



California State University  
**SAN MARCOS**

# School of Education

ADMISSION REQUIREMENTS AND PROGRAM DESCRIPTIONS  
*Admission decisions must comply with Executive Order, Office of the Chancellor.*

## **EDUCATION SPECIALIST CONCURRENT PROGRAM:**

Preliminary Mild to Moderate Support Needs and  
Extensive Support Needs  
Education Specialist Credentials  
and  
Preliminary Multiple Subject Credential  
with English Learner (EL) Authorization

Bilingual Authorization: Spanish Emphasis

Internship Options Available for Education Specialist Credentials

THE PROGRAM IS CALIFORNIA COMMISSION ON TEACHER CREDENTIALING (CCTC)  
APPROVED.

Requirements are subject to state and federal changes in credential law.

Admission into programs leading to licensure and credentialing does not guarantee that students will obtain a license or credential. Licensure and credentialing requirements are set by agencies that are not controlled by or affiliated with the CSU and requirements can change at any time. For example, licensure or credentialing requirements can include evidence of the right to work in the United States (e.g., social security number or tax payer identification number) or successfully passing a criminal background check. Students are responsible for determining whether they can meet licensure or credentialing requirements. The CSU will not refund tuition, fees, or any associated costs, to students who determine subsequent to admission that they cannot meet licensure or credentialing requirements. Information concerning licensure and credentialing requirements are available from CSUSM CEHHS Student Services, University Hall 221, (760) 750-4277.

## Admissions Process

### University and School of Education Credential Application Timeline

#### Semester entering program

Fall 2022

#### Deadline

Priority Deadline: February 1<sup>st</sup>

Final Deadline: March 1<sup>st</sup>

1. **Graduate application for Cal State University San Marcos** – submitted to the university online at: [www2.calstate.edu/apply/Teaching-credential](http://www2.calstate.edu/apply/Teaching-credential). Complete Personal Information section, Academic History Section, and Supporting Information Section.
2. **Transcripts – One** set of official (unopened) transcripts should be sent directly to the Office of Admissions. Please send transcripts from every college/university attended, even if it was just one course taken years ago.

***We cannot emphasize strongly enough how important it is to include each institution when ordering transcripts. You will not be fully admitted to the university or be able to register for courses until all transcripts are submitted and reviewed.***

***\* If you do not yet have a transcript with a BA/BS degree posted, please submit an official transcript for your work completed to date and provide an official transcript when degree is posted.***

**\*\*It is not necessary to submit transcripts for courses taken at CSUSM\*\***

Transcripts should be sent to:

CSUSM  
Office of Admissions  
333 S. Twin Oaks Valley Rd.  
San Marcos, CA 92096-0001

**Education Specialist Concurrent Program:  
Multiple Subject Credential and Education Specialist Credentials  
Program Requirements**

**1. BACCALAUREATE DEGREE**

A Bachelor's degree and all undergraduate academic requirements must be satisfied before entering a teacher education program. A Bachelor's degree is a requirement for teacher certification. Please note: Completion of a Bachelor's degree requires submission of a Graduate application to enroll in Post-baccalaureate or graduate coursework.

**2. EXAMINATIONS: BASIC SKILLS AND SUBJECT MATTER COMPETENCY**

- a) Basic Skills Examination (**CBEST**) - Students must satisfy the Basic Skills requirement prior to admission to the Concurrent Multiple Subject and Education Specialist program. Students are urged to take this examination at the earliest possible time after deciding to pursue a teaching credential.
  
- b) CSET: Multiple Subjects Examination – All candidates must pass the California Subject Examinations for Teachers (**CSET**): Multiple Subjects prior to admission to the program. Please note: Conditional admission may be considered on a limited basis; however, state program standards prohibit advanced Clinical Practice (student teaching) until CSET: Multiple Subjects is passed.

**OR**

Completion of a commission approved subject matter preparation program. Currently, CSUSM offers a preparation program for liberal studies students.

