INTERFRATERNAL COUNCIL BYLAWS:
CALIFORNIA STATE UNIVERSITY SAN MARCOS

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Article I. Authority of Bylaws

Section 1.01 The California State University San Marcos Interfraternity Council bylaws and amendments are the governing laws and regulations of the California State University San Marcos Interfraternity Council and its member organizations. These bylaws and amendments are afforded their power by the Interfraternity Council Constitution.

Article II. Executive Council Eligibility and Election Code

Section 2.01 Qualifications of the Interfraternity Council President are as Follows;

(a) Must have a cumulative GPA of a 2.5 and maintain such throughout his term,
(b) He shall have served a full term in one of the following positions:
  (i) Executive Council member,
  (ii) Fraternity President,
  (iii) Interfraternity Council Delegate
(c) He shall not be the current president of his own fraternity,
(d) He shall be available for one full term of office as defined in Article 5 section D of the Interfraternity Council Constitution; and attend all IFC executive council meetings,
(e) He shall be in good standing with his own fraternity and California State University San Marcos
(f) He shall maintain and continuously update a binder of all current IFC executive council dealings and committees,
(g) He shall serve as a positive representation of Greek life on and off campus.

Section 2.02 Qualification of the Interfraternity Council Executive Members are

(a) He must have a cumulative GPA of a 2.5 and maintain such throughout his term
(b) He shall be available for 1 full term of office as defined in Article 5 Section D of the Interfraternity Council Constitution.
(c) He shall be in good standing with his own fraternity
(d) He shall maintain and continuously update a notebook of all current interfraternity executive council dealings and committees.
(e) He shall serve as a positive representation of Greek life on and off campus

Section 2.03 Election Guidelines

(a) Elections are to be held on the second to last general meeting of the Interfraternity Council term as defined in Article 5 section D of the Interfraternity Council Constitution.
(b) Election time and place are to be determined by the Interfraternity Council President

Section 2.04 Uniform Election Guidelines

(a) Election meetings are to be conducted by the president
(b) In order for elections to proceed the Interfraternity Council must meet quorum, defined as 2/3rd of Interfraternity Council member organization representatives.
(c) Each Chapter that is currently in good standing with the Interfraternity Council at the time of voting will be permitted one (1) vote
(d) Each candidate will be awarded a 5-minute speech outlining his qualifications and ambitions for office

(e) After the completion of all speeches for the vacant, or soon to be vacant Executive Board position there will be a maximum of six (6) minutes of deliberation for each candidate outlining their pros and cons
(f) After the deliberation of each candidate is complete, in accordance with these regulations, the assigned representative member of each eligible member fraternity will cast an anonymous vote
(g) A position is to be awarded to the candidate that receives a majority vote of at least two-thirds (2/3)
  (i) In the event of no candidate receiving a majority the candidate with the lowest number of votes will be eliminated
  (ii) Procedure will then continue from Section 2.04e until a majority vote is received,
  (iii) If only two candidates are being voted on and there is a tie then the current Interfraternity President will cast the deciding vote

Section 2.05 Resignation, Disqualification and Removal

(a) All IFC Executive board members will be disqualified if;
  (i) Their cumulative GPA is below a 2.5
  (ii) They hold a conflicting position within their own fraternity
  (iii) They are not in good standing with their own fraternity or the university

(b) Removal from office procedure and dealings
  (i) In order for an Interfraternity Council Executive board member to be removed from office they must undergo a formal investigation and be brought in front of the IFC Judicial Board
  (ii) The investigation is to follow the procedure outlined in Article XI of the Interfraternity Council Bylaws

(c) If the seat of the IFC President were to become vacant the following procedure will take place:
  (i) The Executive Vice President will take the position of Interim president
  (ii) An election is to be held within 4 weeks of the vacancy

Section 2.06 Executive Council Candidates are to be
  (i) those that meet the requirements of an Executive Council member as is stated in Article II Section 2.01 – 2.02 of the California State University San Marcos Interfraternity Council Bylaws.

