



California State University
SAN MARCOS

School of Education

ADMISSION REQUIREMENTS AND PROGRAM DESCRIPTIONS

Admission decisions must comply with Executive Order, Office of the Chancellor.

SPECIAL EDUCATION “CONCURRENT” PROGRAMS FOR INDIVIDUALS WITHOUT CERTIFICATION

Preliminary Mild/Moderate and Moderate/Severe Disabilities
Education Specialist Teaching Credentials
and
Preliminary Multiple Subject Credential
with English Learner (EL) Authorization

- Bilingual Authorization: Spanish Emphasis

THE PROGRAM IS CALIFORNIA COMMISSION ON TEACHER CREDENTIALING (CCTC) AND
NATIONAL COUNCIL FOR ACCREDITATION OF TEACHER EDUCATION (NCATE) APPROVED.

Requirements are subject to state and federal changes in credential law.

Admission into programs leading to licensure and credentialing does not guarantee that students will obtain a license or credential. Licensure and credentialing requirements are set by agencies that are not controlled by or affiliated with the CSU and requirements can change at any time. For example, licensure or credentialing requirements can include evidence of the right to work in the United States (e.g., social security number or tax payer identification number) or successfully passing a criminal background check. Students are responsible for determining whether they can meet licensure or credentialing requirements. The CSU will not refund tuition, fees, or any associated costs, to students who determine subsequent to admission that they cannot meet licensure or credentialing requirements. Information concerning licensure and credentialing requirements are available from CSUSM CEHHS Student Services, University Hall 221, (760) 750-4277.

Admissions Process

University and School of Education Credential Application Timeline

Semester entering program

Fall entry

Application Period

January 15th – May 11th

1. **1. Graduate application for Cal State University San Marcos** – submitted to the university online at: www2.calstate.edu/apply/Teaching-credential. Complete Personal Information section, Academic History Section, and Supporting Information Section. Program Materials must be submitted on the Supplemental Application (**Please see #2 below**).
2. **School of Education Supplemental Application** - can be found at: <http://www.csusm.edu/cehhs/student-services/admission/howtoapplycred.html>

Hard copies of test scores, letters of recommendation, and a TB risk assessment are required with the supplemental application, even if they were submitted on the CSU Apply Application.

Download, print, complete and submit the application to:

CSUSM
CEHHS Student Services, University Hall 221
333 S. Twin Oaks Valley Rd.
San Marcos, CA 92096-0001

3. **TRANSCRIPTS – Two** sets of official (unopened) transcripts are needed (**University and School of Education**). One set should be sent to CEHHS Student Services. One set should be sent directly to the Office of Admissions. Please send transcripts from every college/university attended, even if it was just one course taken years ago.

We cannot emphasize strongly enough how important it is to include each institution when ordering transcripts. You will not be fully admitted to the university or be able to register for courses until all transcripts are submitted and reviewed.

**** If you do not yet have a transcript with a BA/BS degree posted, please submit an official transcript for your work completed to date and provide an official transcript when degree is posted.***

****It is not necessary to submit transcripts for courses taken at CSUSM****

Transcripts should be sent to:

CSUSM
Office of Admissions
333 S. Twin Oaks Valley Rd.
San Marcos, CA 92096-0001

AND

CSUSM
CEHHS Student Services
333 S. Twin Oaks Valley Rd.
San Marcos, CA 92096-0001

Concurrent Special Education/Multiple Subject Credential Program Requirements

1. BACCALAUREATE DEGREE

A Bachelor's degree and all undergraduate academic requirements must be satisfied before entering a teacher education program. A Bachelor's degree is a requirement for teacher certification. Please note: Completion of a Bachelor's degree requires submission of a Graduate application to enroll in Post-baccalaureate or graduate coursework.

