



President's Award for Service Leadership
AY 2017/2018

Purpose of Award

The President of California State University San Marcos has initiated this award in recognition of the service leadership activity among faculty. The award seeks to recognize and reward faculty whose service to the campus and/or the wider community contributes to CSU San Marcos's classification as "a community-engaged institution." Faculty members are encouraged to nominate those whose service is judged as particularly valuable contributions to the university and/or wider community.

2017/2018 Timetable:

October 9 (8:00am)	Deadline for nominations
October 26 (8:00am)	Deadline for dossier submissions
November 14	Committee recommendations due to President Haynes
December 18	Award announcement
January 18, 2018	Faculty and Staff Award Ceremony

Eligibility

All current tenure and tenure track faculty members are eligible for nomination.

Nomination Process

Faculty are nominated by their peers or may self-nominate.

Nomination letters should be submitted electronically to the committee through the presidential staff liaison (Susan O'Connor at: soconnor@csusm.edu). Please include the name of the award in the email's subject line. All nominees will receive copies of their nomination letter(s).

Faculty Nomination letters should:

1. Include the nominating faculty member's name, department, and email address.
2. Include the name and department of the faculty member being nominated.
3. Be between 100-500 words in length.
4. Address the award criteria listed below.

Faculty who are nominated will be contacted by the Office of the President and encouraged to accept the nomination. Nominees will receive copies of their nomination letter(s).

Award Criteria

The faculty portfolio is one consisting of teaching, research and service. Less often noticed than teaching or research, service leadership is part of the university's mission in both teaching and outreach to the community, and has the possibility of making significant contributions both to the campus and to the community at large. The purpose of this award is to recognize an outstanding member of the faculty whose sustained meritorious service leadership provides a worthy and visible example to peers and who applies professional expertise and interests in diverse roles outside the classroom. The award also serves as a means to highlight the collective service of the faculty—service that gives CSU San Marcos its classification as a "community-engaged institution".

Dossier

Accepting the nomination requires the faculty member to submit a small dossier to the committee.

The dossier should be submitted electronically and consist of:

1. A narrative essay of 500-750 words.
2. A complete vita or resume.

Specifically, the applicant's essay should:

1. Define the period of service and the activities constituting service.
2. Describe the specific significance of the service work to the campus and/or the wider community.

Nominees may also address, when appropriate, any student participation in the service activity.

Selection Process

The Selection Committee will consist of:

1. One member of the Academic Senate Executive Committee;
2. One academic administrator selected by the Provost;
3. One faculty member selected by the President; and
4. The faculty member who is the immediate past recipient of the award (or designee appointed by the Executive Committee of the Academic Senate);

Committee members will review nominations, dossiers, and recommend up to two faculty members explaining the reason for their recommendations to the President. The President will make the final decision based upon the Selection Committee's recommendations.

The single criterion for this award is the sustained achievement of service activity with increasingly significant leadership responsibilities. The Selection Committee shall recommend at least two faculty members whose service leadership has the greatest impact, value, or significance to the university or to the larger community. While it is difficult to rate service on the basis of "greatest" impact, this is the challenge of the Selection Committee.

An announcement to the campus community will be sent after the President has selected the recipient of the award. The awardee will be recognized at the January 18, 2018 Faculty and Staff Awards Reception and will receive a \$2,000 privately funded award.

Submission/Information Contact

Nominations, applications and all questions should be directed to Susan O'Connor in the Office of the President. She can be reached by phone at 760-750-4036 and by email at soconnor@csusm.edu.