

## Call for Applications: Faculty Fellow for Lecturers/Lecturer Liaison

Fall 2022-Spring 2024

Applications due Tuesday, May 3, 2022

The Lecturer Faculty Fellow/Liaison will work with the Faculty Center Director and the Associate Vice President of Faculty Affairs to increase communications to and enhance professional development opportunities for lecturers.

The Faculty Fellow will:

- Maintain a robust communication infrastructure for lecturers in order to foster community among lecturers.
- Gather and publicize relevant information from units and individuals across campus through individual communications and attending events on campus (i.e., forums, convocation, all-faculty meetings, academic senate, and/or faculty center events, etc.).
  - Information should include professional development opportunities for lecturers, lecturer achievements, announcements of campus community developments relevant to lecturers, and contributions lecturers make to the campus community.
- Develop and lead activities within the Faculty Center geared towards lecturers (e.g. informal lecturer gatherings, lecturer representative meetings).
- Develop and maintain cross-unit partnerships, including Academic Senate leadership and lecturer Senators, College Lecturer Advisory Committees, and Directors/Department Chairs.
- Communicate regularly with the Associate Vice President of Faculty Affairs to share lecturer concerns and emerging issues.
- Provide ongoing recommendations to the Faculty Center Director regarding lecturer inclusion and support at CSUSM.
- Meet with Faculty Center Director and other Faculty Fellows regularly.
- Report to the Faculty Center Advisory Council (FCAC) at monthly meetings.

### Deliverables/Outcomes

- Manage Moodle Community for Lecturers, and Faculty Center's Lecturer Resources webpages.
- Develop and lead 2-3 programs for lecturer faculty on topics of interest during the academic year.
- Organize at least two orientations per AY for new lecturer faculty and WPAF trainings for lecturers preparing files for review, in collaboration with the Faculty Center Director and Faculty Affairs staff.
- Prepare a yearly report of activities and present to FCAC at the May FCAC meeting each academic year.

**Eligibility:** Any full-time or part-time lecturer with a 3-year appointment at CSUSM is eligible to apply. Strong applicants will have the following:

- Familiarity with the overall campus climate, specifically with issues related to lecturers' working conditions.
- Demonstrated success in working collaboratively with others.
- Skills and experience necessary to develop and coordinate workshops and events.
- Established network on campus spanning a number of organizational units in order to facilitate communication channels and facilitate communication with and between lecturers.
- Capacity for leadership, planning and taking initiative to meet the responsibilities of the position.
- Ability to envision, plan and activate innovations in response to the needs of lecturer faculty.
- Strong interpersonal communication and organizational skills.
- Demonstrated intercultural competence with diverse groups and understanding and appreciation of the diverse make-up of our faculty, staff and students.

**Time Commitment:** The **Lecturer Faculty Fellow/Liaison** should be prepared to serve in this position for two years (2022-23, 2023-24) with the option of a one-year extension, at the discretion of the Faculty Center Director and Faculty Center Advisory Council. The position will require approximately 9 hours per week of work during academic semesters. Some summer work will be required to plan for fall orientation.

**Compensation:** The Lecturer Faculty Fellow/Liaison will be appointed to 3 WTUs each semester at the standard replacement rate for the academic year. A small summer stipend will be available for summer work.

**To apply:** [Please visit this link.](#)

Questions? Contact Faculty Center Director, Allison Carr [acarr@csusm.edu](mailto:acarr@csusm.edu) or Sonia Perez at [sperez@csusm.edu](mailto:sperez@csusm.edu)