



POSITION DESCRIPTION

Department: Facility Services
Working Title: Painter
Job Code: 6526
Time Base: 1.0
Position Number: 00001620

Position Reports To: Facilities Manager
Classification: Painter
Range Code: 1
Exempt or Non-Exempt: Non-Exempt
Last Update: 12-14-2021

Union / Unit (if applicable): Teamsters Local 2010 / Unit 6

PURPOSE OF POSITION:

Under general supervision, the Painter performs a full range of skilled work in the painting, finishing and maintaining of a wide variety of interior and exterior surfaces and structures; estimates cost, time and materials for painting projects. Incumbents in this classification perform the full range of skilled journey-level painting, and they also may provide instruction and lead direction to unskilled and semi-skilled assistants.

MAJOR RESPONSIBILITIES:

	<u>% of Time</u>
Paint, finish, maintain and repair interior and exterior surfaces and structures	90%
Administrative functions and Customer Service	10%

LIST OF TASKS FOR EACH MAJOR RESPONSIBILITY:

1. Paint, finish, maintain and repair interior and exterior surfaces and structures

- Prepares surfaces for painting and finishing
- Apply under coats and finish coats using the full range of application methods including brush, roll, spray and electrostatic spray
- Mix and match paints and finishes according to blueprints, plan drawings and specifications
- Perform sand and water blasting
- Paint signs and parking lot/roadway markings
- Estimate cost, time and materials or painting projects
- Clean and maintain painting and finishing materials, tools and equipment used in the performance of duties
- Apply various drywall applications
- Repair drywall and stucco
- Perform all work in accordance with established safety procedures
- Provide instruction and lead direction to unskilled and semi-skilled assistants

2. Administrative functions and Customer Service

- Maintain records and retrieve data related to work performed using manual and/or computerized record-keeping systems
- Prepare standard reports
- Consult and work with other trades workers
- Establish and maintain a color pallet for every building for the standard
- Inventory of materials and tools

PROVIDES LEAD DIRECTION OF OTHERS

None

REQUIREMENTS OF POSITION:

1. List certificates, licenses, or education required

- Any combination of progressively responsible training and experience as a painter, preferably within the last 24 months, that demonstrates achievement of a journey level of skill, equivalent to that acquired through completion a painter's apprenticeship program.
- Experience in an academic setting, preferably within the CSU, *preferred*.

- Valid California Driver's License
 - Must successfully meet and pass a pre-employment medical examination and drug screen
- 2. List additional knowledge, skills, and abilities required for this position**
- Thorough knowledge of the methods, materials, tools and equipment used for painting and finishing
 - Thorough knowledge of applicable state codes and regulations
 - Ability to apply paints and finishes using the correct methodology
 - Ability to mix paints and finishes and match colors
 - Ability to erect and work from scaffoldings, riggings, ladders and lifts
 - Ability to select appropriate materials
 - Must be able to interpret and work from blueprints, plans drawings and specifications
 - Must be able to perform arithmetic calculations as required
 - Ability to estimate cost, time and materials of painting work;
 - Ability to maintain records and retrieve data using manual and/or computerized record-keeping systems
 - Ability to prepare standard reports
 - Ability to provide instruction to unskilled and semi-skilled assistants
 - Ability to read and write at a level appropriate to the position.
 - Must understand the requirements for compliance with indoor air quality
- 3. List machines, tools, equipment, and motor vehicles used in the performance of the duties**
- Paint brushes, roller, sprayer, scaffolding, ladder, rigging, lifts, power washers, fork lifts
 - Computer to input timecards and work orders
- 4. Unique working conditions**
- Work may involve exposure to hazardous materials such as paint thinners and lead
 - May work in confined spaces
 - Must be able to work different shifts
 - Overtime, alternative work shifts, shift differential, and call back
 - Extended periods of standing, stooping, and reaching to maintain equipment
- 5. Other Employment Requirements**
- This position is subject to a background check including, but not limited to, employment verification, education verification, reference checks and criminal record checks. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.
 - Must successfully meet and pass a pre-employment medical examination and drug screen.
 - The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect
 - Must participate in required campus trainings including, but not limited to, Information Security Awareness Training and CSU's Sexual Misconduct Prevention Program.

PURPOSE AND NATURE OF WORK RELATIONSHIPS:

Vendors: to obtain information regarding various material costs and specifications

Contractors: monitor contractors & review performance

Facility Staff: Coordinate daily jobs, work together on special projects, advise of status of jobs, advise, and discuss technical approaches to jobs.

Campus Community: Ensure customer service standards are met. Coordinate with customer to ensure jobs are completed to meet customers' needs.

Work Control: inform each day of work completed and give 48-hour notice for posting when toxins and odorous materials are used on campus.

PHYSICAL EFFORT:

Check the appropriate box for each of the following items which most accurately describes the extent of the specific activity performed by this employee on a daily basis.

Number of hours/day
N/A 1-2 3-4 5-6 7+

	N/A	1-2	3-4	5-6	7+
1. Sitting		x			
2. Standing					x
3. Walking					x
4. Bending Over					x
5. Crawling					x
6. Climbing					x
7. Reaching overhead					x
8. Crouching					x
9. Kneeling					x
10. Balancing					x
11. Pushing or pulling					x

- 16. Driving cars, trucks, forklifts and other equipment
- 17. Being around scientific equipment and machinery
- 18. Walking on uneven ground

MENTAL EFFORT

Number of hours/day
N/A 1-2 3-4 5-6 7+

	N/A	1-2	3-4	5-6	7+
1. Directing others		x			
2. Writing		x			
3. Using math/calculations				x	
4. Talking				x	
5. Working at various tempos					x
6. Concentrating amid distractions					x
7. Remembering names					x
8. Remembering details					x
9. Making decisions					x
10. Working rapidly					x
11. Examining/observing details					x
12. Discriminating colors					x

The ability to focus and concentrate is of paramount importance for quality work and to ensure the safety of staff, the campus community and other workers.

Number of hours/day
N/A 1-2 3-4 5-6 7+

	N/A	1-2	3-4	5-6	7+
12. Lifting or carrying				x	
A. 10 lbs or less					X
B. 11 to 25 lbs				X	
C. 26 to 50 lbs		X			
D. 51 to 75 lbs		X			
E. 76 to 100 lbs		X			
F. Over 100 lbs	X				
13. Repetitive use of hands/arms					X
14. Repetitive use of legs					X
15. Eye/hand coordination					X

Yes No

x	
x	
x	

ENVIRONMENTAL FACTORS

Number of hours/day
N/A 1-2 3-4 5-6 7+

	N/A	1-2	3-4	5-6	7+
1. Inside					x
2. Outside					x
3. Humid					x
4. Hazards					x
5. High places					x
6. Hot					x
7. Cold					x
8. Dry					x
9. Wet					x
10. Change of temp					x
11. Dirty					x
12. Dusty					x
13. Odors					x
14. Noisy					x
15. Working w/others					x
16. Working around others					x
17. Working alone					x

SIGNATURES

The last sheet for any staff position description should contain the signature sheet. Signatures will include the incumbent's signature (if applicable) or new employee; the supervisor's signature and all pertinent administrative personnel.

Employee

Print Name: _____

Signature: _____

Date: _____

Appropriate Administrator (MPP)

Print Name: _____

Signature: _____

Date: _____

Dean/Department Head/Director/AVP (optional)

Print Name: _____

Signature: _____

Date: _____