The examinations consist of three (3) subjects:

Subtest I: Reading Language and Literature; History and Social Science	Test Code 101
Subtest II: Science; Mathematics	Test Code 214
Subtest III: Physical Education; Human Development; Visual & Performing Arts	Test Code 103

*Information, test preparation and registration for CSET and CBEST available online at: [www.ctcexams.nesinc.com](http://www.ctcexams.nesinc.com)*

Examinee test results will be released electronically at 10:00pm Pacific Time on the score report dates listed in "Test Dates". Score reports will be available for 45 days as PDF documents, which you may view, print, and save for your records.

**Electronic score reports are provided as PDF documents and are available in two ways:**

**Test results from website:** All candidates can access their score reports online beginning at 10:00pm on the score report date by selecting "Score Reporting" on the CSET website. Online access to score reports will be available for 45 days following the score report date. There is no limit to the number of times candidates may access their score reports during this period.

**Test results by email:** Candidates who register online can sign up to receive their score report by email. Score report emails will be sent beginning at 5:00pm Pacific Time on the score report date.

**All test scores must be reported directly to CSUSM. At the time of Registration, make sure to request your test scores to be reported to CSUSM.**

**NOTE: DOCUMENTATION OF ALL TEST SCORES MUST BE SUBMITTED WITH THE SUPPLEMENTAL APPLICATION**

### 3. PRE-REQUISITES

Pre-requisites must be completed prior to beginning the program. It is not possible to take the prerequisites concurrently with the professional education sequence courses. All prerequisite courses must be completed with a grade of C+ or better.

- a) **Education 350** – Foundations of Teaching as a Profession. Requires 15 hours of fieldwork
- b) **Education 364** – The Role of Cultural Diversity in Schooling. Requires 15 hours of fieldwork
- c) **Education 422** – Technology Tools for Teaching and Learning. Requires 15 hours of fieldwork

*If taken at CSU San Marcos, the above courses must have been completed within seven (7) years prior to beginning the program. If an equivalent course at another college or university has been taken, it must have been completed within five (5) years prior to beginning the program. If you believe you have taken an equivalent course elsewhere, a course equivalency request form and course syllabus must be submitted to the CEHHS Student Services Office for approval.*

\*We only accept equivalent courses for EDUC 350

The course equivalency form can be found here:

<http://www.csusm.edu/soe/currentstudents/formsandresources.html>

#### Applying for the Pre-requisites through Extended Learning:

- [www.csusm.edu/el](http://www.csusm.edu/el)
- Courses
- Credit Courses
- Semester Term (means courses are available for registration)

### 4. CERTIFICATE OF CLEARANCE

Students must apply for a Certificate of Clearance during the admission process and must possess the clearance prior to entering a K-12 classroom or beginning the program. Instructions on applying for a Certificate of Clearance may be found at: <http://www.csusm.edu/soe/currentstudents/formsandresources.html>  
A valid Emergency Permit will be accepted in lieu of a Certificate of Clearance. Expired Emergency Permits are not acceptable.

### 5. TUBERCULIN RISK ASSESSMENT

The tuberculin risk assessment certificate must be on file in the CEHHS Student Services before beginning the program. The clearance may be obtained at a private physician's office, the County Health Department or the CSU San Marcos Student Health Center. TB Risk Assessment Certificate of Completion forms are available in the Student Services Office in University Hall, room 221.

**OR** online at [https://www.csusm.edu/soe/documents/credential/new\\_tb\\_2019.pdf](https://www.csusm.edu/soe/documents/credential/new_tb_2019.pdf)

### 6. TWO LETTERS OF RECOMMENDATION

Students must submit two current letters of recommendation preferably on official letterhead from faculty or others who are knowledgeable about the student's personal qualities and potential. It is highly recommended that one letter be written by a public-school teacher or administrator.

