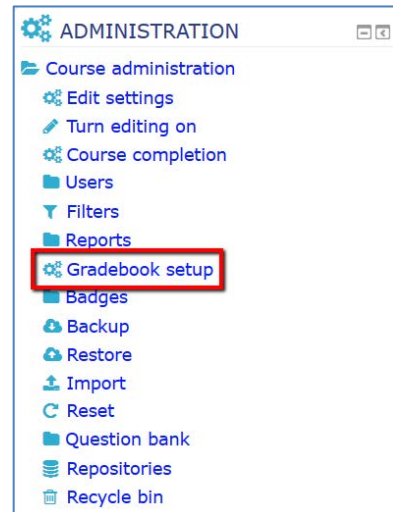


## Why Do This?

Extra credit items do not affect the course total, but have the ability to raise a student’s total score. If you change an existing grade item to be identified as an extra credit item, you will see a dip in the course total. For example, if an assignment is worth 5 points, and is edited to be identified as an extra credit assignment, then the course total could change from 105 to 100 points.

1. Go to the *Administration* block. Select **Gradebook setup**.



2. Select the **Setup** tab.



3. Click on **Edit** to the right of the grade item you wish with make extra credit.



4. Select the first option in the dropdown, **Edit Settings**.

- Under the “Parent category” heading, check the box under **Extra credit**.

▼ Parent category

Weight adjusted ?

Weight ? 1.9

**Extra credit** ?

- Select **Save changes** at the bottom of the page.
- Once you have made an item extra credit, a “+” will appear next to the max grade.

Extra Credit Assignment 1.942 10.00 ± Edit