President's Award for Inclusive Excellence and Diversity  
MPP/Staff - AY 2020/2021

Purpose of the Award
The President’s Inclusive Excellence and Diversity Award is an annual award that bestows the highest level of recognition to an individual for significant achievements in advancing the University’s goals in the areas of diversity, inclusive excellence, educational equity and social justice.

Eligibility
The President’s Award for Inclusive Excellence and Diversity alternates each year between faculty and staff/MPPs. This year's award will go to a deserving MPP/staff member. Those who are eligible may apply for this award or be nominated.

2020/2021 Timetable:
October 12 (8:00am) Deadline for nominations
November 2 (8:00am) Deadline for dossier submissions
November 24 Committee recommendations due to President Neufeldt
December 17 Award announcement
January 21, 2021 Faculty and Staff Award Ceremony

Nomination Process
Nomination letters should be submitted electronically and:
1. Include the nominating person’s name, department, email and telephone number.
2. Include the name and department of the staff/administrator being nominated.
3. Address the award criteria listed below.
4. Be between 2-5 pages in length (not including attachments).
5. May include supporting documents addressing the criteria below as attachments.
6. Individuals may be nominated by their peers or self-nominate.

Nomination letters should be submitted electronically to the selection committee through the Office of the President (pres@csusm.edu). Please include the name of the award in the email’s subject line.

Selection Criteria
Nominations must address criteria number 1 below. Nominations should also be able, although not required, to address criteria numbers 2-4. Awards will be based on a nominee’s efforts and activities that are above and beyond the routine expectations of their mandated job responsibilities.

1. **CSUSM Goals** – How has the nominee demonstrated significant achievement in advancing the University’s goals in the areas of diversity, educational equity, inclusive excellence, and/or social justice?
2. **Leadership** – How has the nominee demonstrated superior leadership and commitment to the enhancement, development and sustainability of diversity, inclusive excellence, educational equity, and/or social justice?
3. **Creativity** – How has the nominee advanced existing diversity initiatives in unique and creative ways?
4. **Impact** - Has the nominee been successful in advancing the University’s goals in the area of diversity? What has been the impact or results of their efforts?

Selection Process
The selection committee includes:
1. One current CSUSM student appointed by Associated Students, Inc.;
2. The previous year's recipient of the award (or designee appointed by the Executive Committee of the Academic Senate);
3. One Diversity Council member;
4. One faculty member chosen by the President;
5. A member of the Senate Executive Committee; and
6. One academic administrator chosen by the Provost.

Committee members will review nominations and recommend two nominees explaining the reason for their recommendations to the President. The President will make the final decision based upon the Selection Committee’s recommendations. An announcement to the campus community will be sent after the President has selected the recipient of the award. The selected recipient will be recognized at the Faculty and Staff Awards Reception on January 21, 2021 and receive $2,000 and a plaque.

Submission/Information Contact
Nominations, applications and all questions should be directed to the Office of the President by phone at 760-750-4040 and by email at pres@csusm.edu.