Article III. Charges of Executive Council Members

Section 3.01 The President Shall;
(a) Act as President and CEO of the Executive Council of IFC,
(b) Act as liaison between the Interfraternity Council, Greek Leadership Council, Multicultural Greek Council and the National Panhellenic Council,
(c) Participate in all trainings relevant to the Interfraternity Council such as, but not limited to: IFC Executive Council trainings, IFC retreats, officer transition workshops, etc.,

(d) Call and preside on all meetings of the IFC Executive Council,
(e) Attend Greek Leadership Council meetings
(f) Meet with the Interfraternity council advisor as needed
(g) Perform all other duties pertaining to the office

Section 3.02 The Vice President Internal Affairs Shall;

(a) Serve as a member of the Interfraternity Council Executive Board,
(b) Serve as a direct aid to the Interfraternity Council President,
(c) Serve as interim Interfraternity Council President, should the current President be absent or no longer able to serve in this capacity,
(d) Serve as chair to the Greek Week Committee,
(e) Coordinate all philanthropic events in regards to IFC as a whole,
(f) Respond to the needs of member fraternity through programs and outreach
(g) Complete applicable award applications for the North-American Interfraternity Council (NIC)
(h) Meet with Interfraternity Council Advisor as needed

Section 3.03 The Vice President of Finance Shall;

(a) Serve as a member of the Interfraternity Council Executive Board,
(b) Handle all financial matters of the Interfraternity Council,
(c) Issue and record all reimbursements,
(d) Prepare an annual budget for approval by the delegates for the duration of their term,
(e) Maintain an accurate record of all transactions and accounts,
(f) Give monthly updates on the finances of the Interfraternity Council,
(g) Pay all debts and bills incurred by the Council in a timely and appropriate manner,
(h) Apply for available scholarships and grants on behalf of the Interfraternity Council,
(i) Meet with Interfraternity Council advisor as needed,
(j) Coordinate all fundraising events in regards to IFC as a whole,
(k) Perform all other duties pertaining to the office.

Section 3.04 The Vice President of Recruitment Shall;

(a) Serve as a member of the Interfraternity Council Executive Board,
(b) Coordinate and administer all community wide recruitment programs,
(c) Serve as chair of the Recruitment Committee,
(d) Work in conjunction with the GLC, NPC and MGC Vice President of Recruitment to plan joint recruitment events,
(e) Work on all recruitment promotion and publicity,
(f) Work with the Judicial committee on enforcing all recruitment rules and policies outlined in Article VIII Section 8.01-8.05 of the Interfraternity Council Bylaws

Section 3.05 The Vice President of Judicial Affairs Shall;

(a) Serve as a member of the Interfraternity Council Executive Board,
(b) Interpret the Interfraternity Council Constitution and Bylaws,
(c) Propose relevant amendments to the Interfraternity Council Bylaws,
(d) Assume the role of parliamentarian and be versed in parliamentary procedure,
(e) Serve as Chief Justice of the Interfraternity Council Judicial Board,

(f) Meet with the Interfraternity Council advisor as needed,
(g) Ensure all member organizations operate in accordance with the Interfraternity Council Bylaws and Constitution,
(h) Perform all other duties pertaining to the office.

Section 3.06 The Vice President of Communications Shall;

(a) Serve as a member of the Interfraternity Council Executive Board,
(b) Record all minutes and attendance of Interfraternity Council meetings and provide each chapter/colony a copy,
(c) Keep, organize and maintain all Interfraternity documents,
(d) Maintain the Fraternity & Sorority Community Calendar with input from the Interfraternity Council Delegates,
(e) Coordinate public relations distribution for the Interfraternity Council executive council members through print, publication, and social media,
(f) Meet with the Interfraternity Council Advisor as needed,
(g) Perform all other duties pertaining to the office.

