



CC Basics - 3.2 - Customize Course List on Dashboard

Why Do This

The courses on your Dashboard in Cougar Courses may not be displayed in a convenient or logical order. Your list may have grown to include courses you no longer need to see listed. You can customize your course list to re-order your list of courses and determine how you may want to see on that page or hide.

The screenshot shows the Cougar Courses dashboard interface. At the top, there is a navigation bar with 'CC', 'My courses', 'Support Help', 'Previous Courses', 'Community', and 'Tools'. A red arrow points to the 'My courses' dropdown menu, which is open, showing 'Dashboard' as the selected option. Another red arrow points to the 'Dashboard' button in the top navigation bar. The main content area is titled 'COURSE OVERVIEW' and features a search bar for 'Course content:'. Below this, the course list is displayed with the following items: 'Student Guides CC 3.2' (with a checkmark icon and a warning icon), 'GRAB and GO Course Resources', 'ALCI Test Pilot', 'online course template', and 'Cherie Reef Test' (with a warning icon). The right sidebar contains 'UPCOMING EVENTS' (listing 'Fall 17 GEW Paper One Demo - Final Paper One' and 'Midterm Quiz (Quiz closes)') and a 'CALENDAR' for August 2017.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

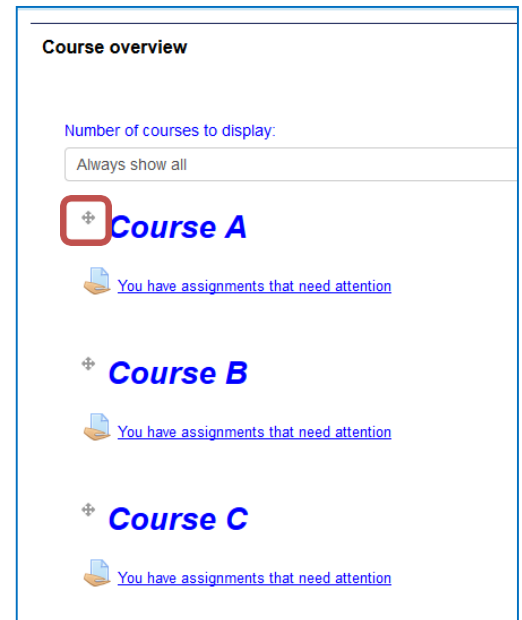
Reorder Courses

1. Login to Cougar Courses.
2. Select **My courses** from the top menu and choose **Dashboard** at the top of the drop down list.

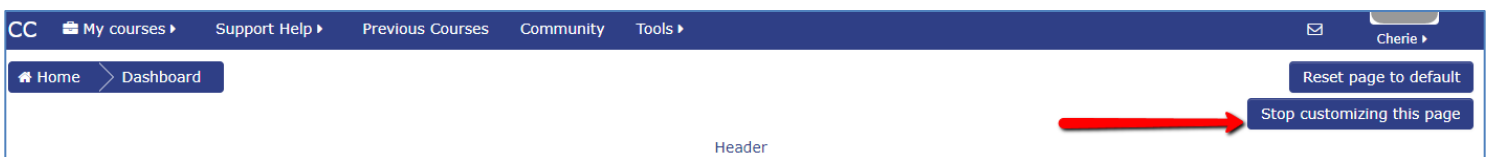
3. Select **Customize this page**.



4. Select the **move icon** next to the course to be moved.
5. Hold the **move icon** and drag the course to a new order.
6. Repeat until courses are in the desired order.



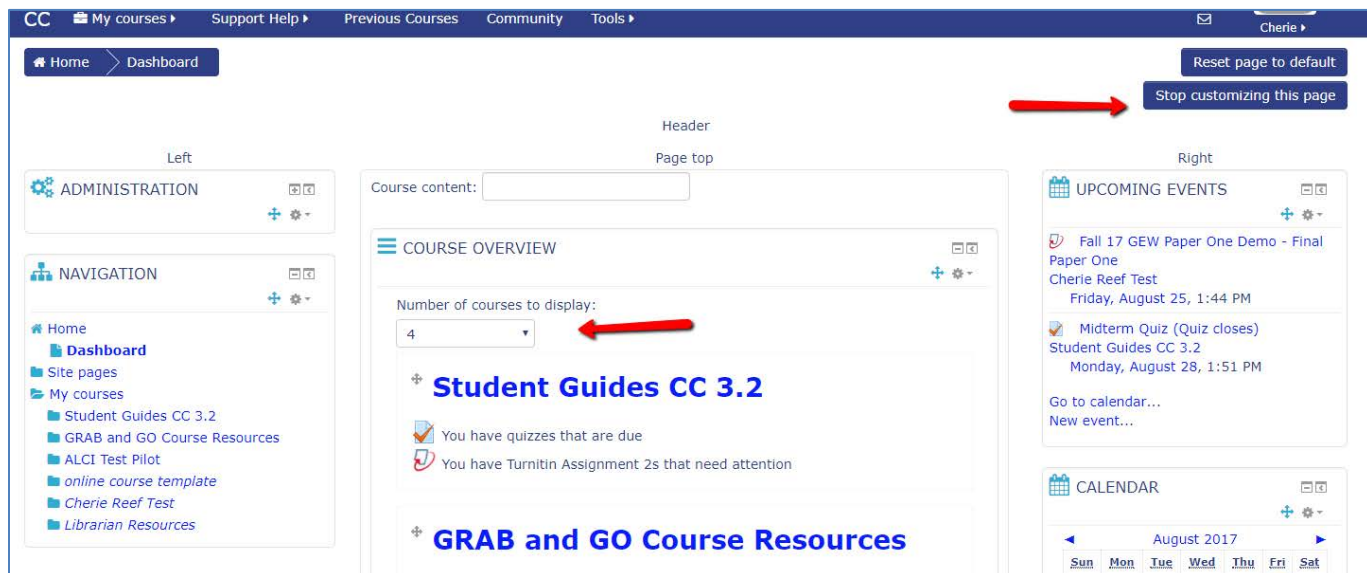
7. Select **Stop customizing this page**, or continue to the next steps to hide unused courses.



Hiding Courses

8. Make sure the course(s) you don't want displayed is at the bottom of the list. Using the drag and drop method practiced in steps 1 – 7.

9. From the **Number of courses to display** dropdown, select the appropriate number of courses to display. (In my case, the appropriate number is 4.)



10. Notice which courses are now displayed and the statement of how many courses are now hidden.



11. When your dashboard looks the way you want it, select "Stop Customizing this Page."