

Distinguished Teacher in Residence Program
Cover Sheet, Assigned Time Grant Proposal for 2018-2019 AY

(Submit with Proposal)

Title of Grant
Proposal: _____

Involved Faculty: _____

Faculty Position for
Academic Year: Full Professor Associate Professor Assistant Professor FERPer

Partnering
District(s): _____

Proposal: <input type="checkbox"/> New Project	<input type="checkbox"/> Continuing Project	Number of Units requested: _____
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Signature(s):

CSUSM Faculty Member, Signature & Date

CSUSM Faculty Member, Signature & Date

CSUSM Faculty Member, Signature & Date

CSUSM Faculty Member, Signature & Date

District Acknowledgement of proposal submission:

(See DTiR Consortium List for Approved Representative Signatures)

DTiR Consortium District

DTiR Consortium District Representative, Signature & Date

DTiR Consortium District

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Distinguished Teacher in Residence Program

Checklist, Assigned Time Grant Proposal for 2018-2019 AY

(Submit with Proposal)

APPLICATION IS COMPLETE WITH:

Cover Sheet with all required signatures	<input type="checkbox"/>
Check List	<input type="checkbox"/>
ATG Plan Proposal (to be submitted on the DTiR Assigned Time Grant Plan Proposal Template)	
Description of this as a new or continued project.	<input type="checkbox"/>
Objectives are clearly stated, measurable, aligned with standard(s), aligned with mission, and describe the population served.	<input type="checkbox"/>
Procedures are aligned with objectives and clearly stated.	<input type="checkbox"/>
Timeline is reasonable for units requested and includes evaluations at intervals. (units calculated with the formula used for RCAP/MAP)	<input type="checkbox"/>
Evaluation measures objectives, data collection, and analysis - yields useful.	<input type="checkbox"/>
Benefits are defined by outcomes for district and School of Education.	<input type="checkbox"/>
Previous grant reports if applicable are provided with evidence of efforts and successes.	<input type="checkbox"/>
Letter(s) of Support from Schools and/or Districts	<input type="checkbox"/>

Distinguished Teacher in Residence Program

Plan Proposal, Assigned Time Grant for 2018-2019 AY

(Plan Proposal should not exceed 2 pages)

Date:

Name:

Title of Project:

1. Type of Project

- Applied Scholarship in Educational Settings
 Conducting Research related to SOE Mission

2. Area of focus

- ELL STEM COMMON CORE
 OTHER:

3. Proposed project.
Describe and connect to the SOE Mission.

4. Detailed description of the activities.
Provide a timeline.

NOTE: The equivalent time commitment for 3 units is approximately 135 hours and for 6 units 270 hours.

5. End result.
Project the anticipated outcomes.

Guidelines and Procedures for DTiR Assigned Time Grants

Guidelines

- The Grant will run from May 2018 -April 2019.
- Each individual faculty member may receive a maximum of 6 assigned time units for the 2018-2019 academic year.
- Proposals should be developed cooperatively with district representatives, in narrative form, and limited to not more than two, single-spaced pages in length at a 12-point font.
- ***Please submit proposals electronically via e-mail to Karina Miastkowska, kmiastkowska@csusm.edu.***
- Incomplete proposals will not be considered.

Procedures

1. The DTiR committee will send out a call for proposals to all tenure-line faculty by February 16, 2017. The call for proposals shall include a request for submitting reports of the previous year's activities if the applicant participated during the 2017-18 academic year.
2. The proposals will be due to the Director by April 13, 2018.
3. The SOE Community Council chairs will form an ad-hoc committee of 2-3 members chosen from SOE tenure-line faculty and application screening will be conducted from April 16- April 26, 2018. A joint meeting of the DTiR committee and district representatives will be held on April 26, 2018 to select the ATG awardees.

