



Communication Tools - 3.2 – Creating and Grading a PoodLL VIDEO Assignment

Why Do This?

You can create an assignment that requires students to submit a video recording, using a camera and microphone connected or built into their computer. The PoodLL video recorder option within the Assignment tool will create an mp4 video that you'll be able to view from a player embedded on the assignment grading and submission pages. You can also opt to record audio feedback for the students, in addition to the other available feedback types.

Recordings get less reliable as they get longer, so best not to venture over 2 or 3 minutes.

Setup/Playback Requirements

- **Use a recent version of Firefox or Chrome. This applies to student recordings as well.**
- If using an external microphone and/or camera, connect these to your computer *before* proceeding.
- Check/adjust your computers settings to ensure the attached devices are set as the default for recording.

Troubleshooting

Please see the PoodLL website list of [common problems and solutions](#). If you're unable to resolve your issue, contact cchelp@csusm.edu.

Sections of this document:

- [Create a video recording assignment](#)
- [Grade a video recording assignment](#)
- [Record video feedback for the submissions](#)

Creating a Video Recording Assignment

1. On your course homepage, click the *Add an activity or resource* link at the bottom of the topic where you wish to add the Assignment.
2. Select Assignment from the list of Activities.
3. Click the Add button.
4. Complete the General and Availability sections as you would for any assignment.

Submission Types

5. *Submission types*: select **Online PoodLL**.
6. *PoodLL Rec. Type*: select **Video Recorder**.
7. *PoodLL Rec. Time Limit*: set the maximum time for the recording, by **selecting minutes or seconds** from the dropdown, and **entering a number** in the field to the left. Important: Recordings should be 3 minutes or less.

Submission types

Submission types File submissions Online text Online PoodLL

Maximum number of uploaded files 1

Maximum submission size Activity upload limit (20MB)

Accepted file types

Word limit Enable

PoodLL Rec. Type Video Recorder

PoodLL Rec. Time Limit 2 minutes

Feedback types

When grading, you have the option to provide the student with a video recording of your feedback in addition to, or in place of the other options. Note: you may select more than one option.

8. *Feedback types*: select **Feedback PoodLL**.
9. *PoodLL Recorder Type*: select **Video recorder**.
10. *Show download link*: selecting “yes” will add a download button so students can download your feedback recording.

Feedback types

Feedback types Feedback comments Feedback files Offline grading worksheet Feedback PoodLL

Comment inline No

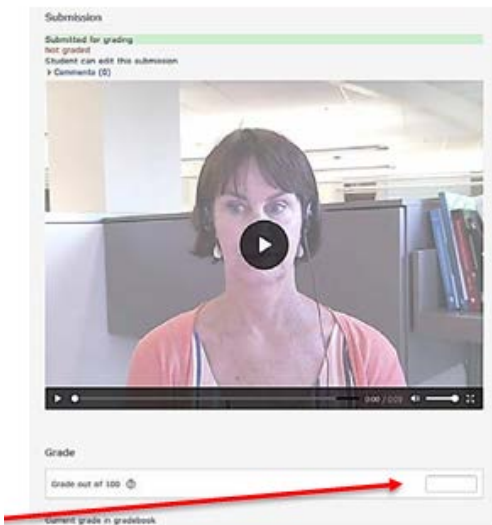
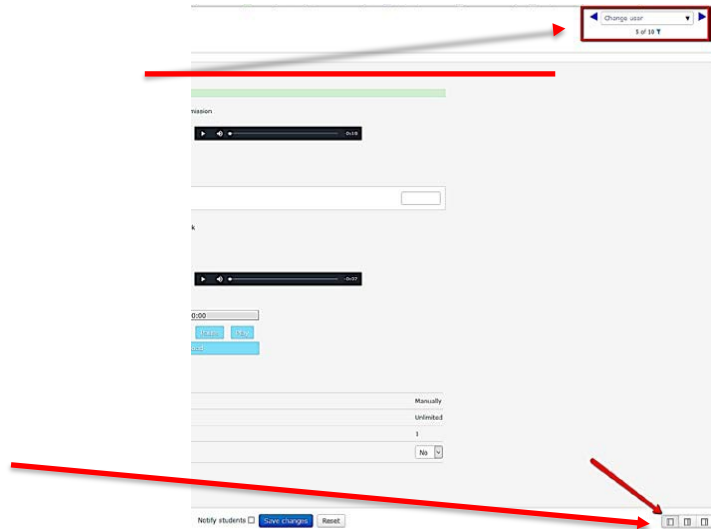
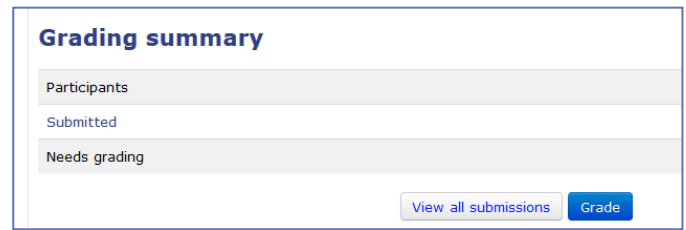
PoodLL Recorder Type Video Recorder

Show download link no

8. Complete the remaining sections as you would for any other assignment.
9. Click **Save** and return to course.

Grading an Audio Recording Assignment

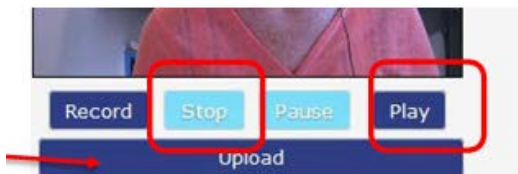
1. Click the assignment name on your course homepage.
2. On the Grading summary, click the **Grade** button.
3. To navigate between submissions, use the next arrow or the change user dropdown at the top right.
4. If the submission type is set only to audio, click the first icon at the bottom right of the screen, to expand the right pane.
5. Play the student's recording.
6. Enter a **grade** to the right in the open box.



Recording Your Feedback

The first time you record, you may see a message asking you to click to allow Cougar Courses to access your microphone. If the recorder doesn't appear, check for a popup window, or your computer notifying you that it has blocked a popup you'll need to enable.

Click Record to begin your recording. Wait until the camera displays your image before beginning your feedback.



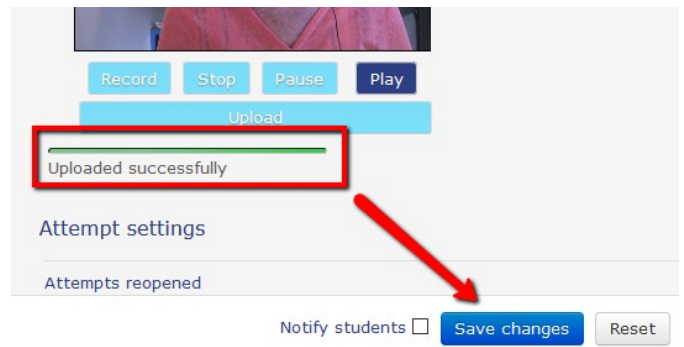
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7. Click **Stop** when finished.

The **Play** button will allow you to listen to your recording before clicking the Upload button. You can start over by clicking **Record** again.

8. Click the **Upload** button to submit your recording.

9. Wait until you see that the recording has *uploaded successfully*, then click the **Save changes** button and navigate to the next submission.



10. After your feedback is uploaded, the feedback recording will display just above the recorder.

