

Master of Arts in Special Education | Spring 2022 Admissions Application

Thank you for your interest in applying to our **MA in Special Education** at CSUSM. To be considered for priority admissions for the Spring 2022, applicants must submit the online **Cal State Apply** application by **Sunday, October 31, 2021** with the \$70 application fee. The Cal State Apply application will include the standard University requirements as well as the specific School of Education requisite materials that will determine your eligibility for the program.

In addition, you will be required to submit (1) copy of official transcript(s) from each college or university you've attended to complete your application. Official transcripts from CSUSM will not be required. **Instructions on how to submit official transcripts will be included at the end of this document.*

Before starting your application, please have the following documents accessible as you'll be asked to upload these required eligibility materials in order to submit your application:

1. Verification of your initial **Teaching Credential**.
2. **Statement of Purpose** describing interest in the program, as well as how the program fulfills personal, educational, and career objectives.
3. Copies of **Unofficial Transcripts** from institutions where you earned your bachelors degree and credential.

For program or curriculum questions, please contact Dr. Jodi Robledo at jrobledo@csusm.edu

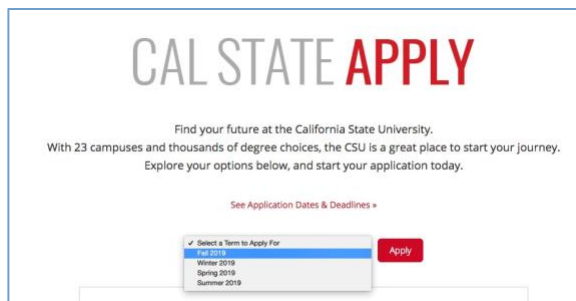
For application questions or assistance, please contact Nam Nguyen at pnguyen@csusm.edu

CAL STATE APPLY

APPLICATION INSTRUCTIONS

Please follow the step-by-step instructions below, which include screenshot examples of how to submit your Cal State Apply Application for Spring 2022.

1. Go to <https://www2.calstate.edu/apply>
2. In the Term to Apply drop down menu, select **Spring 2022** and click **Apply**



3. If it is your first-time using Cal State Apply, select **Create an Account** and follow steps to create a Username and Password. Then, fill out the **Extended Profile** page and select the **Save Change** button. For this program, please indicate that your Degree Goal is **Second Bachelor's Degree and Beyond (e.g. Master's, Teaching Credential, Certificate, Doctoral)** and then select **Graduate (e.g. Master's, Doctoral) or Professional's Degree**. **Do not mark** "Teaching and Services Credential Only".

If you are a returning user, enter your **Username** and **Password**. Update the **Extended Profile** page ensuring that you indicate that your Degree Goal is **Second Bachelor's Degree and Beyond (e.g. Master's, Teaching Credential, Certificate, Doctoral)** and then select **Graduate (e.g. Master's, Doctoral) or Professional's Degree**. **Do not mark** "Teaching and Services Credential Only". Select the **Save Change** button.

Extended Profile

The information below will be provided to the admissions offices at the programs to which you apply. Please provide complete and accurate information. Within the application you will be able to specify additional addresses and alternate name details. * Indicates required field

1. Degree Goal

* What degree, credential or certificate are you applying for?

First Bachelor's Degree (Seeking your first bachelor's degree and have not earned a prior bachelor's degree)

Second Bachelor's Degree and Beyond (e.g. Master's, Teaching Credential, Certificate, Doctoral)

* Please select one or more of the following degree goals.

Second Bachelor's Degree (already earned a bachelor's degree and are seeking another one)

Graduate (e.g. Master's, Doctoral) or Professional's Degree

Teaching and Service Credential Only (e.g. Single or Multiple Subject, Special Education, PPS, Librarian, Admin, CalStateTEACH)

Certificate

2. Returning

* Are you applying to return to the CSU campus which you previously attended, and intend to complete the same degree?

Yes

No

3. US Military Status

* Have you ever served in the United States military?

4. Residency

* Do you have or will you require an F1 Visa (student) or J1 Visa (exchange) to study at the California State University (CSU)?

- On the Add Programs page, use the filter tool and choose **Cal State San Marcos** as the Campus and **Spring** as the Start Term and **Campus** as the Source.

CAL STATE APPLY

Add Programs

You must select at least one program to begin your application. You may add additional programs from the Add Program tab at any time before the application deadline.

Due to CSU enrollment pressures, campuses may offer very limited Lower Division and Second Baccalaureate programs.

Please click [here](#) for campus specific program Dates & Deadlines.

Application fees for some undergraduate programs may be waived based on eligibility. Once you have completed your application in full, please click [here](#) for more information on application fee waiver eligibility.

