Enroll In Early Start – Add a Class

Overview
This guide outlines the process for students to enroll in required Early Start courses through MyCSUSM.

1) Select the ‘Enroll in Early Start’ link in the Student Center. (Click Okay on the Voter Registration Information to proceed.)
Note: You will receive a pop-up message regarding your eligibility for the Financial Aid fee waiver for the Early Start program, similar to the one below:

**Message**

FA Waiver - No Financial Aid (30025,13)

As a non-financial aid student, you are not eligible for a CSU Early Start Program financial aid waiver. You will be required to pay fees when you enroll in an Early Start course at a CSU campus.

If you qualify, the message will indicate that the waiver will post when you enroll in your Early Start course(s).

If you do not qualify, you must pay your fees within 48 hours after enrollment.

2) Click on the “Search” button below the ‘Class Search option on the left side of your shopping cart.
3) If you do not know the class number that you would like to add, select the search button to see a complete listing of available Early Start courses. Select the subject that you need to enroll in.
Add Classes

Search Results

When available, click View All Sections to see all sections of the course.

Cal State San Marcos | Summer 2012

My Class Schedule

You are not registered for classes in this term.

Shopping Cart

Your shopping cart is empty.

The following classes match your search criteria: Course Subject: Early Start Mathematics, Course Career: Undergraduate, Show Open Classes Only: Yes

Return to Add Classes

START A NEW SEARCH

ESM 5 - SUMMER EXPERIENCE IN MATHEMATICS

View All Sections | First | 1-3 of 4 | Last

<table>
<thead>
<tr>
<th>Section</th>
<th>Status</th>
<th>View Booklist For This Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-LCE(30477)</td>
<td></td>
<td>select class</td>
</tr>
<tr>
<td>02-LCE(30479)</td>
<td></td>
<td>select class</td>
</tr>
</tbody>
</table>

4) Click on the “Select class” button next to the class section that meets your date and time requirement. You can click on the section for more detailed information on the class.
Add Classes

1. Select classes to add - Enrollment Preferences

Summer 2012 | Undergraduate | Cal State San Marcos

ESM 5 - SUMMER EXPERIENCE IN MATH

Class Preferences

<table>
<thead>
<tr>
<th>Session</th>
<th>Career</th>
<th>Grade</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESM 5-01</td>
<td>Lecture</td>
<td>Open</td>
<td>1.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Permission Nbr</th>
<th>Grading</th>
<th>Career</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Early Start Program - Math</td>
<td>Undergraduate</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section</th>
<th>Component</th>
<th>Days &amp; Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Start/End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Lecture</td>
<td>Mo 12:00PM - 2:00PM</td>
<td>Science Hall II 302</td>
<td>Staff</td>
<td>06/25/2012 - 07/09/2012</td>
</tr>
</tbody>
</table>

NOTES

Class Notes
This course is for the Early Start program. You must be required to participate in the Early Start program in order to participate in this class.

5) Select the Next button to continue adding the desired course.

Now the class has been added to your shopping cart. At this point you can add additional classes to your cart or proceed to checkout by selecting Proceed to Step 2 of 3.

Note: Your registration is not completed until you perform all three steps to enroll in a course!
To complete your registration in the desired course select the Finish Enrolling button.

If you are not registered for classes in this term, please review any Messages and check your status to determine if the class was added successfully.
It is important to review any displayed **Message** because it will provide information to help you adjust your schedule or provide information of why your registration was unsuccessful. See examples below.

**Confirm your Schedule and Pay Fees.** Always recheck your schedule after processing enrollment requests! Also, remember that you must pay your fees by the established deadlines to confirm your enrollment requests. Failure to do so will result in the cancellation of your course(s).

To pay your fees, go back to the Student Center, locate the green MAKE A PAYMENT button under the Finances section of your Student Center.