Article IV. Charges of IFC Delegates

Section 4.01 Delegates must be:

(a) In good standing with his fraternity and California State University San Marcos
(b) An active member of his fraternity

Section 4.02 The Duties of the Delegation shall be:

(a) To attend any meeting of the IFC including all regular, special and committee meetings,
(b) To attend the required trainings and retreats of the IFC,
(c) To serve as representative of the fraternity from which they were elected and offer constructive criticism to the IFC, its government and all of its activities
(d) To provide communication between the IFC and their respected fraternity including deadlines and updates,
(e) To assist in any review of the IFC Bylaws and Constitution

Article V. Committees

Section 5.01 Permanente Committees

(a) Judicial Board
  (i) The judicial board is to consist of the all members of the Interfraternity Council executive council and the Interfraternity Council advisor
  (ii) The Vice President of Judicial Affairs is the serving chief justice
  (iii) The judicial board will handle all disputes and/or violations of the California State University San Marcos Interfraternity Constitution and Bylaws
  (iv) Will follow all procedures outlined in Article XI of the Interfraternity Council Bylaws

Section 5.02 ADD HOC Committee

(a) Recruitment Committee:
  (i) Shall be chaired by the Vice President of Men's Recruitment
  (ii) Shall be comprised of the recruitment chair from each member fraternity, and the IFC advisor
    1) The duties of the Recruitment Committee are as follows;
      a) Plan and execute community wide recruitment events,
      b) Facilitate cross organization cooperation in community wide recruitment events,
      c) Ensure all member fraternities are abiding by the recruitment rules outlined in Article VIII Section 8.01-8.05 of the Interfraternity Council Bylaws

(b) Greek Week Committee
  (i) Shall be chaired by the Vice President of Internal Affairs
  (ii) Shall be comprised of one (1) representative of each member fraternity
    1) The duties of the Greek Week Committee are as follows;
      a) Assist MGC, NPC and GLC in planning Greek Week events,
      b) Work cohesively with the whole Greek Community,
      c) Meet with Interfraternity advisor as needed,

Section 5.03 Selection of Appointed Committees

(a) Committee members must consist of 1 member from each member organization
(b) Committee chair is to fill all empty committee seats

Section 5.04 Meetings

(a) Each committee will meet at the discretion of their chair,
(b) All committee meetings will follow Roberts Rule of Order,
(c) Each committee will be headed by a committee chair whose duties include
  (i) coordinating meeting times,
  (ii) facilitating meetings, and
  (iii) ensuring the performance of the committees' duties

Section 5.05 Disqualification and Removal of Committee Member

(a) A committee member is disqualified if:
  (i) He Is not in good standing with his own fraternal organization,
  (ii) His cumulative GPA falls below a 2.5,
  (iii) He is deemed negligent in his duties by the president's council

Article VI. Financial Policy

Section 6.01 Dues

(a) Each member organization of the Interfraternity Council will pay a membership fee to both the Interfraternity Council and the Greek Leadership Council for each member of their fraternal organization

(b) In order to support the development of chapters and colonies, IFC dues will not be invoiced to any new fraternities for their first semester in which they are recognized by California State University San Marcos.

(c) Dues amount and payment:
  (i) Dues are to be assessed on a per organization basis. There will be a $5 fee per active member.
  (ii) Total Dues amount for the Fall semester are to be issued November 1st and paid between November 1st – November 30th by all member organizations
  (iii) Dues for the Spring semester are to be issued by March 1st and paid between March 1st – March 30th

(d) Failure to pay:
  (i) Dues are to be considered late if they are not submitted on or before the due date
  (ii) There will be a $25 late fee applied to the account for each week the balance is overdue
  (iii) If there is an overdue balance of 30 days or more the member fraternity will automatically be suspended from all IFC activities until payment has been received

Article VII. PR Policy

Section 7.01 All social media postings and public documents issued by the Interfraternity Council are to not portray any member organization in a negative light or show any bias.

Article VIII. Membership Policy

Section 8.01 Chapters/Colonies

(a) All recruitment event information (dates, times, locations) will be due the first week of August and January to the Vice President of Recruitment. Any changes that are made must be communicated through the Interfraternity Council and Coordinator of Fraternity & Sorority Life, as needed. Chapters/Colonies who do not provide this information by the specified date may not be included in the all-fraternity recruitment advertisement/promotion.

(b) No chapter/colony shall promise a bid to any potential new member from the first day of school to the set bid day, established by recruitment committee.

(c) All fraternity recruitment events are open to the men's recruitment committee.

(d) F/SL Coordinator may attend any scheduled recruitment event.