2. EXAMINATIONS: BASIC SKILLS AND SUBJECT MATTER COMPETENCY

a) Basic Skills Examination (**CBEST**) - Students must satisfy the Basic Skills requirement prior to admission to the Multiple Subject Teaching Credential program. Students are urged to take this examination at the earliest possible time after deciding to pursue a teaching credential..

b) CSET: Multiple Subjects Examination – All candidates must pass the California Subject Examinations for Teachers (**CSET**): Multiple Subjects prior to admission to the program. Please note: Conditional admission may be considered on a limited basis; however, state program standards prohibit advanced Clinical Practice (student teaching) until CSET: Multiple Subjects is passed.

The examinations consist of three (3) subjects:

Subtest I: Reading Language and Literature; History and Social Science Test Code 101

Subtest II: Science; Mathematics Test Code 214

Subtest III: Physical Education; Human Development; Visual & Performing Arts Test Code 103

Information, test preparation and registration for CSET and CBEST available online at: www.ctcexams.nesinc.com

Examinee test results will be released electronically at 10:00pm Pacific Time on the score report dates listed in "Test Dates". Score reports will be available for 45 days as PDF documents, which you may view, print, and save for your records.

Electronic score reports are provided as PDF documents and are available in two ways:

Test results from website: All candidates can access their score reports online beginning at 10:00pm on the score report date by selecting "Score Reporting" on the CSET website. Online access to score reports will be available for 45 days following the score report date. There is no limit to the number of times candidates may access their score reports during this period.

Test results by email: Candidates who register online can sign up to receive their score report by email. Score report emails will be sent beginning at 5:00pm Pacific Time on the score report date.

All test scores must be reported directly to CSUSM. At the time of Registration, make sure to request your test scores to be reported to CSUSM.

NOTE: DOCUMENTATION OF ALL TEST SCORES MUST BE SUBMITTED WITH THE SUPPLEMENTAL APPLICATION

3. PRE-REQUISITES

Pre-requisites must be completed prior to beginning the program. It is not possible to take the prerequisites concurrently with the professional education sequence courses. All prerequisite courses must be completed with a grade of C+ or better.

- a) **Education 350** – Foundations of Teaching as a Profession. Requires 15 hours of fieldwork
- b) **Education 364** – The Roll of Cultural Diversity in Schooling. Requires 15 hours of fieldwork
- c) **Education 422** – Technology Tools for Teaching and Learning. Requires 15 hours of fieldwork

If taken at CSU San Marcos, the above courses must have been completed within seven (7) years prior to beginning the program. If an equivalent course at another college or university has been taken, it must have been completed within five (5) years prior to beginning the program. If you believe you have taken an equivalent course elsewhere, a course equivalency request form and course syllabus must be submitted to the CEHHS Student Services Office for approval.

The course equivalency form can be found here:

<http://www.csusm.edu/soe/currentstudents/formsandresources.html>

Applying for the Pre-requisites through Extended Learning:

- www.csusm.edu/el
- Courses
- Credit Courses
- Semester Term (means courses are available for registration)

4. CERTIFICATE OF CLEARANCE

Students must apply for a Certificate of Clearance during the admission process and must possess the clearance prior to entering a K-12 classroom or beginning the program. Instructions on applying for a Certificate of Clearance may be found at: <http://www.csusm.edu/soe/currentstudents/formsandresources.html>
A valid Emergency Permit will be accepted in lieu of a Certificate of Clearance. Expired Emergency Permits are not acceptable.

5. TUBERCULIN RISK ASSESSMENT

The tuberculin risk assessment certificate must be on file in the CEHHS Student Services before beginning the program. The clearance may be obtained at a private physician's office, the County Health Department or the CSU San Marcos Student Health Center. TB Risk Assessment Certificate of Completion forms are available in the Student Services Office in University Hall, room 221.

6. THREE LETTERS OF RECOMMENDATION

Students must submit three current letters of recommendation preferably on official letterhead from faculty or others who are knowledgeable about the student's personal qualities and potential. It is highly recommended that one letter be written by a public school teacher or administrator.