### 7. INTERVIEW(S), INCLUDING WRITING SAMPLE

The Interview process may include an individual interview, a group interview, and on-site submission of a writing sample from prompt. Interviews for qualified candidates are conducted by program coordinators, faculty, and, public school teachers and administrators. Candidates will be notified by mail or email to make arrangements for the interview(s) after the application deadline.



If you have a disability and will need reasonable accommodations to take part in the interview and/or admissions process for an academic program within the School of Education, please contact Disability Support Services at 760/750-4905 or by email at [dss@csusm.edu](mailto:dss@csusm.edu)

## PROGRAM CO-REQUISITES

*Co-requisites must be completed before or during the program and are required before recommendation of initial credential.*

### 1. U.S. Constitution Requirement

Knowledge of the U.S. Constitution demonstrated by completion of a two-semester unit college-level course or a college-level examination. You can test out of this requirement by taking either of these two exams:

<http://www.usconstitutionexam.com/> or <https://extension.ucsd.edu/courses-and-programs/u-s-constitution-preparation-course-and-examination>

If you are a CSU graduate, you have fulfilled the Constitution requirement.

\*\*Please refer to page 9 of this brochure for options to fulfill the Constitution requirement.

### 2. Health Education Requirements

a) Prior to issuance of an initial credential, a health course must be completed which covers:

- Nutrition
- Physiological and sociological effects of abuse of alcohol, narcotics and drugs
- Use of tobacco

\*\*Please refer to page 9 of this brochure for options to fulfill the health education requirements.

b) You must also have valid CPR training that covers Infant, Child and Adult

### RICA Requirement:

The California Commission on Teacher Credentialing requires passing the Reading Instruction Competence Assessment (RICA). Passing one of two components of RICA, either a comprehensive examination or a performance assessment, is a requirement for the initial issuance of a Multiple Subject Credential. The assessment cannot be taken until you have completed the Language and Literacy course which is part of the credential program.

## PROGRAM OF STUDY

Concurrent candidates receive the Multiple Subject and one or both of the Preliminary Education Specialist Credentials: Mild to Moderate Support Needs and Extensive Support Needs. The Authorization to Teach English Learners is met through coursework and clinical experiences. A bilingual emphasis may be added to the Multiple Subject Credential for qualified candidates. Internship options are available for the Preliminary Education Specialist Credentials.

The Multiple Subject Credential authorizes instruction of students in grades K through 8. The Preliminary Education Specialist Instruction Credentials authorize the provision of instruction to students in grades K through 12 and adults (through age 22) with identified disabilities. The Mild to Moderate Support Needs Education Specialist Credential authorizes instruction of students with mild to moderate support needs with a primary disability of Autism Spectrum Disorder, Emotional Disturbance, Intellectual Disability, Multiple Disabilities, Orthopedic Impairment, Other Health Impairment (e.g. Attention Deficit Disorder), Specific Learning Disability, or Traumatic Brain Injury. The Extensive Support Needs Education Specialist Credential authorizes instruction of students with extensive support needs with a primary disability of Autism Spectrum Disorder, Deaf-Blindness, Emotional Disturbance, Intellectual Disability, Multiple Disabilities, Orthopedic Impairment, Other Health Impairment (e.g. Attention Deficit Disorder), Specific Learning Disability, or Traumatic Brain Injury. All credentials authorize instruction of English learners.

Concurrent candidates may complete coursework and clinical practice for the Multiple Subject and one or both of the Preliminary Education Specialist Credentials (Mild to Moderate Support Needs and Extensive Support Needs). Candidates who successfully complete all of the Concurrent Multiple Subject courses and both Concurrent Multiple Subject Clinical Practice experiences, the RICA and TPA assessments, and other credentialing requirements may be awarded the Multiple Subject Credential and apply for admission to the Master of Arts in Special Education to complete remaining Education Specialist courses and clinical practice experiences as master's candidates. See the [Master of Arts in Special Education](#) Preliminary Preparation program description for admissions requirements, and courses and clinical practice that may be applied toward the master's degree.

