



California State University  
SAN MARCOS

# School of Education

ADMISSION REQUIREMENTS AND PROGRAM DESCRIPTIONS  
*Admission decisions must comply with Executive Order, Office of the Chancellor.*

## EDUCATION SPECIALIST ADD ON PROGRAM FOR CREDENTIALLED TEACHERS

Preliminary Mild to Moderate Support Needs and Extensive Support Needs  
Education Specialist Teaching Credentials

*Internship Options Available*

THE PROGRAM IS CALIFORNIA COMMISSION ON TEACHER CREDENTIALING (CCTC) AND  
NATIONAL COUNCIL FOR ACCREDITATION OF TEACHER EDUCATION (NCATE) APPROVED.

Requirements are subject to state and federal changes in credential law.

Admission into programs leading to licensure and credentialing does not guarantee that students will obtain a license or credential. Licensure and credentialing requirements are set by agencies that are not controlled by or affiliated with the CSU and requirements can change at any time. For example, licensure or credentialing requirements can include evidence of the right to work in the United States (e.g., social security number or tax payer identification number) or successfully passing a criminal background check. Students are responsible for determining whether they can meet licensure or credentialing requirements. The CSU will not refund tuition, fees, or any associated costs, to students who determine subsequent to admission that they cannot meet licensure or credentialing requirements. Information concerning licensure and credentialing requirements are available from CEHHS – Student Services, CSUSM, San Marcos CA, 92096, (760) 750-4277.

**Admissions Process for Preliminary Education Specialist Program**

**Please contact Andi Shibata at [ashibata@csusm.edu](mailto:ashibata@csusm.edu) for admission procedures and deadlines.**

**As part of this application process, you must meet the following requirements:**

Please note: There may be additional requirements for out-of-state and foreign-trained teachers. Please refer to the Commission on Teacher Credentialing at [www.ctc.ca.gov](http://www.ctc.ca.gov) or the School of Education, Education Services Center for more information.

- a) **CSUSM Graduate application** completed and submitted, as outlined in #1 above.
- b) **Verification of valid basic (Multiple or Single Subject) credential issued by the Commission on Teacher Credentialing (CTC).** You may download a copy of your credential from the CTC website at [www.ctc.ca.gov](http://www.ctc.ca.gov). You must also include verification of English Learner (EL) authorization such as CLAD, CTEL, BCLAD, or SB 2042 credential.
- c) **Two Letters of Recommendation.** Students must submit two current letters of recommendation preferably on official letterhead from faculty or others who are knowledgeable about the student's personal qualities and potential. It is highly recommended that one letter be written by a public-school teacher or administrator.

**\*Note: If you are out of state trained you may need additional requirements to clear your basic credential.**

- d) A **Statement of Purpose** is required which tells about you and why you wish to pursue this credential. Your goals, ideals, experiences, special skills, community service may be included.
  - e) **Tuberculin Risk Assessment** must be on file in the CEHHS Student Services before beginning the program and must be valid through completion of the program. The clearance may be obtained at a private physician's office, the County Health Department or the Cal State University San Marcos Student Health Center. This is in addition to the immunization clearance required for University admission.
1. **Transcripts – One** set of official, unopened transcripts should be sent directly to the Office of Admissions from every college/university attended, even if it shows just one course taken years ago

**We cannot emphasize strongly enough how important it is to include each institution when ordering transcripts. You will not be fully admitted to the university or able to register for courses until all transcripts are submitted and reviewed.**

***\*\* It is not necessary to submit transcripts for courses taken at CSUSM\*\*.***

2. **Interview and Writing Sample** - The interview process may include an individual interview, a group interview, and on-site submission of a writing sample from prompt. Interviews for qualified candidates are conducted by program coordinators, faculty, and, public school teachers and administrators. Candidates will be notified by mail or email to make arrangements for the interview(s) after the application deadline.



If you have a disability and will need reasonable accommodations to take part in the interview and/or admissions process for an academic program within the School of Education, please contact Disability Support Services at 760/750-4905 or by email at [dss@csusm.edu](mailto:dss@csusm.edu)

#### **4. Grades/Policies -**

- a) All courses, except Clinical Practice (student teaching) are graded A, B, C, D, F. Credit/No Credit (CR/NC) is given for Clinical Practice experiences. The minimum acceptable final grade for courses in the professional education sequence, including prerequisite courses is C+ (2.3), but, a B (3.0) average must be maintained.

b) A student must have a cumulative grade point average (GPA) of at least 2.67 to be accepted into credential programs offered at CSU San Marcos. If you do not have the required 2.67 GPA, conditional admission will be considered on a limited basis.

### **CLINICAL PRACTICE (STUDENT TEACHING) ELIGIBILITY REQUIREMENTS**

*Must be completed before Clinical Practice placement*

**Typically  
met through  
initial  
credential.**

- Certificate of Clearance or valid basic credential (an emergency or substitute teaching permit does not qualify as a basic teaching credential)
- Official transcript verifying Bachelor's degree
- Basic Skills examination
- Subject Matter Competency
- Tuberculin clearance
- Successful progress in program

## **Preliminary Mild to Moderate Support Needs and Extensive Support Needs Education Specialist Credentials (with English Learner Authorization Requirement)**

This Preliminary Mild to Moderate Support Needs and Extensive Support Needs Education Specialist “Add On” Program is specially designed for teachers who have completed a basic (e.g., Multiple Subject, Single Subject) credential and have satisfied California subject matter competence requirements (an emergency or substitute permit is not a basic credential). ***A candidate without a California English Learner Authorization (CTEL) on basic credential must pass the CTEL examination or successfully complete a CTEL program at another institution prior to becoming an intern. For those choosing traditional clinical practice, the CTEL requirement must be met before applying for special education credential(s).***

