INDEPENDENT STUDY/RESEARCH/INTERNSHIP CONTRACT

A GENERAL INFORMATION

1. STUDENT NAME
2. STUDENT ID
3. DAYTIME TELEPHONE
4. CSUSM EMAIL

5. STUDENT STATUS (Check one):
   - UNDERGRADUATE (Complete box 5a)
   - GRADUATE (Complete box 5b)

5a. MAJOR
5b. GRADUATE PROGRAM

7. SEMESTER (Check one):
   - FALL 20
   - SPRING 20
   - SUMMER 20

B COURSE INFORMATION

8. COURSE ABBREVIATION AND NUMBER
9. Class #
10. # OF UNITS
11. SUPERVISING TT FACULTY

C CONTRACT INFORMATION (Additional documentation may be attached)

12. TOPIC OF STUDY
13. TENTATIVE OUTLINE OF WORK
14. WORK TO COMPLETE FOR A FINAL GRADE

15. IS THIS COURSE APPROVED TO SUBSTITUTE FOR A MAJOR/MINOR REQUIREMENT? (Complete box 15a)
   - NO
   - YES

16. COURSE ATTRIBUTE:
   - INTERNSHIP
   - SERVICE LEARNING
   - RESEARCH
   - INDEPENDENT STUDY

NOTE: Registration of this contract may result in a change of enrollment status and require additional fees. Please check your Student Center (MyCSUSM) daily to learn the status of enrollment in this course.

D AUTHORITY SIGNATURES (This certifies that the student has met any prerequisites for this course)

SUPERVISING TENURED/TENURE-TRACK FACULTY SIGNATURE

DEPARTMENT CHAIR/PROGRAM DIRECTOR

DEAN/DEAN’S DESIGNEE (required beginning the 4th week of the semester)

INSTRUCTIONS

1. Enter student name as it appears in university records.
2. Enter 9-digit student ID number assigned by university.
3. Enter telephone number where student can be reached during university business hours.
4. Enter university assigned e-mail address.
5. Check the status of the student: undergraduate or graduate.
6. Check the semester and enter the year of this course.
7. Enter the course abbreviation and number (i.e., COMM 310). Refer to university catalog and faculty member for course number and suffix.
8. Enter the 5-digit class number. In many cases this can be left blank.
9. Enter the number of units for the course (most course number suffixes follow this rule: A=1 unit, B=2 units, or C=3 units).
10. Enter the name of the TT faculty supervising the course. Only tenured/tenure-track faculty can supervise independent studies.
12-16. Work with the supervising tenured/tenure-track faculty member to complete section C & D.

SUBMIT COMPLETED FORM TO COUGAR CENTRAL (CRA 3900). RETAIN COPY OF COMPLETED FORM FOR YOUR RECORDS.