



California State University  
SAN MARCOS  
SCHOOL OF EDUCATION

*Engaging diverse communities through leading and learning for social justice.*

[www.csusm.edu/soe](http://www.csusm.edu/soe)

### ESN INTERNSHIP SCHEDULING AND PLANNING FORM

Intern _____	Date _____
School Site _____	Setting _____
Supervisor _____	

**Intern must prepare and attach a weekly schedule. Schedule must include:**

- *Education Specialist Teacher Schedule*
- *Paraeducator Schedule*
- *Student Schedule*
- *Related Service Professionals Therapy/Support Time*

**Evaluation:**

\_\_\_Posted/Available for all to access \_\_\_Clear and easy to understand \_\_\_Updated when necessary

**Comments:**

**Other Supervisor Observations and Remarks:**

**Intern Goal/Focus for next observation:**

Intern Signature: _____	Date: _____
University Supervisor Signature: _____	Date: _____
Date/Time Next Observation: _____	