



President's Award for Outstanding Lecturer
AY 2017/2018

Purpose of Award

The President of California State University San Marcos recognizes one temporary faculty member each year who significantly contributes to student learning, advances the university mission of educational excellence, and demonstrates dedication to our diverse student community.

2017/2018 Timetable:

October 9 (8:00am)	Deadline for nominations
October 26 (8:00am)	Deadline for dossier submissions
November 14	Committee recommendations due to President Haynes
December 18	Award announcement
January 18, 2018	Faculty and Staff Award Ceremony

Eligibility

All current temporary faculty members who had faculty appointments, including teaching and/or non-teaching assignments, at California State University San Marcos for one or more semesters (or 4 months per year) during each of the last three years are eligible for nomination.

Nomination Process

Faculty are nominated for this award by colleagues or department chairs/program directors; students who are **not** currently enrolled in any of their courses; and alumni who have graduated within the past year.

Nomination letters should be submitted electronically to the committee through the presidential staff liaison (Susan O'Connor at: soconnor@csusm.edu). Please include the name of the award in the email's subject line. All nominees will receive copies of their nomination letter(s).

Student Nomination letters should be submitted electronically and:

1. Include the student's name, student ID number, major, and email address.
2. Include the name and department of the faculty member being nominated.
3. Include information on the course(s) completed with the faculty member, including name, course number, semester and section (if applicable) or information on the nature of the interaction with a non-instructional faculty member.
4. Be between 100-500 words in length.
5. Address the award criteria listed below.

Students must submit their nominations by the deadline in the form of a detailed letter that addresses the criteria below.

Faculty Nomination letters should be submitted electronically and:

1. Include the nominating faculty member's name, department, and email address.
2. Include the name and department of the faculty member being nominated.
3. Be between 100-500 words in length.
4. Address the award criteria listed below.

Faculty who are nominated will be contacted by the Office of the President and encouraged to accept the nomination.

Award Criteria

The faculty member should successfully demonstrate:

- Best practices in higher education pedagogy and/or student support strategies;
- Consistent and notable commitment to the mission of the university and unit, e.g. college or department;
- Dedication to our diverse student community; and
- Exemplary contributions to student success and academic life.

Dossier

Accepting the nomination requires the faculty member to electronically submit a small dossier to the committee through the staff liaison (Susan O'Connor, soconnor@csusm.edu).

The dossier should be submitted electronically and consist of:

1. A narrative essay of 500-750 words.
2. A complete vita or resume.
3. An optional appendix of up to three items of supporting evidence with a maximum of 30 pages. Appendices must be submitted electronically.

Specifically, the applicant's essay should:

- 1.a. For instructional faculty, describe their teaching philosophy and pedagogical strategies.
- 1.b. For non-instructional faculty, describe their professional philosophy and strategies.
2. Explain how their teaching or professional performance meets the needs of CSUSM students.
3. Explain how their work addresses the mission of the university and their unit.

Selection Process

The selection committee includes:

1. One current CSUSM student appointed by Associated Students, Inc.;
2. The faculty member who is the immediate past recipient of the award (or designee appointed by the Executive Committee of the Academic Senate);
3. One faculty member chosen by the president;
4. A member of the Senate Executive Committee; and
5. One academic administrator chosen by the Provost.

Committee members will review nominations, dossiers, and recommend up to two faculty members explaining the reason for their recommendations to the President. The President will make the final decision based upon the Selection Committee's recommendations.

An announcement to the campus community will be sent after the President has selected the recipient of the award. The Awardee will be recognized at the January 18, 2018 Faculty and Staff Awards Reception and will receive a \$2,000 privately funded award.

Submission/Information Contact

Nominations, applications and all questions should be directed to Susan O'Connor in the Office of the President. She can be reached by phone at 760-750-4036 and by email at soconnor@csusm.edu.