Please review the [Special Education Program Pathways](#) form to determine your pathway and timeline. You will be completing a program of study form when you are accepted into the program. It can be found at: <https://www.csusm.edu/soe/prospectivestudents/sped.html>

### **Year One**

#### **Fall Semester (Focus on Multiple Subject Credential)**

- EDMX 511 *Elementary Teaching and Learning for Education Specialists I* Units: 3
- EDMX 521 *Elementary Literacy for Education Specialists* Units: 3
- EDMX 543 *Mathematics Education in Inclusive Classrooms* Units: 3
- EDMS 555 *Elementary Multilingual Education* Units: 3
- EDMX 570 *Clinical Practice Multiple Subject I* Units: 6
- EDUC 590A CalTPA Performance Cycle I Units: 1
- Breath of Experience Requirement

#### **Spring Semester (Focus on Multiple Subject Credential + 1 SPED 600 level course)**

- EDMX 512 *Elementary Teaching and Learning for Education Specialists II* Units: 3
- EDMS 544 *Social Studies Education in Elementary Schools* Units: 3
- EDMS 545 *Elementary Science Education* Units: 3
- EDMX 622 *Literacy for Education Specialists* Units: 4
- EDUC 590B CalTPA Performance Cycle II Units: 1
- EDMX 571 *Clinical Practice Multiple Subject II* Units: 7

## **Year Two**

### **Fall Semester (Educational Specialist Credentials – MMSN and ESN)**

- EDMX 630 *Diverse Learners with Disabilities and Their Families* Units: 3
- EDMX 627 *Assessment for Planning and Instruction* Units: 3
- EDMX 631 *Foundations in Law, Ethics, and Procedures of Special Education* Units: 3
- EDMX 575 *Transition Development Plan Seminar* Units: 2 (needed for MMSN)
- EDMX 572 *Education Specialist — Clinical Practice: Special Education Setting* Units: 7 (needed for MMSN)
- Internship Options available for both MMSN and ESN

### **Spring Semester (Education Specialist Credentials – MMSN and ESN)**

- EDMX 632 *Instructional and Assistive Technology* Units: 3
- EDMX 633 *Creating Accessible Learning Environments* Units: 3
- EDMX 635 *Curriculum and Instruction for Students with Extensive Support Needs* Units: 4 (needed for ESN)
- EDMX 636 *Communication and Positive Behavioral Supports* Units: 4 (needed for ESN)
- EDMX 573 *Education Specialist – Clinical Practice: Extensive Support Needs* Units: 7 (needed for ESN)
- Internship Options available for both MMSN and ESN

## **Year Three**

### **Fall Semester (MA in Special Education)**

- EDUC 622 *Research Methods in Education* Units: 3

### **Spring Semester (MA in Special Education)**

- EDEX 602 *Culturally Proficient Schooling in Inclusive Environments* Units: 3
- EDUC 698 *Culminating Experience Thesis/Project* Units: 3

## **BILINGUAL Authorization: Spanish Emphasis**

The authorization is a program offered in for those individuals wishing to provide primary language instruction to second language learners. This program is designed to provide credential candidates with primary and second language theory, curricula, instructional strategies and methodology and is specially designed to instruct students in both their native language and in English language development across the content core curricula. The SOE offers coursework and field experiences which will qualify candidates with the requisite skills, knowledge and disposition to design, implement, and teach in biliteracy and other primary language programs.

**Bilingual Authorization in Spanish** – Students should sign up for the CSET/ LOTE III-Spanish Language and Communication exam at [www.cset.nesinc.com](http://www.cset.nesinc.com)

### **There are three (3) requirements to be recommended for the Bilingual Authorization: Spanish Emphasis:**

1. Candidates must demonstrate the equivalent to a Foreign Service Institute level of at least three (3) in the language and culture of emphasis no more than three years prior to entering the credential program. The candidate is responsible for scheduling the CSET/ LOTE III-Spanish Language and Communication exam at [www.cset.nesinc.com](http://www.cset.nesinc.com).
2. At least one student teaching placement will be in a biliteracy or other primary language program.
3. Coursework must be successfully completed.

