



California State University
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IRB Process (For all researchers)

What happens to your IRB application after it is submitted? Who Reviews it?

The application is submitted and received by the IRB Staff.

- The IRB Office:**
- Records receipt
 - Assigns a member of the committee as designated by the chair to conduct the review
 - Monitors discussion during the review and maintains a file on the correspondence
 - Keeps statistics on volume, time to first response, time to approval, etc.

Request for Exemption

Reviewed by:
IRB Office

Time to approval:
1-2 weeks

Expedited Review

Review Assigned Based on:

Committee Member Expertise Current Workload

Reviewed by:
One IRB Committee Member

Time to approval:
2-4 weeks

Full Review

Review Assigned Based on:

Committee Member Expertise Current Workload

2 Committee Members are assigned as primary reviewers

Reviewed by:
Full Committee

Time to approval:
4-6 weeks

Minor Revision

What was the level of the original review?

Full Expedited

Do the changes increase risk?

Yes No

A full review may be required depending on the risk.

Reviewed by:
One Committee Member

Time to approval:
1-2 weeks

Continuing Research

What was the level of the original review?

Full Expedited

Reviewed by:
Full Committee

Is the Original Reviewer available?

Reviewed by:
One IRB Committee Member

Time to approval:
2-4 weeks

Coursework and Instructional Review

Reviewed by:
IRB Chair

Time to approval:
1-2 weeks

IRB Review (For IRB Committee Only)

Who does what during the Review Process?