Programs with a Source of Extended Education are offered by Extended and Continuing Education on each campus.

Add Program | Selected Programs

Showing results for: Available Programs Cal State San Marcos Fall Spring Summer All

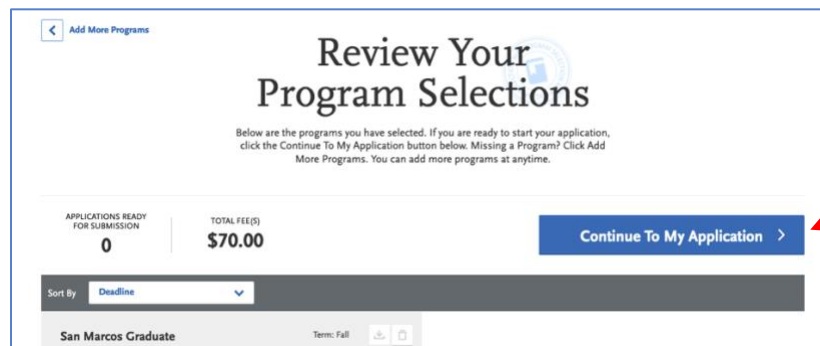
Filter Panel:

- Available Programs
- Past Programs
- Future Programs
- Campus**
 - Search Campus
 - Cal Poly Pomona
 - Cal Poly San Luis Obispo
 - Cal State Channel Islands
 - Cal State East Bay
 - Cal State LA
 - Cal State San Marcos**
 - California State University - Chico

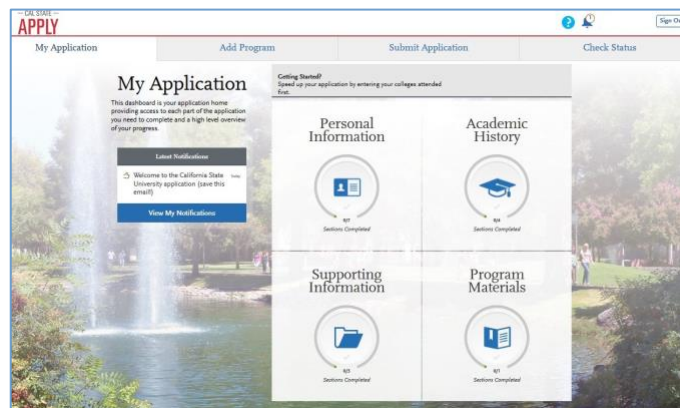
- Scroll down and under the San Marcos Graduate section; select the plus sign (+) next to **Education- Special Education** and click the **Continue** button. **DO NOT** select any programs underneath the San Marcos Extended Learning section.

Add Program		Selected Programs		Search for a Program or Organization			Filters
Showing results for: Available Programs Cal State San Marcos Fall Campus Reset Search							
Add	Program Name	Degree Type	Start Term	Academic Year	Location	Campus Name	
SAN MARCOS GRADUATE							
+	Biological Sciences	MS	Fall	2021	Main Campus	Cal State San Marcos	
+	Chemistry - General	MS	Fall	2021	Main Campus	Cal State San Marcos	
+	Computer Science - Computer Science	MS	Fall	2021	Main Campus	Cal State San Marcos	
+	Education - Curriculum and Instruction	MA	Fall	2021	Main Campus	Cal State San Marcos	
+	Education - Multilingual and Multicultural Education	MA	Fall	2021	Main Campus	Cal State San Marcos	
✓	Education - Special Education	MA	Fall	2021	Main Campus	Cal State San Marcos	

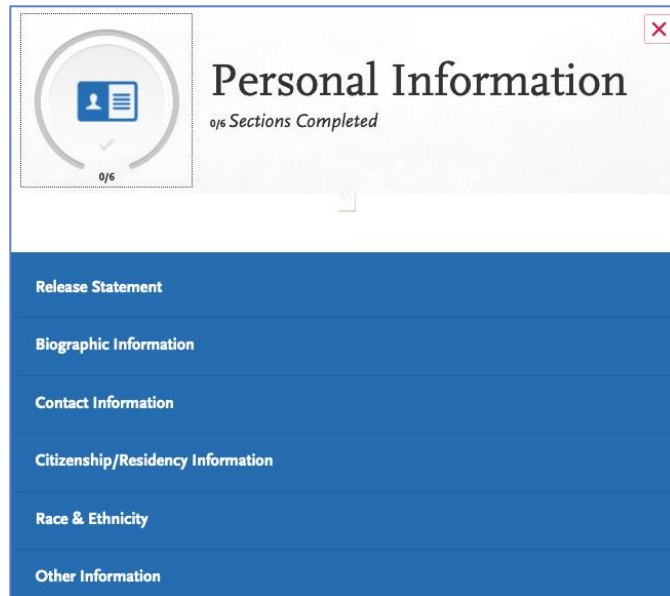
6. Once you've confirmed the program, click the **Continue To My Application** button.