The Preliminary Education Specialist Instruction Credentials authorize the provision of instruction to students in grades K through 12 and adults (through age 22) with identified disabilities. The Mild to Moderate Support Needs Education Specialist Credential authorizes instruction of students with mild to moderate support needs with a primary disability of Autism Spectrum Disorder, Emotional Disturbance, Intellectual Disability, Multiple Disabilities, Orthopedic Impairment, Other Health Impairment (e.g., Attention Deficit Disorder), Specific Learning Disability, or Traumatic Brain Injury. The Extensive Support Needs Education Specialist Credential authorizes instruction of students with extensive support needs with a primary disability of Autism Spectrum Disorder, Deaf-Blindness, Emotional Disturbance, Intellectual Disability, Multiple Disabilities, Orthopedic Impairment, Other Health Impairment (e.g., Attention Deficit Disorder), Specific Learning Disability, or Traumatic Brain Injury. All credentials authorize instruction of English learners.

The program provides the option to obtain a [Master of Arts in Special Education](#) degree. See the Master of Arts in Special Education program description for admissions requirements, courses, and clinical practice that may be applied toward the master’s degree. Internship options are available.

Please review the [Special Education Program Pathways](#) form to determine your pathway and timeline. Schedules are subject to change.

### **Year One**

#### **Fall Semester (Educational Specialist Credentials – M/M and M/S)**

- EDMX 630 *Diverse Learners with Disabilities and Their Families* Units: 3
- EDMX 627 *Assessment for Planning and Instruction* Units: 3
- EDMX 631 *Foundations in Law, Ethics, and Procedures of Special Education* Units: 3
- EDMX 633 *Creating Accessible Learning Environments* Units: 3
- EDMX 575 *Transition Development Plan Seminar* Units: 2 (for those seeking M/M)
- EDMX 572 *Education Specialist — Clinical Practice: Special Education Setting* Units: 7 (for those seeking M/M)
- Breath of Experience Requirement
- Internship Options available for both M/M and M/S

#### **Spring Semester (Focus on Education Specialist Credentials – M/M and M/S and Begin MA in SPED)**

- EDMX 632 *Instructional and Assistive Technology* Units: 3
- EDMX 622 *Literacy for Education Specialists* Units: 4
- EDMX 635 *Curriculum and Instruction for Students with Extensive Support Needs* Units: 4 (for those seeking M/S)
- EDMX 636 *Communication and Positive Behavioral Supports* Units: 4 (for those seeking M/S)
- EDMX 573 *Education Specialist – Clinical Practice: Extensive Support Needs* Units: 7 (for those seeking M/S)
- EDUC 622 *Research Methods in Education* Units: 3 (for those seeking MA in SPED)
- Internship Options available for both M/M and M/S

### **Year Two**

#### **Fall Semester (Finish MA and any remaining requirements)**

- EDEX 602 *Culturally Proficient Schooling in Inclusive Environments* Units: 3
- EDUC 698 *Culminating Experience Thesis/Project* Units: 3

# **Education Specialist Internship Program leading to a Preliminary Mild to Moderate Support Needs and Extensive Support Needs Education Specialist Credential**

## **Internship Partnerships with School Districts**

***Internship agreements are in place with many school districts in San Diego County. You must first meet the requirements to be an intern. Then you can apply to approved schools/districts for internship opportunities. A candidate without a California English Learner Authorization (CTEL) on basic credential must pass the CTEL examination or successfully complete a CTEL program at another institution prior to becoming an intern.***

*Please note: There may be additional requirements for out of state and foreign trained teachers. Please refer to the Commission on Teacher Credentialing web site at [www.ctc.ca.gov](http://www.ctc.ca.gov) or the School of Education Student Services Center for more information.*

## **INTERNSHIP CREDENTIAL ELIGIBILITY REQUIREMENTS**

Eligibility for intern teaching in this program includes the following:

- Valid California basic (Multiple or Single Subject) teaching credential
- Bachelor's Degree as evidenced by official transcripts verifying awarding of Bachelor's degree
- Completed U.S. Constitution requirement
- Basic Skills Examination
- Subject Matter Competency
- Tuberculin Risk Assessment
- California Authorization to Instruct English Learners
- Continuous enrollment and successful progress in program coursework and Education Specialist Teaching Performance Expectations. Failure to enroll in coursework without prior consultation and approval from the College of Education, Health and Human Services Student Services and program coordinator may lead to cancellation of the internship credential.

Additional Internship Courses:

### EDMX 671

*Education Specialist Mild to Moderate Support Needs Intern I (Fall) – 7 units*

### EDMX 672

*Education Specialist Mild to Moderate Support Needs Intern II (Spring) – 7 units*

### EDMX 673

*Education Specialist Extensive Support Needs Interns I (Fall) – 7 units*

### EDMX 674

*Education Specialist Extensive Support Needs Interns II (Spring) – 7 unit*

## **Clear Credentials**

All teachers holding a Preliminary Education Specialist Instruction Credential must clear the credential within five years of credential issuance by obtaining a Clear Education Specialist Instruction Credential. An essential clearing requirement is the development of a written Individualized Development Plan (IDP) of supported induction and job related advanced professional preparation approved and signed by the clear credential candidate, an employer designee, and a California Commission on Teacher Credentialing (CCTC) approved clear credential program sponsor (e.g., district, university, County Office of Education induction program). See the CCTC website for currently approved clear credential sponsors.

Some programs are available to clear both the Education Specialist and Multiple Subject credential.

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