**PLEASE NOTE:** Bilingual Authorization Clinical Practice placement must be completed during the credential program. The CSET/ LOTE III-Spanish Language and Communication exam and coursework must be completed prior to recommendation for BLA authorization.

Part II (3 units) during the program.

### Additional coursework required for the bilingual authorization:

EDMS 653 *Biliteracy Education Part I* – Taken one night a week during the first semester - 3 units

EDMS 654 *Biliteracy Education Part II* – Taken one night a week during the second semester – 3 units

EDMS 573 Clinical Practice in a bilingual/ELD setting. Taken either the first or second semester of clinical practice



# Education Specialist Internship Program leading to a Preliminary Mild to Moderate and Extensive Support Needs Education Specialist Credential

## Internship Partnerships with School Districts

***Internship agreements are in place with many school districts in San Diego County. You must first meet the requirements to be an intern. Then you can apply to approved schools/districts for internship opportunities. A candidate without a California English Learner Authorization (CTEL) on basic credential must pass the CTEL examination or successfully complete a CTEL program at another institution prior to becoming an intern.***

*Please note: There may be additional requirements for out of state and foreign trained teachers. Please refer to the Commission on Teacher Credentialing web site at [www.ctc.ca.gov](http://www.ctc.ca.gov) or the School of Education Student Services Center for more information.*

## INTERNSHIP CREDENTIAL ELIGIBILITY REQUIREMENTS

Eligibility for intern teaching in this program includes the following:

- Valid California basic (Multiple or Single Subject) teaching credential
- Bachelor's Degree as evidenced by official transcripts verifying awarding of Bachelor's degree
- Completed U.S. Constitution requirement
- Basic Skills Examination
- Subject Matter Competency
- Tuberculin Risk Assessment
- California Authorization to Instruct English Learners
- Continuous enrollment and successful progress in program coursework and Education Specialist Teaching Performance Expectations. Failure to enroll in coursework without prior consultation and approval from the College of Education, Health and Human Services Student Services and program coordinator may lead to cancellation of the internship credential.

Additional Internship Courses:

### EDMX 671

*Education Specialist Mild to Moderate Support Needs Intern I (Fall) – 7 units*

### EDMX 672

*Education Specialist Mild to Moderate Support Needs Intern II (Spring) – 7 units*

### EDMX 673

*Education Specialist Extensive Support Needs Interns I (Fall) – 7 units*

### EDMX 674

*Education Specialist Extensive Support Needs Interns II (Spring) – 7 units*

**Students who plan to pursue the Master of Arts in Special Education must re-apply to the University as a Graduate student AND notify the CEHHS Student Services**

EDUC 622 (Fall only) 3  
Research Methods in Education

EDEX 602 (Spring only) 3  
Culturally Proficient Inclusive Schooling  
in a Pluralistic Society

EDUC 698 3  
Master's Thesis/Project

**Candidates enrolled in the Concurrent program are expected to complete both the Multiple Subject and Education Specialist credential requirements in order to be recommended to the CTC. Please note that due to periodic changes in legislation, candidates who do not complete either program may be subject to additional or new program requirements upon readmission. Candidates absent from the program for 5 or more years may be subject to program review and approval by the School of Education.**

**Teaching Performance Expectations (TPE) and Teacher Performance Assessments (TPA):**

All candidates entering programs that result in the issuance of Multiple or Single Subject credentials must pass all TPAs before an online recommendation for the credential can be submitted to the Commission on Teacher Credentialing (CTC) by the CEHHS Student Services.