7. INTERVIEW(S), INCLUDING WRITING SAMPLE

The Interview process may include an individual interview, a group interview, and on-site submission of a writing sample from prompt. Interviews for qualified candidates are conducted by program coordinators, faculty, and, public school teachers and administrators. Candidates will be notified by mail or email to make arrangements for the interview(s) after the application deadline.



If you have a disability and will need reasonable accommodations to take part in the interview and/or admissions process for an academic program within the School of Education, please contact Disabled Student Services at 760/750-4905 or by email at dss@csusm.edu

PROGRAM CO-REQUISITES

Co-requisites must be completed before or during the program and are required before recommendation of initial credential.

1. U.S. Constitution Requirement

Knowledge of the U.S. Constitution demonstrated by completion of a two-semester unit college-level course or a college-level examination. If you are a CSU graduate, you have fulfilled the Constitution requirement.

****Please refer to the last page of this brochure for specific information on the Constitution requirement.**

2. Health Education Requirements

a) Prior to issuance of an initial credential, a health course must be completed which covers:

- Nutrition
- Physiological and sociological effects of abuse of alcohol, narcotics and drugs
- Use of tobacco

****Please refer to the last page of this brochure for specific information on the health education requirements.**

b) You must also have valid CPR training that covers Infant, Child and Adult

RICA Requirement:

The California Commission on Teacher Credentialing requires passing the Reading Instruction Competence Assessment (RICA). Passing one of two components of RICA, either a comprehensive examination or a performance assessment, is a requirement for the initial issuance of a Multiple Subject Credential. The assessment cannot be taken until you have completed the Language and Literacy course which is part of the credential program.

PROGRAM OF STUDY

Concurrent candidates receive both the Preliminary Multiple Subject and Preliminary Mild/Moderate Disabilities Education Specialist credentials with the option to complete the Preliminary Moderate/Severe Disabilities Education Specialist credential. The authorization to teach English Learners is met through infusion of content and experiences. A bilingual authorization may be added to the Multiple Subject credential for qualified candidates.

The Multiple Subject Credential authorizes instruction of students in self-contained classrooms in grades pre-K, K-12, and classes organized primarily for adults.

The Preliminary Mild/Moderate Disabilities Education Specialist and Preliminary Moderate/Severe Disabilities Education Specialist credentials together encompass competencies to address the full range of student differences. Both the credentials authorize the provision of services to individuals in grades K through 12 and adults through age 22 with identified disabilities. The Preliminary Mild/Moderate Disabilities Education Specialist Instruction credential authorizes instruction of students with a primary disability of Autism Spectrum Disorder, Emotional Disturbance, Mild/Moderate Intellectual Disability, Other Health Impairment, or Specific Learning Disability. The Preliminary Moderate/Severe Disabilities Education Specialist credential authorizes instruction of students with a primary disability of Autism Spectrum Disorder, Deaf-Blindness, Emotional Disturbance, Moderate/Severe Intellectual Disability, or Multiple Disabilities. The course offerings and sequence described in this program enable credential candidates to receive both the Mild/Moderate and Moderate/Severe credentials.

<u>Course of Study</u>	<u>Units</u>	<u>Course of Study</u>	<u>Units</u>
Mild/Moderate Education Specialist Courses			
Fall:		Fall:	
EDMX 511 Elementary Teaching & Learning I for Ed Specialists	3	EDMX 627 Assessment for Planning & Instruction	3
EDMX 521 Elementary Literacy for Education Specialists	3	EDMX 631 Foundations in Law, Ethics, & Procedures of Special Education	3
EDMX 543 Mathematics Education in Inclusive Classrooms	3	EDMX 632 Technology & Communication for Special Populations	3
EDMS 555 Elementary Multilingual Education	3	EDMX 633 Community Access through Supported Environments	3
EDMX 570 Clinical Practice: Elementary & Special Settings	6	EDMX 572 Clinical Practice: Special Education Setting	7
Spring		EDMX 575 Transition Development Plan Seminar	2
EDMX 512 Elementary Teaching & Learning II for Ed. Specialists	3	Additional Moderate/Severe Education Specialist Course Work and Clinical Practice	
EDMS 544 Social Studies Education in Elementary Schools	3	EDMX 635 Curriculum & Instruction: Moderate/Severe Disabilities	4
EDMS 545 Elementary Science Education	3	EDMX 573 Clinical Practice: Moderate/Severe Disabilities	5
EDMX 622 Literacy for Education Specialists	4		
EDMX 571 Clinical Practice: General Education Settings Specialist Settings	7		