(e) First year students who are ineligible for Informal Recruitment may attend open non-recruitment events (no member/invitation-only events) hosted by the chapter/colony(s).

(f) Tabling

i. Each individual chapter/colony may table prior to the recruitment to promote their organizations' events. The chapter/colony must follow the university procedure for reserving space in order to do so.

Section 8.02 Potential New Member Eligibility

(a) A potential new member (also known as a prospect, interest, rushee, PNM) can only be offered membership into a colony or chapter if the individual meets eligibility requirements as outlined in the Fraternity & Sorority Handbook.
(b) Any student who intends on participating in the recruitment process of any fraternity or sorority must have a minimum 2.5 cumulative GPA. This requirement is verified by Student Life & Leadership. Any student who does not meet this minimum 2.5 GPA requirement is not permitted to go through recruitment and may not receive an invitation or bid from any fraternity or sorority with the exception of NPC sororities that determine their organization's minimum GPA.
(c) In order to be eligible for membership, a student must have 12 college units completed. Transferred college units and AP credit can meet this requirement. Students must be currently enrolled in at least 6 units at CSUSM, but cannot be enrolled through Extended Studies/Open University.
(d) Any student who intends on participating in the recruitment process of any fraternity or sorority must be in good standing with the Dean of Student's office (academic dishonesty, conduct, etc.).
(e) Each potential new member must submit a registration form to have eligibility verified. No bids may be issued by a chapter/colony without Student Life & Leadership eligibility verification prior.

Section 8.03 Dry Recruitment

(a) No fraternity shall host events where alcohol is served during the recruitment period.
  (i) The Recruitment Period is defined as the first day of class each semester until the last day of the recruitment process. There will also be no alcohol at bid day events or celebrations.

Section 8.04 Fraternity Recruitment Kickoff

(a) All men's fraternities will abide by a rotational recruitment schedule established by the recruitment committee. A new chapter/colony may request a moratorium during the recruitment period at the discretion of the recruitment committee.
(b) All chapters will be limited to 20 members in attendance at the men's recruitment kickoff unless otherwise agreed upon by the recruitment committee prior to the event.

Section 8.05 Bid Extension

(a) All fraternities will send out an email no earlier than Tuesday evening at 6pm to potential new members letting them know whether or not to go to Student Life & Leadership.
(b) Any student who does not meet this minimum 2.5 GPA requirement is not permitted to go through recruitment and may not receive an invitation or bid from any fraternity.
(c) No bids may be issued by a chapter/colony without Student Life & Leadership eligibility verification prior.
(d) Bids may be given to any student that is deemed eligible by the Student Life & Leadership office at any time during the year. Student Life & Leadership will provide an eligibility

report of all potential new members that signed up on time on the last day of recruitment week.

Section 8.06 Bid Extension Reporting

(a) All bid cards are due to the Student Life and Leadership office 48 hours before the determined bid day.
(b) If a bid is being given outside of the normal recruitment period the bid must be submitted to the Student Life and Leadership office 48 hours before the recipient is notified.

Section 8.07 Hazing Policy

(i) All acts of hazing by a University registered fraternity or any of its members or alumni are prohibited. It is a violation of California State law, Board of Trustees policy and California State University San Marcos policy for students to engage in any activities that may be described as hazing. The California State University San Marcos Interfraternity Council will adhere to the university's definition of hazing:

California State University San Marcos expects that all members of recognized student organizations will observe and fully comply with the State of California Educational Code requirements on hazing. All students are expected to adhere to regulations set forth by their respective National Fraternity, the State of California, and the University referring to hazing. California State University San Marcos prohibits hazing by any recognized student organization. The State of California Educational Code defines hazing as the following:

As used in this article, "hazing" includes any method of initiation or preinitiation into a student organization or any pastime or amusement engaged in with respect to such an organization which causes, or is likely to cause, bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm, to any student or other person attending any school, community college, college, university or other educational institution in this state; but the term "hazing" does not include customary athletic events or other similar contests or competitions.