All candidates entering programs that result in the issuance of a Preliminary Education Specialist credential must demonstrate satisfactory performance through coursework and verified clinical practice on the full range of Preliminary Education Specialist TPE's and develop a written Individualized Development Plan for use in the candidate's Clear credential program.

**Clear Credentials:**

All teachers holding Preliminary Education Specialist Credentials must clear the credentials within five years of credential issuance by obtaining a Clear Education Specialist Instruction Credential. An essential requirement to clear the credential is the development of a written Individualized Induction Plan (IIP) of supported induction and job related advanced professional preparation approved and signed by the clear credential candidate, an employer designee, and a CTC approved clear credential program sponsor (e.g., district, BTSA program, university, county office of education). See the CTC website ([www.ctc.ca.gov](http://www.ctc.ca.gov)) for currently approved credential sponsors. The IIP must be written to clear all general and special education preliminary credentials held, may include up to 12 semester units of university coursework, and must be developed within 60 days of employment. Preliminary Education Specialist credential holders not employed in a school setting may complete the clear credential requirements if the parties signing the IIP agree to a setting and professional development activities that allow demonstration of effective teaching to clear all preliminary credentials held.

Some programs are available to clear both the Education Specialist and Multiple Subject credentials.

**Please note: CSUSM does not offer a Clear program for the Preliminary Education Specialist Credentials or the Multiple Subject Credential.**

**Grading Policy:**

All courses, except Clinical Practice (student teaching) are graded A, B, C, D, F. Credit/No Credit (CR/NC) is given for Clinical Practice (student teaching). The minimum acceptable final grade for the courses in the professional education sequence, including prerequisite courses is C+ (2.3), but a B (3.0) average must be maintained. A student must have a cumulative grade point average (GPA) of at least 2.67 to be accepted into credential programs offered at CSU San Marcos. If you do not have the required 2.67 GPA, conditional admission may be considered on a limited basis.

## Requirements

### Technology Requirement – Prerequisite Competencies Required to Enroll in EDUC 422

EDUC 422 is a prerequisite requirement to entering a teacher preparation program. Prerequisite skills are required before enrollment in EDUC 422. These prerequisite skills should include at a minimum the following:

- An understanding of basic computer concepts and terminology
- An understanding of software-ethics issues and concerns in today's society, and virus protection and prevention
- The ability to use a word processing application
- The ability to use a spreadsheet application
- An understanding of the Internet, browsers and e-mail

EDUC 422 may be taken as a 3-unit course, or in three 1-unit sections.

EDUC 422 specifically addresses:

- Part A – Technology Basics
- Part B – Technology Tools for Learning
- Part C – Introduction to Electronic Portfolio

### Health Requirement

The following are courses that meet this requirement:

- PE 201 or PE 203 or KINE 306 at CSUSM – 3 units
- HEALTH 100 at Palomar College – 3 units
- HEALTH 195 at San Diego Mesa College – 1 unit – available on-line
- HEALTH 121 at Mt. San Jacinto College – 3 units
- HEALTH 101 at Southwestern College – 3 units
- HEALTH 101 or 101A at Mira Costa College – 3 units – (101A) available on-line
- HED 105 at Grossmont (Cuyamaca) College – 3 units
- EDUC 30057 at UCSD Extension – 1.5 units

**\*\*All credential students must also have valid CPR training covering Infant, Child and Adult for recommendation of initial credential\*\***

### U.S. Constitution Courses and Exams

Note: If you are a graduate from a CSU campus, you have already met this requirement.