BILINGUAL Authorization: Spanish Emphasis

The authorization is a program offered in for those individuals wishing to provide primary language instruction to second language learners. This program is designed to provide credential candidates with primary and second language theory, curricula, instructional strategies and methodology and is specially designed to instruct students in both their native language and in English language development across the content core curricula. The SOE offers coursework and field experiences which will qualify candidates with the requisite skills, knowledge and disposition to design, implement, and teach in biliteracy and other primary language programs.

Bilingual Authorization: Spanish Emphasis

SPANISH EMPHASIS LANGUAGE ASSESSMENT

Bilingual Authorization in Spanish – Students should sign up for the CSET/ LOTE III-Spanish Language and Communication exam at www.cset.nesinc.com

There are three (3) requirements to be recommended for the Bilingual Authorization: Spanish Emphasis:

1. Candidates must demonstrate the equivalent to a Foreign Service Institute level of at least three (3) in the language and culture of emphasis no more than three years prior to entering the credential program. The candidate is responsible for scheduling the CSET/ LOTE III-Spanish Language and Communication exam at www.cset.nesinc.com.
2. At least one student teaching placement will be in a biliteracy or other primary language program.
3. Coursework must be successfully completed.

PLEASE NOTE: Bilingual Authorization Clinical Practice placement must be completed during the credential program. The CSET/ LOTE III-Spanish Language and Communication exam and coursework must be completed prior to recommendation for BLA authorization.

Part II (3 units) during the program.

Additional coursework required for the bilingual authorization:

EDML 653 – Biliteracy Education Part I – Taken one night a week during the first semester - 3 units

EDML 654 – Biliteracy Education Part II – Taken one night a week during the second semester – 3 units

EDMS 573 – Clinical Practice in a bilingual/ELD setting. Taken either the first or second semester of clinical practice

Students who plan to pursue the MA in Special Education must re-apply to the University as a Graduate student AND notify the CEHHS Student Services

EDUC 602 Schooling in a Multicultural Society	3
EDUC 622 Research Methods in Education	3
EDUC 698 Master's Thesis/Project	3

Candidates enrolled in the Concurrent program are expected to complete both the Multiple Subject and Education Specialist credential requirements in order to be recommended to the CTC. Please note that due to periodic changes in legislation, candidates who do not complete either program may be subject to additional or new program requirements upon readmission. Candidates absent from the program for 5 or more years may be subject to program review and approval by the School of Education.

Teaching Performance Expectations (TPE) and Teacher Performance Assessments (edTPA):

All candidates entering programs that result in the issuance of Multiple or Single Subject credentials must pass all edTPAs before an online recommendation for the credential can be submitted to the Commission on Teacher Credentialing (CTC) by the CEHHS Student Services.

All candidates entering programs that result in the issuance of a Preliminary Education Specialist credential must demonstrate satisfactory performance through coursework and verified clinical practice on the full range of Preliminary Education Specialist TPE's and develop a written Individualized Transition Development Plan for use in the candidate's Clear credential program.

Clear Credentials:

Successful completion of the program results in issuance of a Preliminary five-year Multiple Subject credential. SB 2042 standards require employment as a full-time teacher and completion of a CTC approved Induction program or a Clear Credential to qualify for the Clear credential.

