes for their own use.
- e. Keep, organize, and maintain all MGC documents on Box.
- f. Coordinate all official correspondence of MGC via social media.
- g. Maintain the Fraternity and Sorority Community Calendar with direct input from the MGC delegates.
- h. Meet with the MGC advisor as needed.
- i. Perform all other duties pertaining to the office
- j. Maybe be in charge of meetings.
- k. Be in charge in the case that the Vice President Internal and Vice President External are not able to assume their charge.
- l. Compile a report by the end of the term to pass on to new officers to be included in a document which will be given to the new Vice President when he/she assumes role.

## **Article VI. Meetings.**

### **Section I. Conducting Meetings**

- (a.) All MGC meetings shall be conducted according to *Robert's Rules of Order*.

### **Section II. Regular meetings, Special meetings and committee.**

- a. Regular meetings-MGC shall hold at least one regular meeting every other week during the academic year. The incoming MGC Executive Board and Delegates will convene by the end of the semester following their elections to determine the day, time, and location for the next semester.

b. Special meetings-Special meetings may be called at the discretion of the President by a majority vote of the MGC within a 48 hour notice.

c. Committee meetings- these meetings may be called by the Vice President in charge of the event or the leader of the committee presiding over that committee when deemed necessary.

### **Section III. Delegates.**

b. The delegate from each organization shall be responsible for notifying their respective chapter/colony members of all regular and special meetings of the MGC.

### **Section IV. Quorum.**

a. Quorum shall be set at  $\frac{2}{3}$  of the full council. Quorum is the minimum number of Executive Board Officers and Delegates needed present in order to conduct business.

### **Section V. Loss of Rights to Participate in Meetings.**

a. Any organization which has failed to pay dues by the designated due date will have their voting rights and privileges suspended except discussion privileges until such time all debts are paid.

### **Section VI. Probationary Status**

(a.) The following shall result in an organization being placed on probationary status:

a. Failure to pay the required MGC dues and/or fines by the completion of the semester of deadline designated by the Vice President of Finance.

b. Any organization that has failed to maintain the cumulative 2.5 GPA for a total of two semesters.

(b.) Organizations with a probationary status shall have the following rights and responsibilities:

a. Voice on all issues, including officer elections and judicial matters

b. Participate in all MGC sponsored events.

c. Submit monthly progress reports until Active Status is obtained.

D. Progress reports must reflect the objective of each event held.

e. Progress reports must be submitted to the Vice President-Internal.

f. Comply with all MGC policies as well as CSU San Marcos policies/guidelines.

g. Maintain a record of satisfactory attendance of chapter delegate at meetings.

h. Chapter must maintain a cumulative semester grade point average of at least 2.5.

(c.) Members of a chapter on probationary status are restricted from serving on the MGC Executive Board.

### **Article VII. Financial Responsibilities.**

**Section I. Collections**

(a.) All money collected from the MGC shall be receipted and then deposited into the MGC ASI account by the Vice President Finance, president, and the MGC Advisor.

**Section II. Dues.**

(a.) All MGC expenses shall be financed each semester by charging each member of an organization a semester fee, dues, as set by the MGC Executive Board and approved by the Council.

(b.) Dues for the Multicultural Greek Council will be set at \$8.00 per member.

(c.) Dues must be paid in full by November 30<sup>th</sup> and March 30<sup>th</sup> to maintain full voting privileges.

**Article IX. Constitutional Review and Amendments.**

(a.) These bylaws may be amended by a two thirds majority vote of the delegates of the MGC provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

Let it be known that on October 18, 2017 the Constitution and Bylaws of the Multicultural Greek Council of California State University San Marcos, were completed and approved by the members of *Alpha Pi Sigma Sorority Inc.*, *Alpha Psi Rho Fraternity Inc.*, *Nu Alpha Kappa Fraternity Inc.*, *Omega Psi Phi Fraternity Inc.*, *Sigma Gamma Rho Sorority Inc.*, and *alpha Kappa Delta Phi Sorority Inc.*. The chief executives of the following six organizations, along with their Vice Presidents and/or Council Delegates, will sign below in order to show their faith in the Multicultural Greek Council Constitution and Bylaws:

***The Epsilon Chapter of Alpha Pi Sigma Sorority Inc.***

President \_\_\_\_\_

Vice President \_\_\_\_\_

Council Delegate \_\_\_\_\_

***The Gamma Chapter of Alpha Psi Rho Fraternity Inc.***

President \_\_\_\_\_

Vice President \_\_\_\_\_

Council Delegate \_\_\_\_\_

***The Chi Chapter of Nu Alpha Kappa Fraternity Inc.***

President \_\_\_\_\_

Vice President \_\_\_\_\_

Council Delegate \_\_\_\_\_

***The Xi Gamma Gamma Chapter of Omega Psi Phi Fraternity Inc.***

President \_\_\_\_\_

Vice President \_\_\_\_\_

Council Delegate \_\_\_\_\_

***The Tau Lambda Chapter of Sigma Gamma Rho Sorority Inc.***

President \_\_\_\_\_

Vice President \_\_\_\_\_

Council Delegate \_\_\_\_\_

***The 50th Chapter of alpha Kappa Delta Phi Sorority Inc.***

President \_\_\_\_\_

Vice President \_\_\_\_\_

Council Delegate \_\_\_\_\_