Once proposals are received, a review panel will be convened consisting of school district consortium representatives and the DTiR Assigned Time Grant Committee. Selection will be based upon:

- a. completeness of the application
 - b. viability of the project
 - c. match between units requested and depth of work proposed (committee may recommend fewer units if deemed appropriate)
 - d. the districts being served (See Consortium List, page 4)
 - e. anticipated benefits to the district(s)
4. The DTiR committee chairs will notify the Director of the SOE of the outcome on May 1, 2018, and the Director will announce the ATG awards on May 7, 2018.

Note: If a project for 2017-2018 is not completed at this time, a preliminary/interim progress report must accompany any new proposal.

The deadline for submission of final reports for 2017-2018 DTiR Assigned Time Grants is May 11, 2018. Submit final reports, in electronic form, to Karina Miastkowska. A final report of the grant work should be sent to the district representative by the professor(s) upon completion of the project.

Assigned Time Year-End Report

Assigned time year-end reports should include a brief overview of how your service/project/research contributed to the Mission of the SOE/CSUSM and an evaluation of intended outcomes. **Submission of the year-end report is necessary prior to the consideration of next year's proposal.** Assigned time proposals are the sole means by which the 3 or 6 units of instructional assigned time for this purpose will be considered and granted to individual faculty members. Therefore, faculty who do not submit both a year-end report and assigned time proposal will not be considered for an ATG the following year.

Please provide a short summary of work accomplished this past year. The year-end report should be approximately one page in length and may, in addition, include any necessary attachments. Reports should include:

- **Summary of project and work completed** (This can be in a narrative or bulleted format. Please include the target population being served or targeted journal venue for research findings / article)
- **Evaluation of intended outcomes** (Evaluation can include findings from data collected from a project, letters of support from appropriate district personnel in recognition of work completed, completed manuscripts for submission to journals, etc.)

School of Education Mission Statement

The mission of the School of Education community is to collaboratively transform education. We:

- Create community through partnerships
- Promote and foster social justice and educational equity
- Advance innovative, student-centered practices
- Inspire reflective teaching and learning
- Conduct purposeful research
- Serve the School, College, University, and Community



DISTINGUISHED TEACHER
IN RESIDENCE

Distinguished Teachers in Residence Consortium List

<i>District</i>	<i>Representative</i>
<u>CARLSBAD UNIFIED</u> 6225 El Camino Real Carlsbad, CA 92009 760.331.5002	Rick Grove , Asst. Supt. rgrove@carlsbadusd.net 760.331.5025
<u>ESCONDIDO UNION</u> 2310 Aldergrove Ave Escondido, CA 92029 760.432.2110	Leila Sackfield , Deputy Supt. lsackfield@eusd.org 760.432.2112
<u>ESCONDIDO UNION HIGH</u> 302 N Midway Dr Escondido, CA 92027 760.291.3201	Charan Kirpalani , Director HR ckirpalani@euhsd.org 760.291.3280
<u>OCEANSIDE UNIFIED</u> 2111 Mission Ave Oceanside, CA 92058 760.966.4006	Todd McAteer , Director of HR tmcateer@oside.us 760.966.4001
<u>POWAY UNIFIED</u> 15250 Avenue of Science San Diego, CA 92128 858.521.2800	Sandra Huevo , Director of HR shuevo@powayusd.com 858.521.2762
<u>SAN MARCOS UNIFIED</u> 255 Pico Ave, Ste. 250 San Marcos, CA 92069 760.752.1294	Gabriella Gomez , Director of El. Ed. Gabriella.gomez@smusd.org 760.752.1255
<u>TEMECULA VALLEY UNIFIED</u> 31350 Rancho Vista Road Temecula, CA 92592 951.676.2661	Jodi McClay , Asst. Supt. ESS jmcclay@tvusd.k12.ca.us
<u>VISTA UNIFIED</u> 1234 Arcadia Vista, CA 92084 760.726.2170 x2219	Kyle Ruggles , Director HR kylerruggles@vistausd.org Ext. 92202