All teachers holding Preliminary Education Specialist Credentials must clear the credentials within five years of credential issuance by obtaining a Clear Education Specialist Instruction Credential. An essential requirement to clear the credential is the development of a written Individualized Induction Plan (IIP) of supported induction and job related advanced professional preparation approved and signed by the clear credential candidate, an employer designee, and a CTC approved clear credential program sponsor (e.g., district, BTSA program, university, county office of education). See the CTC website (www.ctc.ca.gov) for currently approved credential sponsors. The IIP must be written to clear all general and special education preliminary credentials held, may include up to 12 semester units of university coursework, and must be developed within 60 days of employment. Preliminary Education Specialist credential holders not employed in a school setting may complete the clear credential requirements if the parties signing the IIP agree to a setting and professional development activities that allow demonstration of effective teaching to clear all preliminary credentials held.

Some programs are available to clear both the Education Specialist and Multiple Subject credentials.

CSUSM does not offer a Clear program for the Preliminary Education Specialist Credential or the Multiple Subject Credential.

Grading Policy:

All courses, except Clinical Practice (student teaching) are graded A, B, C, D, F. Credit/No Credit (CR/NC) is given for Clinical Practice (student teaching). The minimum acceptable final grade for the courses in the professional education sequence, including prerequisite courses is C+ (2.3), but a B (3.0) average must be maintained. A student must have a cumulative grade point average (GPA) of at least 2.67 to be accepted into credential programs offered at CSU San Marcos. If you do not have the required 2.67 GPA, conditional admission may be considered on a limited basis.

Requirements

Technology Requirement – Prerequisite Competencies Required to Enroll in EDUC 422

EDUC 422 or approved waiver request is a prerequisite requirement to entering a teacher preparation program. Prerequisite skills are required before enrollment in EDUC 422. These prerequisite skills should include at a minimum the following:

- An understanding of basic computer concepts and terminology
- An understanding of software-ethics issues and concerns in today's society, and virus protection and prevention
- The ability to use a word processing application
- The ability to use a spreadsheet application
- An understanding of the Internet, browsers and e-mail

EDUC 422 may be taken as a 3-unit course, or in three 1-unit sections.

EDUC 422 specifically addresses:

- Part A – Technology Basics
- Part B – Technology Tools for Learning
- Part C – Introduction to Electronic Portfolio

Health Requirement

The following are courses that meet this requirement:

- PE 201 or PE 203 or KINE 306 at CSUSM
- HEALTH 100 at Palomar College – 3 units
- HEALTH 195 at San Diego Mesa College – 1 unit – available on-line
- HEALTH 121 at Mt. San Jacinto College – 3 units
- HEALTH 101 at Southwestern College – 3 units
- HEALTH 101 or 101A at Mira Costa College – 3 units – (101A) available on-line
- HED 105 at Grossmont (Cuyamaca) College – 3 units
- EDUC 30057 at UCSD Extension – 1.5 units

****All credential students must also have valid CPR training covering Infant, Child and Adult for recommendation of initial credential****

U.S. Constitution Courses and Exams

Note: If you are a graduate from a CSU campus, you have already met this requirement.