#### Cal State University San Marcos

Graduation guarantees meeting the Constitution

#### Palomar College

History 101 or Political Science 101

#### Mira Costa College

History 110 or History 145 or Political Science 102

#### Notre Dame de Namur University Online Exam

<http://www.usconstitutionexam.com>

#### UCSD Extension

<https://extension.ucsd.edu/courses-and-programs/u-s-constitution-preparation-course-and-examination>

## BASIC SKILLS REQUIREMENT

### Options for Multiple Subject, Middle Level, and Concurrent Credential Candidates

<p><b>CBEST : Reading, Math, Writing</b> California Basic Educational Skills Test <a href="http://www.cbest.nesinc.com">http://www.cbest.nesinc.com</a></p>	<p>Individuals only need to pass the CBEST once: CBEST passing scores remain valid indefinitely for all credential and employment purposes. To pass the CBEST, one must obtain a minimum scaled score of 41 in each of the three sections—reading, writing, and mathematics. However, a section score as low as 37 is acceptable if the total scaled score is at least 123. Any or all sections of the CBEST can be repeated as many times as necessary to obtain a passing score, but the full registration fee is charged for each test administration.</p>
<p><b>CSET: Writing Skills Code 142</b> Expository Writing: Expressive Writing Test <a href="http://www.cset.nesinc.com">http://www.cset.nesinc.com</a></p>	<p>CSET: Multiple Subject <b>Plus</b> Writing Skills examination.  Multiple Subjects examination has been modified, adding an assessment of basic writing skills. The writing skills portion is used in conjunction with CSET Subtests I, II, and III to meet the Basic Skills Requirement.</p>

**Table #1**

EXAMINATION	MATH	ENGLISH
College Board SAT	550	500*
(ACT)	23	22

\*Critical Reading section of the College Board SAT Reasoning Test.

**Table #2**

EXAMINATION	MATH	ENGLISH
College Board Advanced Placement Examinations	Score of 3 or above on one of the following: AP Calculus AB AP Calculus BC AP Statistics	Score of 3 or above on one of the following: AP English Language and Composition AP English Literature and Composition

**NOTE: DOCUMENTATION OF ALL TEST SCORES MUST BE SUBMITTED WITH SUPPLEMENTAL APPLICATION**

- Pass California CBEST
- Pass Multiple Subject CSET and CSET subtest IV-Writing
- Pass CBEST from another state.

# Options for Meeting the Basic Skills Requirement

Individuals may satisfy the basic skills requirement by one of the following methods:

## 1. **Pass the CBEST**

Individuals only need to pass The California Basic Educational Skills Test (CBEST) once; CBEST passing scores remain valid indefinitely for all credential and employment purposes. To pass the CBEST, one must obtain a minimum scaled score of 41 in each of the three sections—reading, writing, and mathematics. However, a score as low as 37 on an individual section is acceptable if the total scaled score is at least 123. Any or all sections of the CBEST can be repeated as many times as necessary to obtain a passing score, but the full registration fee is charged for each test administration. For more information, see [CTC-Exam](#) website.

## 2. **Pass the CSET: Multiple Subjects Plus Writing Skills Examination**

The California Subject Examinations for Teachers (CSET): Multiple Subjects examination has been modified, adding an assessment of basic writing skills. Passage of the CSET: Writing Skills examination (test #142) can be added to passage of the CSET: Multiple Subjects Examination (subtests #101, 214, & 103) to meet the basic skills requirement. Passing exam scores used to meet the basic skills requirement remain valid indefinitely. For more information, see [CTC-Exam](#) website.

## 3. **Pass the CSU Early Assessment Program or the CSU Placement Examinations**

Passing scores on the California State University (CSU) Early Assessment Program (EAP) (English and Mathematics sections) or the CSU Placement Examinations (English Placement Test [EPT] and Entry Level Mathematics [ELM]) are sufficient to meet the basic skills requirement. See Coded [Correspondence 09-03](#) for additional information. Passing exam scores remain valid indefinitely for the purpose of meeting the basic skills requirement. See Appendix Table 1 for passing scores.

## 4. **Achieve Qualifying Score on the SAT or ACT**

Previously, individuals having earned a score of 500 or higher on the Critical Reading (previously Verbal) section of the SAT exam combined with a score of 550 or higher on the SAT Mathematics exam are determined to have met the basic skills requirement.

