

## WEBSITE

### Note Format:

1. Author(s) First Last Name (if listed), "Title of the Page," Title or Owner of the Site, Publication or Revision Date (if available), accessed on Date, URL.

Example: 12. Jae Jones, "Calvin Scott Brown: Educator, Editor & Advisor," Black Then, last modified February 11, 2021, accessed July 18, 2022, <https://blackthen.com/calvin-scott-brown-educator-editor-advisor/>.

Shortened Note: Jones, "Calvin Scott Brown."

### Bibliography Format:

Author's Last Name, First Name (if available; otherwise, write title or owner of site). "Title of Page." Publication or Revision Date or Accessed on Date. URL.

Example: California State University San Marcos. "Writing Resources." Accessed on July 5, 2022. <https://www.csusm.edu/writingcenter/writing/index.html>.

## FILM

### Note Format:

#. *Movie Title*, directed by Director's Name (Production Company or Distributor Name, Year Released).

Example: 3. *Forging Divinity*, directed by Andrew Rowe (Good Doctor Films, 2011).

You may also include information about the actors, producers, ect. if it is relevant to your discussion. Unless you saw the movie in the theater, include medium.

### Bibliography Format:

*Movie Title*, directed by Director's Name. Production Company or Distributor, Release Year.

### Example:

The Center of Centaurs, directed by Lora Stirling. Stargazer Pictures, 2000. DVD.

You may include information on actors, producers, ect. if relevant to yours discussion.

## THESIS OR DISSERTATION

### Note Format:

1. First Name Last Name, "Title" (Thesis or PhD Diss., Place of Publication, Date), Pg #.

Example: Alan Price, "The Establishment of American Control in the Island of Haiti" (PhD diss., University of Chicago, 1922), 66.

### Bibliography Format:

Last Name, First Name. "Title." Thesis or PhD Diss., Place of Publication, Date.

Example: Price, Alan. "The Establishment of American Control in the Island of Haiti." PhD Diss., University of Chicago, 1922.

## BOOK REVIEW

### Note Format:

1. First Name Last Name, "Title of Review (if available)," review of *Title of Book*, by Author, *Publisher*, Date, Pg #.

Example: Matthew J. Smith, review of *Slave Revolt on Screen: The Haitian Revolution in Film and Video Games*, by Alyssa Sepinwall, *The Journal of Caribbean History*, 2021, 235.

### Bibliography Format:

Last Name, First Name. "Title of Review (if available)." Review of *Title of Book*, by Author, *Publisher*, Date.

## Inserting a Footnote/Endnote

Click the space after the punctuation of the sentence you would like to cite.

### Microsoft Word

Insert > footnote

Insert > footnote > select endnote

### Pages

Insert > footnote

Insert > footnote > footnotes (upper right-hand pane)

> type: document endnotes

### Google Docs

Insert > footnote

\*Google Docs does not currently offer endnotes

3/18 es

# Chicago

Citing sources requires two forms of citation:

(1) a brief **footnote or endnote** next to any material you have summarized, paraphrased, or quoted

(2) a corresponding citation with more detail within a list of all your sources on a **bibliography**.

## FOOTNOTES / ENDNOTES

An in-text citation appears at the end of the sentence and includes a superscript number that corresponds to notes with numbers located at the foot of the page (footnotes) or at the end of the paper (endnotes).

### Example

Historians question whether the events of John Smith's autobiography are true or if they are fabrications of an active imagination.<sup>11</sup>

The footnote/endnote will read:

11. Obadiah Masterson and Nathan Detroit, *John Smith: Truth or Lie?* (New York: EAL Publishers, 2006), 32-46.

If the same source is used multiple times, the footnote/endnote will be shortened after the first occurrence. The subsequent notes for the same source will read:

13. Masterson and Detroit, *John Smith: Truth or Lie?*, 47-48.

In most cases, the paper will also require a bibliography at the end of the paper as well. Look closely at your prompt to see if your professor requires both notes and a bibliography!

Citing or writing questions?

**THE WRITING CENTER**

ELB 273 csusm.edu/writingcenter

Research process questions?

**THE LIBRARY**

KEL 3<sup>rd</sup> Floor

biblio.csusm.edu

csusm.edu/writingcenter

csusm.edu/writingcenter

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## BOOK

### Note Format:

1. Author(s) First Name Last Name, *Title of Source* (Place of Publication: Publisher's Name, Year Published), page #s.

Example: 1. Keely Thompson, *An Introduction to the History of Gardening* (Boston: SCG Publishing, 2002), 33-36.

Shortened Note: Thompson, *An Introduction to the History of Gardening*, 33.

### Bibliography Format:

Author's last name, Author's first name. *Title of Book*. Place of Publication: Publisher's Name, Date of Publication.