No student, or other person in attendance at any public, private, parochial, or military school, community college, college, or other educational institution, shall conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending the institution. Neither the express or implied consent of a victim of hazing, nor the lack of active participation while hazing is going on is a defense. Apathy or acquiescence in the presence of hazing is not a neutral act, and is also a violation of this section.

CALIFORNIA EDUCATIONAL CODE SECTION 32050-32051, VISIT:
HTTP://WWW.LEGINFO.CA.GOV/CALAW.HTML

Article IX. Expansion Policy

Section 9.01 California State University San Marcos is a closed campus. The expansion of fraternal organizations is to follow all policy and regulations set forth by the California State University San Marcos Fraternity and Sorority Life Handbook

Article X. Risk Management and Conduct Policy

Section 10.01 All the Interfraternity Council or member organization events must follow the Fraternity Insurance Purchasing Group (FIPG) Risk Management policy and the policies of their respective regional/inter/national Organization. All member organizations must also adhere to the California State University San Marcos Student Conduct and Code Policies

Section 10.02 Any misconduct violating the rules and regulations outlined in the California State University San Marcos (CSUSM) Student Life and Leadership (SLL) handbook and/or FSL Handbook discovered by the Interfraternity Council will be immediately reported to the IFC advisor and will be subject to the procedures and penalties outlined in the SLL and FSL Handbooks.

Article XI. Judicial Process

Section 11.01 Any matter brought before the Judicial Board of the Interfraternity Council is to follow the following procedure;

(a) Review of the claim;
  (i) The Vice president of Judicial affairs reviews the matter brought to the board and determines if there is a potential violation of the Interfraternity Council Constitution and/or bylaws; if such a violation is believed to exist the case will proceed
(b) The case shall undergo a thorough investigation and gathering of all of the facts,
(c) The investigation is conducted by the Vice President of Judicial Affairs,
(d) There will be a presentation of the facts in which the VP of Judicial Affairs will present the panel with all of the facts relative to the case, followed by any necessary testimonies relative to the case
(e) There will be a deliberation period, expanding until a final decision is made, in which the Judicial Board discusses the case and determines guilt

Section 11.02 Appeal Process

(a) If found guilty an appeal to the findings can be filed, the appeal process is as follows;
  (i) Written email to Interfraternity Council President outlining what went wrong with the case and why the case finding should be over turned
  (ii) Present your case to a new judiciary panel consisting of a single delegate from each chapter.
  (iii) Following the guidelines outlined in the California State University Interfraternity council by laws in Article XI Section 11.01

Section 11.03 Penalizations

(a) Any member found in violation of the Interfraternity Council Bylaws or Constitution are subject to the following penalties;
  (i) Issue warning,
  (ii) Fines,
  (iii) Suspension from all Interfraternity Council activities,
  (iv) Mandatory Educational(s),
  (v) Probation
    1) The specific terms of probation are to be determined by the Interfraternity Council Judicial Board.
    2) The specific terms of probation are to include the probationary period in terms of semesters and the specific probationary guidelines for which the guilty party must follow.
    3) Probationary guidelines can include any combination the following;
      a) No socials or mixers with any other fraternity or sorority,
      b) No events in which there is alcohol served,
      c) No formals,
      d) No chapter/colony retreats,
      e) No off-campus events
(b) Every member organization shall not receive any unscrupulous penalizations
(c) If an organization is found to be in violation of the FSL Handbook, California State University San Marcos Code, or California Educational Code will be immediately referred to the University through the IFC advisor and will be subject to penalties determined by California State University San Marcos Administration.

Article XII. Member Fraternities

Section 12.01 GPA Standards

(a) Each Member Fraternity must maintain an average GPA of at least a 2.5 or greater each semester
(b) Those Fraternities that do not meet the minimum GPA requirement for one semester will be subject to the following procedure:
  (i) A formal review of educational standards conducted by the judicial affairs committee
  (ii) A minimum of one semester probationary period
  (iii) Scholarship Plan review conducted by the Vice President of Education and Scholarship

Article XIII. Amendments

Section 13.01 These Bylaws may be amended by a two-thirds (2/3) vote of the Interfraternity Council Delegation. Any proposed amendment is to be presented in writing at an Interfraternity Council regular meeting and then voted on in the next regular meeting.