A restructuring of the SAT Suite of Assessments has adjusted the qualifying scores on the revised Evidence-Based Reading and Writing and Mathematics examinations required to meet the basic skills requirement. The new scores listed have been deemed by the College Board as equivalent to the scores shown for the examinations as administered prior to this revision. See Appendix Tables 2-3.

An individual having earned a score of 22 or higher on the ACT English exam combined with a score of 23 or higher on the ACT Mathematics exam is determined to have met the basic skills requirement. See Appendix Table 4.

## **College Board Advanced Placement (AP) Examinations**

As noted in [Coded Correspondence 15-03Open PDF in current window.](#), students who achieve a score of 3 or higher on the College Board AP English exam and AP Calculus or AP Statistics exam may also use these exam scores to meet the basic skills requirement. See Appendix Table 5 for how the scores may be applied.

### **5. Pass a Basic Skills Examination from Another State**

The Commission will accept basic skills examinations from other states. A photocopy of the score report or letter from the testing agency verifying passage of the examination must be submitted with the application packet. There is no recency requirement for the date the examination was passed. See the chart Out-of-State Basic Skills Exams Guide in the Appendix at the end of this leaflet for a listing of acceptable examinations from other states.

### **6. Meet the Basic Skills Requirement by Coursework**

Individuals may meet the requirement by providing official transcripts to a Commission-approved preparation program or submitted with their application packet to the Commission. The transcripts must show passage of courses in reading, writing, and mathematics as outlined below. Courses must have been taken at a regionally-accredited college or university for credit, passed with a grade of B or better, be degree applicable, and be at least 3 semester units (or equivalent quarter units). Qualifying coursework does not include professional development or continuing education units or in-service training or workshops. Qualifying coursework includes the following:

- For reading proficiency: a course in critical thinking, literature, philosophy, reading, rhetoric, or textual analysis.
- For writing proficiency: a course in composition, English, rhetoric, written communication, or writing.
- For mathematics proficiency: a course in algebra, geometry, mathematics, quantitative reasoning, or statistics.

A course that does not fall within the indicated areas may still qualify with additional letter of explanation. A letter from the registrar or relevant department chair of the college or university must state that a course passed by the applicant covered reading, writing, or mathematics at the same level as one of the listed courses. Such a letter could also attest that a single course sufficiently indicates proficiency in reading and writing combined.

### **7. Meet the Basic Skills Requirement by Coursework and Exam**

The Basic Skills Requirement can be met through a combination of applicable courses and qualifying exams. This option is only available through a Commission-approved preparation program. The qualifying coursework must meet the requirements as describe above in item number 7. The mixing-and-matching of relevant component or components from all exam options permitted under current law is acceptable.



California State University  
SAN MARCOS

STUDENT VERIFICATION OF BASIC SKILLS REQUIREMENT

---

APPLICANT INFORMATION:

Name

--	--	--

First

Middle

Last

Student ID

--

Number

CHECK ONE:

The Applicant has completed the following coursework to meet the Basic Skills Requirement.

Reading:

Course

Grade: Writing:

Course

Grade: Mathematics:

Course

Grade:

Date Passed:

The Applicant has completed the following examinations to meet the Basic Skills Requirement.

Examination:

Course Grade:

Date Passed:

The applicant has completed a combination of the following options to meet the Basic Skills Requirement:

Reading:

Score / Grade

Writing:

Score / Grade

Mathematics:

Score/ Grade

Examination:

Score / Grade

Date Passed:

**Upon receipt of this student verification form, a formal evaluation will be completed to verify that the Basic Skills Requirement has been met. You may be asked to provide course descriptions and or letters from department chairs, or the Office of the Registrar. Upon verifying that you have met the Basic Skills Requirement, you will receive a copy of the official evaluation, called a 41-BSR form, which will be submitted to the Commission on Teacher Credentialing when you are recommended for your credential. It is very important that you retain this document for future use.**