Cal State University San Marcos

Graduation guarantees meeting the Constitution

Palomar College

History 101 or Political Science 101

Mira Costa College

History 110 or History 145 or Political Science 102

Notre Dame de Namur University Online Exam

<http://www.usconstitutionexam.com>

BASIC SKILLS REQUIREMENT

Options for Multiple Subject, Middle Level, and Concurrent Credential Candidates

<p>CBEST : Reading, Math, Writing</p> <p>California Basic Educational Skills Test</p> <p>http://www.cbest.nesinc.com</p>	<p>Individuals only need to pass the CBEST once: CBEST passing scores remain valid indefinitely for all credential and employment purposes. To pass the CBEST, one must obtain a minimum scaled score of 41 in each of the three sections—reading, writing, and mathematics. However, a section score as low as 37 is acceptable if the total scaled score is at least 123. Any or all sections of the CBEST can be repeated as many times as necessary to obtain a passing score, but the full registration fee is charged for each test administration.</p>
<p>CSET: Writing Skills Code 142</p> <p>Expository Writing: Expressive Writing Test</p> <p>http://www.cset.nesinc.com</p>	<p>CSET: Multiple Subject Plus Writing Skills examination.</p> <p>Multiple Subjects examination has been modified, adding an assessment of basic writing skills. The writing skills portion is used in conjunction with CSET Subtests I, II, and III to meet the Basic Skills Requirement.</p>
<p>CSU Placement Tests:</p> <p>CSU EPT/ELM Processing</p> <p>2731 Systron Drive</p> <p>Concord, CA 94518</p> <p>Email: EPT-ELMRequests@ets.org</p> <p>Website: http://www.ets.org/csu</p> <p>Telephone: (925)-808-2142</p>	<p>Entry Level Mathematics (ELM) & English Placement Test (EPT)</p> <p>Passing scores: ELM: score of 50 or higher & EPT: score of 151 or higher **</p> <p>Passing exam scores remain valid indefinitely for credential purposes.</p> <p>After March 2007: Score reports are available online at the ETS website. The online score report indicates it has been printed from the CSU EPT/ELM website and is acceptable verification of meeting the Basic Skills requirement.</p> <p>Click on the 'Contacts' link>test directory >topic list>scores tab</p> <p>Prior to March 2007: Send a letter with and your name, SSN, mailing address, month and year exams taken with \$10 check or money order.</p>
<p>CSU EAP Placement Tests:</p> <p>Early Assessment Program (EAP)</p> <p>(Taken in Spring of 11th grade)</p> <p>Educational Testing Service (ETS)</p> <p>1600 K Street, Suite 4A</p> <p>Sacramento, CA 95814</p> <p>Duplicate Request E-mail: EAPDups@ets.org</p> <p>Telephone: (916) 403-2412</p>	<p>EAP passing scores:</p> <p>Math & English: 'College Ready' or 'Exempt' **</p> <p>Send a letter, via email or postal mail, to ETS including name, date of birth, high school of attendance in the 11th grade, the city in which the high school is located, and, if known, the month and year when the EAP exam was taken. There is currently no fee for a duplicate EAP score. Allow 7 to 10 business days for a response.</p> <p>Individuals will receive, via e-mail, a letter on ETS letterhead verifying passage of the exam. The letter must say that the individual has passed both the English and Mathematics sections to meet the basic skills requirement.</p>

****NOTE: A combination of scores from the EPT/ELM and the EAP may be used as long as you pass a section of English and a section of Math.**

Table #1

CSU EAP PLACEMENT TESTS (taken in Spring of 11 th grade)		
	MATH	ENGLISH
Early Assessment Program (EAP)	"College Ready" or "Exempt"	"College Ready" or "Exempt"
CSU PLACEMENT TESTS		
	MATH	ENGLISH
Entry Level Math (ELM)	50*	
English Placement Test (EPT)		151

*ELM tests taken prior to March 202 required a minimum passing score of 550.

Table #2

EXAMINATION	MATH	ENGLISH
College Board SAT	550	500*
(ACT)	23	22

*Critical Reading section of the College Board SAT Reasoning Test.

Table #3

EXAMINATION	MATH	ENGLISH
College Board Advanced Placement Examinations	Score of 3 or above on one of the following: AP Calculus AB AP Calculus BC AP Statistics	Score of 3 or above on one of the following: AP English Language and Composition AP English Literature and Composition

NOTE: DOCUMENTATION OF ALL TEST SCORES MUST BE SUBMITTED WITH SUPPLEMENTAL APPLICATION

Pass California CBEST

Pass Multiple Subject CSET and CSET subtest IV-Writing

Pass CBEST from another state.