Example: Maritza, Xocitl. *Flower Wars: A History of the Relations between Mesoamerican Empires*. Cambridge: Harvard University Press, 2013.

**For multiple authors:** Author 1's Last Name, First Name, and Author 2 First Name Last Name.

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## NEWS OR MAGAZINE ARTICLE

### Note Format:

1. Author First Name Last Name (if available), "Title of Source," *Name of Publication*, Date, Pg #, Database (if retrieved online).

Example: James Weldon Johnson, "Haiti in the News," *New York Age*, November 20, 1920, 4, via Readex by NewsBank.

Shortened Note: Johnson, "Haiti in the News."

### Bibliography Format:

Author Last Name, First Name (if available). "Title of Source." *Name of Publication*, Date. Database (if retrieved online).

Example: "Dartiguenave on Probation." *Los Angeles Times*, August 14, 1915. Via ProQuest Historical Newspapers.

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## CHAPTER OR EDITED BOOK

### Note Format:

1. Author's Name, "Title of Chapter," in *Title of Book*, ed. Editor's Name (Place of Publication: Publisher's Name, Date of Publication), page #-#.

Example: 1. Ashli White, "The Politics of "French Negros" in the United States," in *Haitian History: New Perspectives*, ed. Alyssa Goldstein Sepinwall (New York: Routledge, 2013), 123-138

Shortened Note: White, "The Politics of "French Negros,"" 123.

### Bibliography Format:

Last Name, First Name. "Title of Chapter." In *Title of Book*: Subtitle of Book, edited by Editor(s) First and Last Names, page #-#. Place of Publication: Publisher's Name, Date of Publication.

Example: Staples, Brent. "Walk on By: Black Men in Public Spaces." In *50 Essays: A Portable Anthology*, edited by Samuel Cohen, 298-312. Boston: Bedford/St. Martin's Press, 2011.

**In some cases, you may want to cite the edited book in its entirety:**

Note: Karl Galinsky, ed., *The Cambridge Companion to the Age of Augustus* (Cambridge: Cambridge University Press, 2005), 67.

Bibliography: Galinsky, Karl, ed. *The Cambridge Companion to the Age of Augustus*. Cambridge: Cambridge University Press, 2005.

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## JOURNAL ARTICLE

### Note Format:

1. Author(s) Name, "Article Title," *Journal Title* Volume, Issue (Date of Publication): Page #s.

Example: 1. Leon D. Pamphile, "The NAACP and the American Occupation of Haiti," *Phylon* 47, no. 1 (Winter 1986): 91-100.

Shortened Note: Pamphile, "The NAACP and the American Occupation of Haiti," 96.

### Bibliography Format:

Author's Last Name, Author's First Name. "Title of Article: Subtitle of Article." *Title of Journal Volume, Issue* (Date of Publication): page #-#.

Example: Pullistan, Odette. "The Finale: Contemporary Tragic Theater in the United States." *Journal of Performing Arts* 5, no. 3 (June 2011): 33-39.

Online Journal articles should include date accessed and a DOI or URL at the end of the reference.

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## INTERVIEW

Unpublished interviews are found only in footnotes/endnotes. Bibliography format only applies to published interviews.

### Note Format:

1. Name of Interviewee, "Interview Title," interview by Name of Interviewer, *Program or Publication*, Date of Interview or Publication/Air Date, format (audio? journal?), timestamp, URL.

Example: 14. Evan Peters, "Being a Ghost," interview by Sarah Paulson, *AHS News*, February 6, 2017, audio, 32:30, <http://www.ahsnews.org/2017/02/06/peters.html>.

Shortened Note: Peters, interview.

### Bibliography Format:

Interviewee Last Name, Interviewee First Name, Interview by Name of Interviewer, *Program or Publication*, Date of Interview or Publication/Air Date, accessed on Date Accessed, URL.

Example: 1. Ericson, Vana. "Why Pitbulls are the Best Dogs." Interview by Kasandra Balsis, *The New Hour*, March 23, 2000, accessed on June 4, 2011, <http://www.newshour.org/vanaericson/03/23/2000.html>.

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## SOCIAL MEDIA CONTENT

Information cited from a social network are usually only found in notes; in rare cases, a bibliography entry may be appropriate. In place of a title, quote up to the first 160 characters of the post.

### Note Format:

1. Poster's Name, "Title," Name of Service, Date of Post, URL.

Example: 9. Quentin Quarantino (@quentin.quarantino), "It doesn't have to be this way, but it is," Instagram photo, May 24, 2022, <https://www.instagram.com/p/Cd9Sm3frUi/>

Shortened Note: Quarantino, "It doesn't have to be this way."

If citing a comment on a post, include that information at the beginning of the footnote/endnote.

Example: Gerry Gyles, May 25, 2022, comment on @quentin.quarantino, "It doesn't have to be this way," Instagram.

