

# Lab Rules

- **No food or drink allowed in lab at any time.**
- Be considerate to others when using lab.
- If you have a cell phone, please talk outside.
- Use equipment properly. Any questions, ask instructor or contact Arts Technical Support, located in Arts 239A
- Do not unplug or remove cables.
- No sitting on tables.
- No downloading or installing any software without approval.
- Do not prop doors open to the lab.
- If you need to work in the lab after hours, you will be on an access list. Call Public Safety (760-750-4567) to be admitted when you arrive on campus. Do not leave door propped open when working after hours.

***Arts Equipment Checkout & Technical Support Hours:  
Arts 239A***

<b><i>Monday</i></b>	9:00 a.m. to 7:00 p.m.
<b><i>Tuesday</i></b>	9:00 a.m. to 7:00 p.m.
<b><i>Wednesday</i></b>	9:00 a.m. to 7:00 p.m.
<b><i>Thursday</i></b>	9:00 a.m. to 7:00 p.m.
<b><i>Friday</i></b>	9:00 a.m. to 5:00 p.m.



**ARTS EQUIPMENT CHECKOUT & TECHNICAL SUPPORT**

**Location: Arts 239A  
Phone: (760) 750-8801  
Email: [vpacheckout@csusm.edu](mailto:vpacheckout@csusm.edu)**

**OPEN HOURS**

**9:00 am – 7:00 pm, Monday – Thursday, 9:00 am – 5:00 pm Friday**