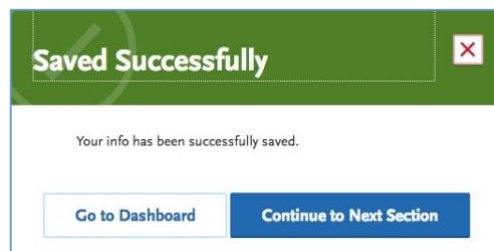
7. You will then be directed to the main page of your Cal State Apply application that will display the four quadrants that will need to be completed: **Personal Information**, **Academic History**, **Supporting Information** and **Program Materials**.



8. To get started, select the **Personal Information** Quadrant. There you will find six (6) sections that you will need to complete. Starting with the **Release Statement**, complete each page and click the **Save and Continue** button to move onto the next section.

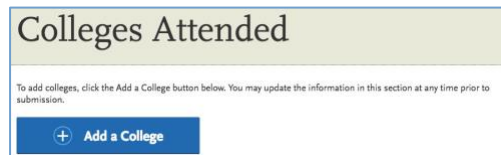


Once you've completed the **Financial and Parental Information** section, click the **Save and Continue** button and you will automatically be in the 2nd Quadrant - **Academic History**.



9. There are three (3) sections in this quadrant: **College Attended**, **GPA Entries** and **Standardized Tests**.

Beginning with **Colleges Attended**, use the **Add a College** button to enter all postsecondary institutions you have attended – regardless of the grades or credits earned.



Select the **GPA Entries** tab from the left column. Under each of your postsecondary institutions, click the **Add GPA** button. Next, click the **I don't have a GPA to add** button.



Select the **Standardized Tests** tab from the left column. Select the **I Am Not Adding Any Standardized Tests** button.

Standardized Tests

Please provide information about the tests you have taken or plan to take. You may add or update this information at any time prior to submission. Once you have submitted, you will be able to add additional tests as well as update the ones marked "plan to take", but you will not be able to update or delete completed tests.

- **Freshman Applicants:** Please report your SAT and/or ACT results or date you plan to take the test(s). If you do not plan to take the exams, please click on "I Am Not Adding Any Standardized Tests"
- **Transfer Applicants:** If you have completed less than 60 transferrable units, please report your SAT and/or ACT results. If you do not plan to take the exams, please click on "I Am Not Adding Any Standardized Tests"
- **Graduate Applicants:** Please report your GMAT or GRE results or date you plan to take the test(s). If you do not plan to take the exams, please click on "I Am Not Adding Any Standardized Tests"
- **International Applicants:** Please report your IELTS or PTE results or date you plan to take the test(s). If you do not plan to take the exams, please click on "I Am Not Adding Any Standardized Tests"

[I Am Not Adding Any Standardized Tests](#)

10. Scroll to the top of the page and select the **My Application** tab to return to the main page of your Cal State Apply application.



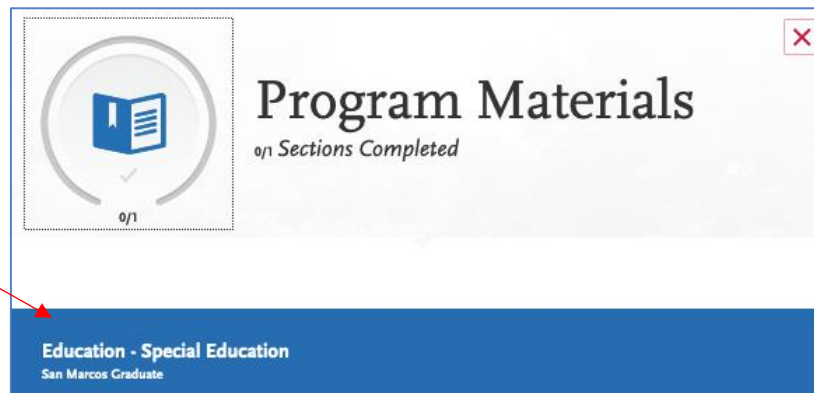
Once there, select the **Supporting Information** Quadrant. In this quadrant, there will be one (1) section: **Experiences**.

Click on the **Experiences** tab. Once there, select the **I Am Not Adding Any Experiences** button.

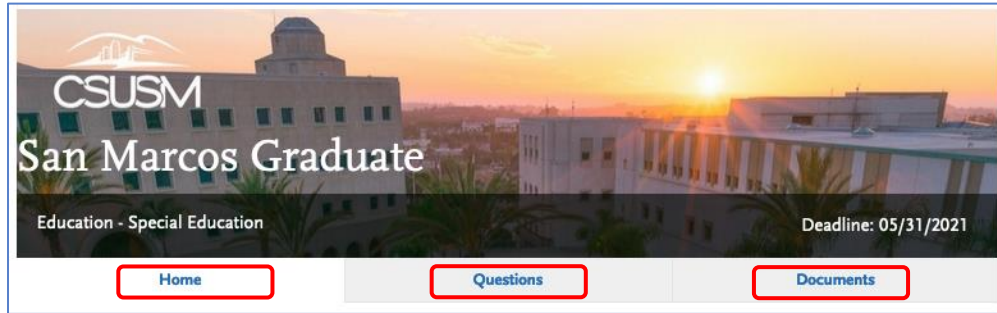
[I Am Not Adding Any Experiences](#)

Click the **Save and Continue** button. You will then be automatically redirected to the final Quadrant – **Program Materials**. (Note: If you are not automatically redirected, scroll to the top of the page and select the **My Application** tab to return to the main page of your Cal State Apply application. Then click on the **Program Materials** Quadrant.)

11. Click on the blue tab that states **Education- Special Education**. This is Quadrant is where you will enter the requisite information and upload the materials that will determine your eligibility for the program.



Once on the page, you will see three (3) tabs running at the top: **Home, Questions, and Documents.**



12. Start by clicking on the **Documents** tab.

- Click the **Add Document** button **Unofficial Transcript**. Follow the instructions to upload your **Unofficial Transcript**). If you have more than one Unofficial Transcript to upload, add them under the other Additional Unofficial Transcripts sections.
- Click the **Add Document** button under **Statement of Purpose**. Follow the instructions to upload your **Statement of Purpose** file.
- Click the **Add Document** button under **Teaching Credentials**. Follow the instructions to upload your **Verification of Your Initial Teaching Credential** (Multiple Subject, Single Subject, etc.) If you expect to be recommended for your Credential at the close of the Spring 2021 semester, please upload a Word document stating so.

Required Documents

- * **Unofficial Transcript**
Progress bar: [] ✓
+ Add Document
- * **Statement of Purpose**
Progress bar: [] ✓
+ Add Document
- * **Teaching Credential**
Progress bar: [] ✓
+ Add Document

13. Click the **Questions** tab at the top. Read the sections and acknowledge. Click **Save and Continue**.

CSUSM San Marcos Graduate
Education - Special Education Deadline: 05/31/2021

Home Questions Documents

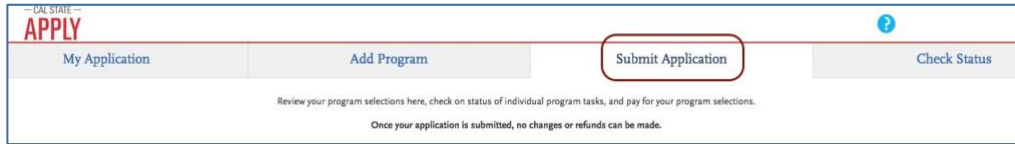
Save

* Indicates required field

Please answer all required questions thoroughly and honestly.
The answers you provide will aid us in ensuring that this program is the best fit for you.

Media Release Form

14. Scroll to the top of the page and select the **Submit Application** tab to return to the main page of your Cal State Apply application.



Review your program selections and follow the instructions to submit the \$70 application fee. Once you've verified all of the information and paid the fee, click the **Submit** button.

Next Steps

After you've successfully submitted the **Cal State Apply** application, you will receive an automated confirmation email. Within 2-3 business days, you will then receive an automated email from **CSUSM Office of Admissions and Student Outreach** titled **Thank you for applying to CSUSM!** with next step instructions.

The program will contact you 2-3 weeks afterwards. If you have any questions prior to then, please contact Nam Nguyen at pnguyen@csusm.edu

How to Submit Official Transcripts

Electronic delivery is the preferred delivery method. Verify with your school if an electronic transcript is available. Electronic transcripts can be provided through external or third party vendors (Credential Solutions, eTranscriptCA, National Student Clearinghouse, Parchment, etc.). When ordering your transcript, please

choose California State University San Marcos as the intended recipient from the school name dropdown. If California State University San Marcos is not listed, please use the following recipient email address: transcripts@csusm.edu

If you choose to mail your transcript, please ensure the transcript is in a sealed envelope by your school and addressed to:

California State University San Marcos
Office of Admissions
333 S. Twin Oaks Valley Road
San Marcos, CA. 92096-0001